



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**MINUTES**

**Thursday, June 13, 2013  
3:00 pm**

**NOTE LOCATION**

Santa Cruz County CAO's Conference Room  
701 Ocean St., Santa Cruz

The meeting was called to order by Chair Schiffrin at 3:05 pm

Members Present

Commissioner John Leopold  
Commissioner Alternate Patrick Mulhearn  
Commissioner Greg Caput  
Commissioner Alternate Andy Schiffrin  
Commissioner Alternate Daniel Dodge  
Commissioner Bruce McPherson

RTC Staff

George Dondero  
Luis Mendez  
Yesenia Parra  
Daniel Nikuna

1. Introductions-Self introductions were made.
2. Additions or changes to consent and regular agenda-none
3. Oral communications-none

**CONSENT AGENDA**

(Dodge, Mulhearn)

4. Approved minutes of the April 11, 2013 meeting
5. Accepted third quarter FY12-13 warrants and credit card reports
6. Accepted TDA report

## REGULAR AGENDA

### 7. Amendments to the fiscal year (FY) 2013-14 Budget

Deputy Director Luis Mendez said that RTC staff met with the AMBAG Executive Director and the Santa Cruz METRO General Manager to discuss the \$75,000 contribution requested by AMBAG for the environmental impact report and TDA funding. AMBAG agreed to reduce the contribution amount to \$57,500 and the Santa Cruz METRO and RTC Staff agreed that funding this contribution with anticipated TDA surplus revenues from FY12-13 would be the only option. Also included in the amendment are adjustments to TDA apportionments based on new population figures.

Mr. Mendez noted that at the May Commission Meeting, the Chair of the Bicycle Committee requested that an additional quarter time staff time be allocated to the Bicycle Committee and bicycle projects. The RTC already integrates all of its bicycle planning into its general project planning process and that due to funding allocation reductions from AMBAG; it would be difficult to allocate a quarter time staff member to a specific project. The RTC does have staff time already allocated to the Bicycle Committee, the Monterey Bay Sanctuary Scenic Trail Network project and bicycle related projects under the Commute Solutions program.

Commissioner Leopold moved and Commissioner McPherson seconded to recommend that the Santa Cruz County Regional transportation Commission (RTC) amend the FY12-13 RTC budget and to delay the discussion regarding the request for the quarter time staff person for bicycle projects until the fall budget amendment discussion. Staff was asked to inform the Bicycle Committee Chair about the discussion well in advance of the meeting.

Motion passed unanimously.

### 8. Fiscal year (FY) 2013-14 Work Program

Responding to a question, Deputy Director Mendez said that a draft plan for the bike signage project was produced and distributed to the jurisdictions for feedback. The current budget does include funding to have signage installed during the FY13-14 year.

Commissioner Leopold moved and Commission Alternate seconded to recommend that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached FY 2013-14 RTC Work Program

9. Adjourned at 3:45 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, August 8, 2013 at 3:00 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

**ATTENDEES**

Les White

SCMTD