



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

AGENDA

**Thursday, February 9, 2012
3:30 pm**

PLEASE NOTE LOCATION THIS MONTH

NOTE LOCATION THIS MONTH
CAO Conference Room, 5th floor
701 Ocean Street, Santa Cruz

1. Introductions
2. Additions or changes to consent and regular agenda
3. Oral communications

CONSENT AGENDA

4. Accept monthly TDA revenue report
5. FY11-12 Indirect costs allocation plan
6. Accept first and second quarter FY11-12 quarterly warrants reports and monthly credit card reports

REGULAR AGENDA

7. Amendments to the fiscal year FY11-12 budget and work program
(*Luis Mendez, Deputy Director*)
 - a. Staff report
 - b. FY11-12 budget pages with proposed amendments
8. Fiscal Year FY12-13 Proposed Budget and Work Program
(*Luis Mendez, Deputy Director*)
 - a. Staff report

- b. Draft Proposed Fiscal Year FY12-13 Budget
- c. Draft FY12-13 Work Program
- d. Actual and Estimated Transportation Development Act Revenues

9. Adjournment

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, April 12, 2012 at 3:30 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Distribution:

Members/Alternates:

Commissioner John Leopold
Commissioner Alternate
Steve Lustgarden
Commissioner Greg Caput
Commission Alternate Martin Garcia
Commissioner Ellen Pirie
Commissioner Neal Coonerty
Commissioner Alternate, Andy Schiffrin
Commissioner Mark Stone
Commissioner Eduardo Montesino

Others

Rahn Garcia, County Counsel
Les White, SCMTD
Diane Eidam, AMBAG
Piet Canin, Ecology Action
Lois Connell, Volunteer Center

Sam Storey, Community Bridges
Katie LeBaron, Santa Cruz County Health Services Agency

RTC Staff

George Dondero
Luis Mendez
Daniel Nikuna
Yesenia Parra

HOW TO REACH US

*Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
phone: (831) 460-3200 / fax (831) 460-3215*

Watsonville Office

*275 Main Street, Suite 450, Watsonville, CA 95076
(831) 768-8012
email: info@sccrtc.org / website: www.sccrtc.org*

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- Aptos Branch Library
- Central Branch Library
- Watsonville Library
- Branciforte Library
- Scotts Valley Library

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HOW TO REQUEST

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA REVENUE REPORT
FY 2011-2012**

MONTH	FY10-11 ACTUAL REVENUE	FY11-12 ESTIMATE REVENUE	FY11-12 ACTUAL REVENUE	DIFFERENCE DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	410,500	499,800	499,800	0	0.00%	100.00%
AUGUST	547,300	547,300	666,400	119,100	21.76%	111.37%
SEPTEMBER	819,955	779,955	699,895	-80,060	-10.26%	102.14%
OCTOBER	458,300	498,300	486,400	-11,900	-2.39%	101.17%
NOVEMBER	611,000	611,000	648,500	37,500	6.14%	102.20%
DECEMBER	776,432	736,433	804,308	67,875	9.22%	103.61%
JANUARY	502,700	479,259	510,100	30,841	6.44%	103.93%
FEBRUARY	670,300	639,012				
MARCH	510,760	625,623				
APRIL	412,600	396,653				
MAY	605,300	579,581				
JUNE	631,612	624,034				
TOTAL	6,956,759	7,016,950	4,315,403	163,356	2.33%	61%

Note:

I:\FISCAL\TDA\MonthlyReceipts\FY11-12.xlsx\FY2012

AGENDA: February 9, 2012

TO: Budget and Administration/Personnel Committee

FROM: Daniel Nikuna, Fiscal Officer

RE: FY2011-2012 Indirect Costs Allocation Plan

RECOMMENDATIONS

This item is for information only.

BACKGROUND

At the beginning of each fiscal year the Regional Transportation Commission (RTC) submits an Indirect Cost Allocation Plan (ICAP) for that fiscal year to the Caltrans Audits and Investigations department for their review and approval. After Caltrans approves the ICAP with the resulting indirect cost rate for that fiscal year, the RTC may charge indirect costs to the various grants and funding sources used by the RTC.

DISCUSSION

In years past, the approval process has been slow and Caltrans consistently approved the rate after the end of the fiscal year for which the ICAP was prepared. The delay put some funding in jeopardy of being lost and caused some cash flow issues because the indirect costs are a significant amount.

Effective July 1, 2011 Caltrans had streamlined the process to issue a rate acceptance letter within 30 days of their receipt of the ICAP, if no issues are found. For fiscal year 2011-12, Caltrans did accept the 73% indirect cost rate for which the RTC applied within the 30 day deadline. The FY2011-2012 approved ICAP is presented in Attachment 1.

SUMMARY

The FY2012 ICAP has been approved by Caltrans within the promised deadline; and staff sees a positive development in the RTC cash flow situation.

Attachments:

1. FY2011-2012 Approved RTC Indirect Cost Allocation Plan (ICAP)

**DEPARTMENT OF TRANSPORTATION
AUDITS AND INVESTIGATIONS**

P.O. Box 942874, MS-2
SACRAMENTO, CA 94274-0001
PHONE (916) 323-7111
FAX (916) 323-7123
TTY 711
www.dot.ca.gov



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DEC 12 2011

December 9, 2011

Mr. George Dondero
Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060

Dear Mr. Dondero:

The California Department of Transportation Audits and Investigations (A&I) received the Santa Cruz County Regional Transportation Commission's (SCCRTC) Indirect Cost Allocation Plan (ICAP) for fiscal year (FY) 2011/2012, on November 14, 2011. A&I found that the ICAP package is in compliance with the submission requirements of 2 Code of Federal Regulations Part 225.

SCCRTC is authorized to use the ICAP rate of 73 percent of total direct salaries and wages plus fringe benefits for FY 2011/2012 billing and reimbursement purposes. The rate is based on the understanding that a carry-forward provision applies. A&I did not audit the ICAP. Therefore, the ICAP may be subject to audit at a later time. Acceptance of the indirect rate is based on the understanding that SCCRTC agrees to provide subsequent reimbursement if the rate is later found to have included costs that are unallowable as specified by law, regulation, or the terms and conditions of federal or State awards.

Please retain a copy of this letter for your files. If you have any questions, please contact Teresa Greisen, Audit Manager at (916) 323-7910 or Amada Maenpaa, Audit Manager, at (916) 323-7868.

Sincerely,

A handwritten signature in black ink, appearing to read "Z. Chen", with a long horizontal line extending to the right.

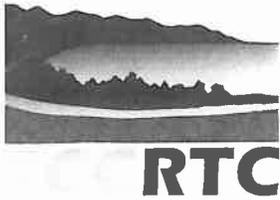
Zilan Chen, Chief
External Audits, Local Governments
Audits and Investigations

Mr. George Dondero

December 9, 2011

Page 2

- c: Janice Richards, Director of Financial Services, Federal Highway Administration
- Michael Avery, FIRE Manager, Federal Highway Administration
- Gary Sweeten, Acting Director of Local Programs, Federal Highway Administration
- Sue Kiser, Director, Planning and Air Quality, Federal Highway Administration
- Kara Magdaleno, Administrative Program Assistant Planning & Finance, Federal Highway Administration
- James Ogbonna, Chief, Rural Transit and Intercity Bus Branch, Division of Mass Transportation, California Department of Transportation
- David Saia, LAPM/LAPG Coordinator, Caltrans Division of Local Assistance, California Department of Transportation
- Brian Travis, Senior Transportation Planner, State Transit Program, Office of State Policy, Research & Capital, Division of Mass Transportation, California Department of Transportation
- Jenny N. Tran, Associate Account Analyst, Local Program Accounting Branch, California Department of Transportation
- Tracey Frost, Senior Transportation Planner, Regional and Interagency Planning, Division of Transportation Planning, California Department of Transportation
- Karen Hunter, Rail Transportation Associate, Division of Rail, California Department of Transportation
- Garin Schneider, Local Assistance Engineer, Office of Local Assistance, District 5, Division of Planning, California Department of Transportation
- Dan Herron, Associate Transportation Planner, Division of Planning and Local Assistance, District 5, California Department of Transportation
- Lai Huynh, Audits and Federal Performance Measures Analyst, Division of Local Assistance, California Department of Transportation



SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

1523 Pacific Ave., Santa Cruz, CA 95060-3911 • (831) 460-3200 FAX (831) 460-3215 EMAIL info@sccrtc.org

**Santa Cruz County Regional Transportation Commission
Indirect Cost Plan
FY 2012**

The indirect cost rate contained herein is for use on grants, contracts and other agreements with the Federal Government and California Department of Transportation (Caltrans), subject to the provisions in Section II. This rate was prepared by the Santa Cruz County Regional Transportation Commission and accepted by Caltrans.

SECTION I: Rates

Rate Type	Effective Period	Rate*	Applicable To
Fixed with carry forward	7/1/11 to 6/30/12	73%	All Programs

*Base: Total Direct Salaries & Benefits

SECTION II: General Provisions

A. Limitations:

The rate in this Agreement is subject to any statutory or administrative limitations and applies to a given grant, contract, or other agreement only to the extent that funds are available. Acceptance of the rate is subject to the following conditions: (1) Only costs incurred by the organization were included in its indirect cost pool as finally accepted: such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as indirect costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; (4) The information provided by the organization which was used to establish the rate is not later found to be materially incomplete or inaccurate by the Federal Government or Caltrans. In such situations the rate would be subject to renegotiation at the discretion of the Federal Government or Caltrans; (5) Prior actual costs used in the calculation of the approved rate are contained in the grantee's Single Audit which was prepared in accordance with OMB Circular A-133. If a Single Audit is not required to be performed, then audited financial statements should be used to support the prior actual costs; and, (6) This rate is based on an estimate of the costs to be incurred during the period.

B. Accounting Changes:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from indirect to direct. Failure to obtain approval may result in cost disallowances.

C. Fixed Rate with Carry Forward:

The fixed rate used in this Agreement is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined—either by the grantee’s Single Audit or if a Single Audit is not required, then by the grantee’s audited financial statements—any differences between the application of the fixed rate and actual costs will result in an over or under recovery of costs. The over or under recovery will be carried forward, as an adjustment to the calculation of the indirect cost rate, to the second fiscal year subsequent to the fiscal year covered by this plan.

D. Audit Adjustments:

Immaterial adjustments resulting from the audit of information contained in this plan shall be compensated for in the subsequent indirect cost plans approved after the date of the audit adjustment. Material audit adjustments will require reimbursement from the grantee.

E. Record Retention:

The proposal and all related documentation must be retained for audit in accordance with the record retention requirements of the State or Federal agreements for which the indirect rate will be billed or for three years after the fiscal year for which the rate is calculated, whichever is longer.

F. Use by Other Federal Agencies:

Authority to accept this agreement by Caltrans has been delegated by the Federal Highway Administration, California Division. The purpose of this acceptance is to permit subject local government to bill indirect costs to Title 23 funded projects administered by the Federal Department of Transportation (DOT). This acceptance does not apply to any grants, contracts, projects, or programs for which DOT is not the cognizant Federal agency.

The acceptance will also be used by Caltrans in State-only funded projects.

G. Other:

If any Federal contract, grant, or other agreement is reimbursing indirect costs by a means other than the approved rate in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate to the appropriate base to identify the proper amount of indirect cost allocable to these programs.

H. Rate Calculation

FY 2012 Budgeted Indirect Salaries & Benefits	\$ 1,050,102
Carry Forward	<u>(141,501)</u>
Estimated FY 2012 Indirect Costs	\$ 908,600
FY 2012 Budgeted Direct Salaries & Benefits	\$ 1,247,454
FY 2012 Indirect Cost Rate	73%

CERTIFICATION OF INDIRECT COSTS

This is to certify that I, **George Dondero**, have reviewed the indirect cost rate proposal submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal to establish billing or final indirect costs rates for fiscal year 2012 (July 1, 2011 to June 30, 2012) are allowable in accordance with the requirements of the Federal and State award(s) to which they apply and **2 Code of Federal Regulations (CFR), Part 225**, OMB Circular A-87, "Cost Principles for State, Local, and Indian Tribal Governments." Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

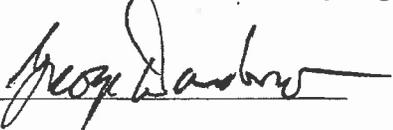
(2) All costs included in this proposal are properly allocable to Federal and State awards on the basis of a beneficial or causal relationship between the expenses incurred and the agreements to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal Government and Caltrans will be notified of any accounting changes that would affect the fixed rate.

(3) Additionally, I understand that in accordance with 2CPR, Part 225, Appendix E, Section E.4, refunds shall be made if proposals are later found to have included costs that are unallowable as specified by law or regulation, as identified in Appendix B to this part, or by the terms and conditions of Federal and State awards. These adjustments or refunds will be made regardless of the type of rate negotiated (predetermined, final, fixed or provisional).

I acknowledge as a representative of **Santa Cruz County Regional Transportation Commission** that the proper use and application of the indirect rate contained in this indirect cost rate proposal is the responsibility of the **Santa Cruz County Regional Transportation Commission** and such use may be subject to audit by the Department or Federal Highway Administration. Failure to cooperate with an audit can result in the withdrawal of Department acceptance and require immediate reimbursement of previously reimbursed indirect costs.

I declare that the foregoing is true and correct.

Governmental Unit: **Santa Cruz County Regional Transportation Commission**

Signature: 

Signature: 

Reviewed, Approved and Submitted by:

Prepared by: **Daniel Nikuna**

Name of Official: **George Dondero**

Name of Official: **Daniel Nikuna**

Title: **Executive Director**

Title: **Fiscal Officer**

Date of Execution: **November 7, 2011**

Phone: **(831) 460-3200**

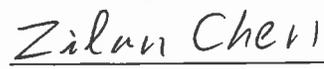
INDIRECT COST RATE APPROVAL

The Department has received this ICAP/ICRP and accepts the plan for billing and reimbursement purposes.



Signature

Accepted by:



NAME

Position: Chief, External Audits

Date: 12/9/2011

Phone Number: (916) 323-7877

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
 Indirect cost Allocation Plan
 For Fiscal Year Beginning July 1, 2011 and Ending June 30, 2012

2011-2012 Fiscal Year - Budget (October 6, 2011)

	DIRECT COST	INDIRECT COSTS	TOTAL BUDGET
Salaries and Fringe Benefits	1,247,454	727,265	1,974,719
Total Salaries & Benefits	<u>1,247,454</u>	<u>727,265</u>	<u>1,974,719</u>
Membership		2,470	
Office Expense		24,000	
Telephone		12,000	
Liability Insurance		14,000	
Office Equipment Repair/Maintenance		6,000	
Video Conferencing		3,000	
Annual Report		5,000	
Accounting and Auditing Fees		15,000	
Financial & Triennial Performance Audits		26,000	
Legal Counsel		10,000	
County Mainframe/Intranet		6,000	
Computer Software		10,000	
Human Resource/Employee Relations		25,000	
Administrative Consulting Services		17,500	
Computer/Website Support, Services & Programming		34,000	
Utilities		9,000	
Janitorial		7,500	
Vehicle Rental		1,000	
RTC Vehicle - Maintenance		3,000	
Office Rent		85,000	
Total Indirect General & Administrative Costs		<u>315,470</u>	
Depreciation		<u>7,366</u>	
Total Overhead before Carry Forward		1,050,101	
Carry Forward (from FY 2008)		(141,501)	
TOTAL INDIRECT COSTS		908,600	
INDIRECT COST RATE		73%	

AGENDA: February 9, 2012

TO: Budget and Administration/Personnel Committee

FROM: Daniel Nikuna, Fiscal Officer

RE: Quarterly Warrants and Credit Card Reports

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee review and accept the FY11-12 first and second quarters Warrants and Credit Card Reports.

BACKGROUND

The Regional Transportation Commission Administrative and Fiscal Policies require that the quarterly reports of warrants and credit card purchases be presented to the B&A/P Committee for acceptance on behalf of the RTC.

DISCUSSION

The warrant reports (Attachments 1-2) cover the periods from July 1, 2011 to December 31, 2011 (1st and 2nd quarters of FY11-12). The warrants totaled \$866,168 and \$736,049 respectively in the first and second quarters. The City of Santa Cruz is the major vendor during the reporting period due to TDA pass-through payments for Community Bridges and the Volunteer Center.

The credit card purchases are presented in Attachments 4-6. There are no unusual transactions in the credit card reports.

Staff recommends that the budget and Administration/Personnel Committee review and accept the quarterly warrant and credit card reports.

SUMMARY

The quarterly reports for the period from July 1, 2011 to December 31, 2011 have been completed. Staff recommends acceptance of these reports.

Attachments:

1. Quarterly warrant report Attachments 1-2
2. Quarterly credit card report Attachments 3-4

ATTACHMENT 1

**SCCRTC
Quarterly Warrants Report
FY2011-2012
July 1, 2011 - September 30, 2011**

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
1 7/1/2011	00497112	6,583.33	116953	LOUIS E. RITTENHOUSE	FY12 200 *172 RENT JULY 2011*
2 7/5/2011	00497417	30.00	127741	AT&T	FY12 1000 *002426790* 8314603200962 6/13/11
3 7/5/2011	00497395	45.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 4246044555661663 05/23/11 M STONE
4 7/5/2011	00497395	49.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 4246044555661663 05/23/11
5 7/5/2011	00497395	73.48	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 4246044555661663 05/23/11
6 7/5/2011	00497395	79.90	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 4246044555661663 05/23/11 CRUZIO
7 7/5/2011	00497393	103.64	124475	AT&T MOBILITY	FY12 1000 *287020725943X06062011 04/29-5/28/11*
8 7/5/2011	00497395	148.51	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 4246044555661663 05/23/11
9 7/5/2011	00497417	234.50	127741	AT&T	FY12 1000 002426790 8314603200962 6/13/11
10 7/5/2011	00497395	265.70	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 4246044555661663 05/23/11 M STONE
11 7/5/2011	00497418	383.77	127741	AT&T	FY12 1000 *2436246* 8314711300737 6/13/11
12 7/5/2011	00497395	644.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 1006 *4246044555661663 05/23/11*
13 7/7/2011	00497446	26.00	670011	CATHY JUDD	JUNE - 2 DAYS EXCEL TRAVEL/TRAINING
14 7/7/2011	00497446	60.18	670011	CATHY JUDD	JUNE - 2 DAYS EXCEL TRAVEL/TRAINING
15 7/7/2011	00497444	500.00	670006	CORINA CALETTI	FY12 1002 *711730082* URM CORY C.
16 7/7/2011	00497570	9.00	101532	CULTURAL COUNCIL OF SANTA CRUZ COUNTY	FY12 1005 PP5-12 SCCRTC STAFF
17 7/7/2011	00497643	50.00	123516	AFLAC-FLEX ONE	FY12 1001 *772504ER* FLEX-ADMIN FEES 6/2011
18 7/7/2011	00497641	95.00	123430	EARTHSHARE	FY12 1005 PP5-12-SCCTRC STAFF
19 7/7/2011	00497423	108.50	104025	COMMUNITY HEALTH CHARITIES OF CALIFORNIA	FY12 1005 PP5 THRU 12-SCCRTC STAFF
20 7/7/2011	00497637	257.63	122148	DELL MARKETING LP (2 Laptop Computers)	FY12 1001 *XFC3P7C76* TP0001701 E/PORTS FOR E5520
21 7/7/2011	00497447	326.69	670011	CATHY JUDD	FY12 1002 *711730083* URM CATHY J.
22 7/7/2011	00497626	388.80	119998	CALPERS FISCAL SERVICES DIVISION	FY12 1001 *59-3257* 1940 4TH LEVEL
23 7/7/2011	00497565	432.50	101192	UNITED WAY OF SANTA CRUZ COUNTY	FY12 1005 PP5 THRU 12-SCCRTC STAFF
24 7/7/2011	00497637	2,784.83	122148	DELL MARKETING LP	FY12 1001 *XFC7KFDT5* TP0001701 LATITUDE E5520
25 7/7/2011	00497564	8,543.49	100479	PUBLIC EMPLOYEES RETIREMENT	FY12 1003*PP11*EMP CODE 1940 MEMBERS 6/3/11 TYPE4
26 7/7/2011	00497564	8,735.67	100479	PUBLIC EMPLOYEES RETIREMENT	FY12 1003*PP12*EMP CODE 1940 MEMBERS 6/17/11 TYPE3
27 7/7/2011	00497627	21,115.05	120096	CALPERS RETIREMENT SYSTEM	FY11 1004 *H2011061940000* JULY INS 2011
28 7/7/2011	00497629	1,343.82	120267	TAMC/TRANS AGCY MONTEREY CO	FY11 1007 *FY2010 Q4* 511 RTC FY2010 Q4
29 7/7/2011	00497629	5,421.85	120267	TAMC/TRANS AGCY MONTEREY CO	FY11 1007 *41* 511 RTC 3 FY2011 Q2
30 7/7/2011	00497629	6,880.38	120267	TAMC/TRANS AGCY MONTEREY CO	FY11 1007 *20* 511 RTC 2 FY2011 Q1
31 7/7/2011	00497445	43.23	670009	VIRGINIA PINEDA	FEB APR JUN 2011 - RTC MEETINGS
32 7/11/2011	00497947	180,354.00	112335	CITY OF SANTA CRUZ	FY12 1009 TDA ARTICLE 8 FY11/12 CTSA-CB 1ST QTR
33 7/11/2011	00497948	61,345.00	112335	CITY OF SANTA CRUZ	FY12 1008 FY11/12 TDA ARTICLE 8 LUMP SUM-VOLUNTEER
34 7/14/2011	00498467	9.38	102314	PG & E CUSTOMER BILLING	FY12 1012 2730123841-9 6/30/11
35 7/14/2011	00498467	106.38	102314	PG & E CUSTOMER BILLING	FY12 1012 5605123657-0 6/30/11
36 7/14/2011	00498526	225.10	123516	AFLAC-FLEX ONE	FY12 1013 628157 UF995 INS JUNE 2011
37 7/14/2011	00498467	238.62	102314	PG & E CUSTOMER BILLING	FY12 1012 9709471543-6 6/30/11
38 7/14/2011	00498467	298.07	102314	PG & E CUSTOMER BILLING	FY12 1012 2896790497-1 6/30/11

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
39 7/14/2011	00498531	1,677.45	124045	ALLIANT INSURANCE SERVICES	FY12 1011*38259*SA000061 SDRMAPKG1112 WC 1ST QTR
40 7/14/2011	00498498	1,777.03	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY12 1010 0008048-IN JULY 2011 ANCILLARY BENEFITS
41 7/14/2011	00498531	3,366.00	124045	ALLIANT INSURANCE SERVICES	FY12 1011 *38260*SA000061 SDRMAPKG1112 7/1/11-12
42 7/14/2011	00498531	3,366.00	124045	ALLIANT INSURANCE SERVICES	FY12 1011 38260 SA000061 SDRMAPKG1112 7/1/11-12
43 7/14/2011	00498531	10,046.56	124045	ALLIANT INSURANCE SERVICES	FY12 1011 38260 SA000061 SDRMAPKG1112 7/1/11-12
44 7/14/2011	00498210	9.18	126637	VIRGINIA DYKAAR	SR-129 SC SAFE HWY COALITION-WATSONVILLE
45 7/20/2011	00200486	8,770.70	100479	PUBLIC EMPLOYEES RETIREMENT	FY12 1014 *PP14* EMP CODE 1940 MEMBERS 7/15/11 TP3
46 7/20/2011	00200486	9,298.77	100479	PUBLIC EMPLOYEES RETIREMENT	FY12 1014 *PP13* EMP CODE 1940 MEMBERS 7/1/11 TP4
47 7/26/2011	00201170	856.34	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY12 1018 SCRTC-BL-1010745 AUGUST 2011
48 7/26/2011	00201054	21,798.44	120096	CALPERS RETIREMENT SYSTEM	FY11 1016 H2011081940000 AUGUST INS 2011
49 7/26/2011	00201120	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 MNTHLY FEES STA
50 7/26/2011	00201192	30.00	127741	AT&T	FY12 1019 002500608 8314603200962 7/13/11
51 7/26/2011	00201120	33.25	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 REFRESHMENT 6/2
52 7/26/2011	00201032	36.17	117448	VERIZON WIRELESS	FY12 1020 0986720341 8312521553 5/17-6/16/11
53 7/26/2011	00201032	36.17	117448	VERIZON WIRELESS	FY12 1020 0986720341 8312521554 5/17-6/16/11
54 7/26/2011	00201032	36.17	117448	VERIZON WIRELESS	FY12 1020 0986720341 8312522817 5/17-6/16/11
55 7/26/2011	00201120	37.25	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 REFUEL PRIUS
56 7/26/2011	00201120	38.43	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 BOOK/BOOKSHOP S
57 7/26/2011	00201032	45.01	117448	VERIZON WIRELESS	FY12 1020 0986720341 8313456441 5/17-6/16/11
58 7/26/2011	00201120	49.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 PSC/SUSTAINABLE
59 7/26/2011	00201120	72.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 ALLSTATE AUTO
60 7/26/2011	00201120	79.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 EXCEL TRAINING
61 7/26/2011	00201120	87.80	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 LUNCH/REFRESHME
62 7/26/2011	00201192	234.34	127741	AT&T	FY12 1019 002500608 8314603200962 7/13/11
63 7/26/2011	00201120	333.98	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 BUS CARDS
64 7/26/2011	00201120	341.98	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 PRINTER WATSONV
65 7/26/2011	00201120	373.16	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC01 4246044555661663 6/22/11 BATTERY/TONNERS
66 7/26/2011	00201193	399.32	127741	AT&T	FY12 1019 2510044 8314711300737 7/13/11
67 7/26/2011	00201008	13.14	110743	USER-FRIENDLY COMPUTING	FY12 1015 911564 COMPUTER MAINT
68 7/26/2011	00201116	103.02	124475	AT&T MOBILITY	FY12 1015 287020725943X07062011 5/29-6/28/11
69 7/26/2011	00201008	180.68	110743	USER-FRIENDLY COMPUTING	FY12 1015 910623 COMPUTER UPGRADE & MAINT
70 7/26/2011	00201158	201.61	126495	IRON MOUNTAIN	FY12 1015 DUS9033 SB324 STORAGE 7/2011
71 7/26/2011	00201165	315.36	126984	RANDY WEST DBA GRAPHIC ARTS WEST, DBA	FY12 1015 2330 SURVEY FORMS AND POST CARDS
72 7/26/2011	00201126	45.00	125402	ROBERT FARMER DBA COYOTE INDUSTRIAL	FY12 1015 21505 SIDEWALK CLEANING FOR JUNE 2011
73 7/26/2011	00200960	48.38	102314	PG & E CUSTOMER BILLING	FY12 1015 5824685375-6 5/27/11-6/21/11
74 7/26/2011	00201001	105.00	109597	STEPHEN REEDER DBA BRASS KEY LOCKSMITH	FY12 1015 18480 OFFICE DOOR REPAIR
75 7/26/2011	00200976	111.61	104465	CALIFORNIA HIGHWAY PATROL	FY12 3000 M0047513 FY2011 Q3
76 7/26/2011	00200632	420.00	670010	KIM SHULTZ	FY12 1015 711940098 URM KIM SHULTZ
77 7/26/2011	00201005	1,135.21	110430	LADD'S AUTO BODY	FY12 3000 28989 MAY 2011 SERVICES
78 7/26/2011	00201087	2,475.00	123279	NATIONAL DATA & SURVEYING SERVICES	FY12 3000 11-7208 TRAFRCIC COUNT 6/2011
79 7/26/2011	00200987	7,278.33	105749	MILLER, OWEN & TROST	FY12 3000 28989 MAY 2011 SERVICES
80 7/26/2011	00200936	8,955.00	101810	ECOLOGY ACTION OF SANTA CRUZ	FY12 3000 BTW JAN-MAR-11 FY2011 Q3
81 7/26/2011	00200987	8,958.55	105749	MILLER, OWEN & TROST	FY12 3000 28960 APRIL 2011 SERVICES
82 7/26/2011	00201005	11,552.84	110430	LADD'S AUTO BODY	FY12 3000 JUNE 2011 TOWING HWT 1 BEAT 2
83 7/26/2011	00201132	11,655.00	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY12 3000 20101426 CALLBOX RETROFIT
84 7/26/2011	00201006	12,259.56	110430	LADD'S AUTO BODY	FY12 3000 JUNE 2011 TOWING GWY 17 BEAT 1

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
85 7/28/2011	00201468	36.19	117448	VERIZON WIRELESS	FY12 1023 0986720341 8312521553 6/17-7/16/11
86 7/28/2011	00201468	36.19	117448	VERIZON WIRELESS	FY12 1023 0986720341 8312521554 6/17-7/16/11
87 7/28/2011	00201468	36.19	117448	VERIZON WIRELESS	FY12 1023 0986720341 8312522817 6/17-7/16/11
88 7/28/2011	00201468	45.01	117448	VERIZON WIRELESS	FY12 1020 0986720341 8313456441 6/17-7/16/11
89 7/29/2011	00354657	950.00	124045	ALLIANT INSURANCE SERVICES	FY12 1025 *900011* SA000061 CRIME PROGRAM FY2012
90 8/1/2011	00201836	389.54	118861	CLEAN BUILDING MAINTENANCE	FY12 2000 8577 JUNE JANITORIAL SERVICES
91 8/1/2011	00201875	17.74	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY12 2000 109290491 OFFICE SUPPLIES
92 8/1/2011	00201854	50.00	123516	AFLAC-FLEX ONE	FY12 1024 825094ER FLEX-ADMIN FEES JULY 2011
93 8/1/2011	00201875	140.37	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY12 2000 109290488 OFFICE SUPPLIES
94 8/1/2011	00201616	680.00	670006	CORINA CALETTI	FY12 1024 712080085 URM CORY C
95 8/1/2011	00201804	1,500.00	110743	USER-FRIENDLY COMPUTING	FY12 2000 20110708 SDRVICES JUNE 2011
96 8/1/2011	00201822	6,583.33	116953	LOUIS E. RITTENHOUSE	FY12 2001 174 RENT AUGUST 2011
97 8/1/2011	00201597	16.00	126637	VIRGINIA DYKAAR	ITS MTG AT CALTRANS DIST.5/TOUR OF TMC/MTG W DEB L
98 8/1/2011	00201618	25.00	670015	GEORGE A. DONDERO II	MONTEREY BAY AREA MGRS GRP MTG APRIL JUNE 2011
99 8/1/2011	00201617	116.59	670010	KIM SHULTZ	ATTAND CTC MEETING 6/22-6/23/11 LONG BEACH
100 8/1/2011	00201617	137.00	670010	KIM SHULTZ	ATTAND CTC MEETING 6/22-6/23/11 LONG BEACH
101 8/1/2011	00201617	277.66	670010	KIM SHULTZ	ATTAND CTC MEETING 6/22-6/23/11 LONG BEACH
102 8/4/2011	00202313	23.07	125345	FEDERAL EXPRESS CORP	FY12 1021 7-561-88663 1621-4761-7
103 8/4/2011	00202313	28.61	125345	FEDERAL EXPRESS CORP	FY12 1021 7-531-68485 1621-4761-7
104 8/4/2011	00202346	75.39	127450	CDSNET, LLC	FY12 3001 SC0611 SERVICES JUNE 2011
105 8/4/2011	00202322	105.12	125909	BRINKS TROPHY SHOPPE	FY12 1021 61203 SCCRTC NAME PLATES
106 8/4/2011	00202319	184.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1021 1544 MEETING 4/7/2011
107 8/4/2011	00202319	184.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1021 1565 MEETING 5/5/2011
108 8/4/2011	00202319	184.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1021 1581 MEETING 6/30/2011
109 8/4/2011	00202346	220.00	127450	CDSNET, LLC	FY12 3001 SC0611 SERVICES JUNE 2011
110 8/4/2011	00202319	350.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1021 1555 TRANSPORTATION CAFE NO.4
111 8/4/2011	00202319	350.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1021 1460 TRANSPORTATION CAFE NO.1
112 8/4/2011	00202319	350.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1549 TRANSPORTATION CAFE NO.2
113 8/4/2011	00202319	350.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1021 1550 TRANSPORTATION CAFE NO.3
114 8/4/2011	00202265	1,295.30	120267	TAMC/TRANS AGCY MONTEREY CO	FY12 1021 FY2011 VIDEO CONFERENCING
115 8/4/2011	00202320	4,504.80	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY12 3001 20110304 CALL BOX MAINT JUNE 2011
116 8/4/2011	00202204	9,300.33	100479	PUBLIC EMPLOYEES RETIREMENT	FY12 1026 PP15 EMP CODE 1940 MEMBERS 7/28/11 TYPE4
117 8/4/2011	00202359	6.83	127741	AT&T	FY12 1022 002512231 8314272040728 6/13-7/12/2011
118 8/4/2011	00202259	26.52	118965	MISSION UNIFORM SERVICES	FY12 1021 210108721 05/12/2011
119 8/4/2011	00202259	26.52	118965	MISSION UNIFORM SERVICES	FY12 1021 210111629 05/26/2011
120 8/4/2011	00202259	26.52	118965	MISSION UNIFORM SERVICES	FY12 1021 210114534 06/09/2011
121 8/4/2011	00202259	26.52	118965	MISSION UNIFORM SERVICES	FY12 1021 210117439 06/23/2011
122 8/4/2011	00202336	53.82	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY12 1021 217872612 COPIER MAINT APRIL 2011
123 8/4/2011	00202336	74.91	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY12 1021 218415297 COPIER MAINT JUN 2011
124 8/4/2011	00202340	110.42	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY12 1021 108456282 OFFICE SUPPLIES
125 8/4/2011	00202336	141.84	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY12 1021 218138016 COPIER MAINT MAY 2011
126 8/8/2011	00202384	10.00	670002	LUIS P. MENDEZ	RAIL LINE VALUATION W CTC STAFF/AMBAG KICKOFF
127 8/8/2011	00202384	39.00	670002	LUIS P. MENDEZ	RAIL LINE VALUATION W CTC STAFF/AMBAG KICKOFF
128 8/8/2011	00202384	46.00	670002	LUIS P. MENDEZ	RAIL LINE VALUATION W CTC STAFF/AMBAG KICKOFF
129 8/8/2011	00202384	133.00	670002	LUIS P. MENDEZ	RAIL LINE VALUATION W CTC STAFF/AMBAG KICKOFF
130 8/11/2011	00203086	1,777.03	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY12 1027 *0008163-IN* AUG 2011 ANCILLIARY BENE.

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
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131 8/11/2011 00203006 8,220.03 100479 PUBLIC EMPLOYEES RETIREMENT FY12 1030 *PP7* EMP CODE 1940 MEMBERS 4/8/11 TYPE3

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
132 8/11/2011	00202747	15.00	127895	VIRGINIA DYKAAR	JULY 2011 MEETINGS
133 8/11/2011	00202747	42.61	127895	VIRGINIA DYKAAR	JULY 2011 MEETINGS
134 8/15/2011	00203394	40.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11
135 8/15/2011	00203394	81.39	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 *4246044555661663 07/22/11*ZPCAR MEMBER
136 8/15/2011	00203375	192.80	123516	AFLAC-FLEX ONE	FY12 1013 628157 UF995-INS JULY
137 8/15/2011	00203394	238.44	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11 UNMET NEEDS AD
138 8/15/2011	00203394	444.90	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11
139 8/15/2011	00203394	502.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11
140 8/15/2011	00203394	542.03	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11 LETTERHEAD
141 8/15/2011	00203328	8.80	102314	PG & E CUSTOMER BILLING	FY12 1028 *2730123841-9 7/28/11*
142 8/15/2011	00203394	30.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11 PARKING/FASTTR
143 8/15/2011	00203394	37.65	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11 ITS MTG 7/19
144 8/15/2011	00203328	93.85	102314	PG & E CUSTOMER BILLING	FY12 1028 *5605123657-0 7/28/11*
145 8/15/2011	00203328	277.46	102314	PG & E CUSTOMER BILLING	FY12 1028 *8709471543-6 7/28/11*
146 8/15/2011	00203328	281.98	102314	PG & E CUSTOMER BILLING	FY12 1028 *2896790497-1 7/28/11*
147 8/15/2011	00203394	300.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11 CALPERS ED.FRM
148 8/15/2011	00203394	877.48	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC02 4246044555661663 07/22/11 FSP PATCHES
149 8/18/2011	00203775	9,301.80	100479	PUBLIC EMPLOYEES RETIREMENT	FY12 1026 PP15 EMP CODE 1940 MEMBERS 7/28/11 TYPE4
150 8/18/2011	00203811	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2003 *11450* C0036 LINEN SERVICE 7/6/11
151 8/18/2011	00203811	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2003 *11460* C0036 LINEN SERVICE 7/20/11
152 8/18/2011	00203897	50.00	125845	CRYSTAL SPRINGS WATER CO	FY12 2003; 054026; SCCRTC WATER 8/11
153 8/18/2011	00203907	71.67	126340	TOYOTA OF SANTA CRUZ	FY12 2003 *33153* CUST 57809
154 8/18/2011	00203908	160.12	126495	IRON MOUNTAIN	FY12 1031 *DYA5322* SB324 STORAGE 8/2011
155 8/18/2011	00203895	192.07	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY12 2003 *26151* TC PKT 8-11
156 8/18/2011	00203579	5.00	670002	LUIS P. MENDEZ	RTC MTGS WATSONVILLE BROADBAND CONSORTIUM MTG ET
157 8/18/2011	00203579	9.18	670002	LUIS P. MENDEZ	RTC MTGS WATSONVILLE BROADBAND CONSORTIUM MTG ET
158 8/18/2011	00203553	34.17	127895	VIRGINIA DYKAAR	MILEAGE REIMBURSEMENT AMBAG BOARD MEETING
159 8/18/2011	00203579	59.67	670002	LUIS P. MENDEZ	RTC MTGS WATSONVILLE BROADBAND CONSORTIUM MTG ET
160 8/22/2011	00204215	146.67	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY12 2004 *001* RENT WATS-JUNE 2011-SCCRTC
161 8/22/2011	00204215	400.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY12 2004 *002* RENT WATS-JUNE 2011-SCCRTC
162 8/22/2011	00204215	400.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY12 2004 *003* RENT WATS-JUNE 2011-SCCRTC
163 8/29/2011	00205169	15.19	127741	AT&T	FY12 1035 *2538809* 8317688012374 07/26/11
164 8/29/2011	00205169	18.74	127741	AT&T	FY12 1035 *2586615* 8314272040728 08/12/11
165 8/29/2011	00205169	30.00	127741	AT&T	FY12 1035 2574992 8314603200962 08/12/11
166 8/29/2011	00205084	55.84	102314	PG & E CUSTOMER BILLING	FY12 1033 *5824685375-6 7/21/11* SCCRTC
167 8/29/2011	00205169	144.61	127741	AT&T	FY12 1024 *2464873* 8317688012374 06/26/11
168 8/29/2011	00205169	234.82	127741	AT&T	FY12 1035 *2574992* 8314603200962 08/12/11
169 8/29/2011	00205169	377.40	127741	AT&T	FY12 1035 *2584428* 8314711300737 08/12/11
170 9/1/2011	00205512	400.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY12 2006 004 RENT WATS - SEPTEMBER 2011
171 9/1/2011	00205555	6,583.33	116953	LOUIS E. RITTENHOUSE	FY12 2005 175 RENT SEPTEMBER 2011
172 9/1/2011	00205596	50.00	123516	AFLAC-FLEX ONE	FY11 1040 *877365ER* FLEX-ADMIN FEES-AUG 2011
173 9/1/2011	00205663	663.93	127761	ICX TRANSPORTATION GROUP	FY12 2001 *2037-02* 511 SERVICES MAY 2011
174 9/1/2011	00205648	783.90	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY12 1039; SCRTC-BL-1010745; SEPT 2011
175 9/1/2011	00205545	1,500.00	110743	USER-FRIENDLY COMPUTING	FY12 2007 *2011807* JULY 2011 LABOR MAINT
176 9/1/2011	00205663	3,975.49	127761	ICX TRANSPORTATION GROUP	FY12 2011 *2037-01* 511 SERVICES 3/22-/4/30/11
177 9/1/2011	00205623	5,285.37	125521	BENDER ROSENTHAL INC	FY12 2012 *08044-12* HOV SERVICES JUNE 2011

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
178 9/1/2011	00205541	12,682.51	110430	LADD'S AUTO BODY	FY12 2008 *JULY 11 TOW HWY 17 BEAT 1*
179 9/1/2011	00205541	13,025.64	110430	LADD'S AUTO BODY	FY12 2008 *JULY 11 TOW HWY 1 BEAT 2*
180 9/6/2011	00205805	3,500.00	127231	CAPITALEEDGE ADVOCACY, LLC	FY12 2010 *11-76* SCCRTC SERVICES 8/2011
181 9/6/2011	00205805	3,500.00	127231	CAPITALEEDGE ADVOCACY, LLC	FY12 2010 *11-84* SCCRTC SERVICES 9/2011
182 9/6/2011	00205799	4,504.80	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY12 2009 *20110398* CALL BOX MAINT.JULY 2011
183 9/6/2011	00205749	55.83	102314	PG & E CUSTOMER BILLING	FY12 1044 *5824685375-6 08/19/11*
184 9/6/2011	00205790	102.94	124475	AT&T MOBILITY	FY12 1043 *287020725943X08062011 6/29-7/28/11*
185 9/6/2011	00205789	192.80	123516	AFLAC-FLEX ONE	FY12 1041 *777367* UF995-INS AUGUST 11
186 9/6/2011	00205773	1,777.03	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY12 1042 *0008473-IN* SEPT 2011 ANCILLARY BENEFIT
187 9/6/2011	00205783	18,594.00	121437	NOLTE ASSOCIATES INC	FY12 3002 *11050309* SERVICES 4/3-4/30/11 PSE
188 9/6/2011	00205783	88,146.46	121437	NOLTE ASSOCIATES INC	FY12 3002 *11050308* SERVICES 4/3-4/30/11 HOV
189 9/6/2011	00205784	88,938.08	121437	NOLTE ASSOCIATES INC	FY12 2013 *11060315* HOV SERVICES 5/1-5/28/11
190 9/8/2011	00205861	50.00	116593	ELLEN PIRIE	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
191 9/8/2011	00205861	50.00	116593	ELLEN PIRIE	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
192 9/8/2011	00206218	50.00	119076	RANDY JOHNSON	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
193 9/8/2011	00206218	50.00	119076	RANDY JOHNSON	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
194 9/8/2011	00206231	50.00	120373	DONNA ZIEL	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
195 9/8/2011	00206231	50.00	120373	DONNA ZIEL	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
196 9/8/2011	00206245	50.00	122795	DENE BUSTICHI	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
197 9/8/2011	00206248	50.00	122881	DONALD NORMAN HAGEN	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
198 9/8/2011	00206248	50.00	122881	DONALD NORMAN HAGEN	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
199 9/8/2011	00206331	50.00	127620	GREG JOHN CAPUT	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
200 9/8/2011	00206331	50.00	127620	GREG JOHN CAPUT	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
201 9/8/2011	00206332	50.00	127621	EDUARDO MONTESINO	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
202 9/8/2011	00206245	50.00	122795	DENE BUSTICHI	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
203 9/8/2011	00206253	50.00	123241	KIRBY A NICOL	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
204 9/8/2011	00206253	50.00	123241	KIRBY A NICOL	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
205 9/8/2011	00206266	50.00	124473	NEAL COONERTY	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
206 9/8/2011	00206314	50.00	126179	DONALD S. LANE	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
207 9/8/2011	00206314	50.00	126179	DONALD S. LANE	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
208 9/8/2011	00206315	50.00	126180	LYNN M. ROBINSON	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
209 9/8/2011	00206315	50.00	126180	LYNN M. ROBINSON	FY12 1036 RTC MTG JUNE 2011 PER RES 16-81
210 9/8/2011	00206316	50.00	126197	JOHN LANDIS LEOPOLD	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
211 9/8/2011	00206335	50.00	127787	DANIEL DODGE	FY12 1036 *RTC MTG JUNE 2011* PER RES 16-81
212 9/8/2011	00206152	8.51	102314	PG & E CUSTOMER BILLING	FY12 1045 *2730123841-8 08/26/2011*
213 9/8/2011	00206152	96.95	102314	PG & E CUSTOMER BILLING	FY12 1045 *5605123657-0 08/26/2011*
214 9/8/2011	00206152	165.00	102314	PG & E CUSTOMER BILLING	FY12 1045 *9709471543-6 08/26/2011*
215 9/8/2011	00206152	270.48	102314	PG & E CUSTOMER BILLING	FY12 1045 *2896790497-1 08/26/2011*
216 9/8/2011	00206226	21,991.86	120096	CALPERS RETIREMENT SYSTEM	FY11 1037 *H20110091940000 SEPT 2011 INS*
217 9/8/2011	00206210	36.19	117448	VERIZON WIRELESS	FY12 1046 *1004545628* 8312521553 7/17-8/16/11
218 9/8/2011	00206210	36.19	117448	VERIZON WIRELESS	FY12 1046 1004545628 8312521554 7/17-8/16/11
219 9/8/2011	00206210	36.19	117448	VERIZON WIRELESS	FY12 1046 1004545628 8312522817 7/17-8/16/11
220 9/8/2011	00206210	45.01	117448	VERIZON WIRELESS	FY12 1046 1004545628 8313456441 (MODEM)
221 9/8/2011	00206193	85.50	110743	USER-FRIENDLY COMPUTING	FY12 2014 *700435* IT SERVICE AND SUPT.
222 9/8/2011	00206343	1,260.00	127928	QCA WORKPLACE	FY12 1047OFFICE IMPROVEMENT/RECONFIGURATION;SCCRTC
223 9/8/2011	00206185	34,392.62	108371	RRM DESIGN GROUP	FY12 2015 *1308538-0611* 130853 MBSST

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
224 9/12/2011	00206532	3,705.33	105749	MILLER, OWEN & TROST	FY12 2016 *29033* JULY SERVICES
225 9/12/2011	00206532	8,808.66	105749	MILLER, OWEN & TROST	FY12 2016 *29005* JUNE SERVICES
226 9/12/2011	00206539	11,212.95	108371	RRM DESIGN GROUP	FY12 2016 *1308538-0511* 1308538 MBSST
227 9/15/2011	00206818	150.00	B58080	LINDA WILSHUSEN (Refund RTC Share paid by Linda)	FY12 1037 CALPERS REFUND-JAN-MARCH 2011
228 9/15/2011	00207065	46.95	125882	ZOCOLI'S DELI	FY12 1049 02 SCCRTC CONSULTANTS INTERVIEWS
229 9/15/2011	00207028	66.07	120404	COSTCO WHOLESALE	FY12 1049 007498 PRF406 SCCRTC SUPPLIES
230 9/15/2011	00207062	81.50	125845	CRYSTAL SPRINGS WATER CO	FY12 2018 054026 SCCRTC WATER 6/11
231 9/15/2011	00207062	83.00	125845	CRYSTAL SPRINGS WATER CO	FY12 2018 054026 SCCRTC WATER 8/11
232 9/15/2011	00206996	115.50	104107	REGISTER-PAJARONIAN	FY 12 1049 778 ANNUAL ANNUAL SUBSCRIPTION SCCRTC
233 9/15/2011	00207066	172.08	125883	ED BOGNER MECHANICAL INC	FY12 2017 *49736* HVAC QTRLY SERVICE
234 9/15/2011	00207022	344.54	118861	CLEAN BUILDING MAINTENANCE	FY12 2017 *8684* JANITORIAL SVCS 7/11
235 9/15/2011	00207006	2,840.00	112150	J.E.ARRIAGA DBA: JEA & ASSOCIATES	FY12 2017 *1056* SERVICES JULY 2011
236 9/15/2011	00207075	3,500.00	127231	CAPITALEEDGE ADVOCACY, LLC	FY12 2017
237 9/29/2011	00208847	15.25	127741	AT&T	FY12 1050 *2613336* 8317688012374 8/26/2011
238 9/29/2011	00208709	400.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY12 2020 *005* RENT WATS-OCTOBER 2011
239 9/29/2011	00208746	6,583.33	116953	LOUIS E. RITTENHOUSE	FY12 2020 *176* RENT OCTOBER 2011
240 9/29/2011	00208767	21,796.23	120096	CALPERS RETIREMENT SYSTEM	FY11 1037 *H2011101940000* OCTOBER INS 2011
TOTAL REPORT		866,167.84			

ATTACHMENT 2

**SCCRTC
Quarterly Warrants Report
FY2011-2012**

October 1, 2011 - December 31, 2011

	DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
1	10/3/2011	00208932	55.84	102314	PG & E CUSTOMER BILLING	FY12 1054 *5824685375-6 8/20/11-9/20/11*
2	10/3/2011	00208952	12,480.60	110430	LADD'S AUTO BODY	FY12 2022 *AUGUST 11 TOW HWY17 BEAT 1*
3	10/3/2011	00208952	13,043.16	110430	LADD'S AUTO BODY	FY12 2022 *AUGUST 11 TOW HWY1 BEAT 2*
4	10/3/2011	00208859	68.53	670015	GEORGE A. DONDERO II	MAR-JULY 2011 AMBAG CALCOG MB MGRS APWA RTC MTGS
5	10/3/2011	00208859	116.43	670015	GEORGE A. DONDERO II	MAR-JULY 2011 AMBAG CALCOG MB MGRS APWA RTC MTGS
6	10/3/2011	00208859	251.67	670015	GEORGE A. DONDERO II	MAR-JULY 2011 AMBAG CALCOG MB MGRS APWA RTC MTGS
7	10/4/2011	00209002	5.00	670015	GEORGE A. DONDERO II	JUNE-AUG 2011: AMBAG CALCOG RTC CALTRANS CHAMBER
8	10/4/2011	00209002	12.00	670015	GEORGE A. DONDERO II	JUNE-AUG 2011: AMBAG CALCOG RTC CALTRANS CHAMBER
9	10/4/2011	00209002	15.00	670015	GEORGE A. DONDERO II	JUNE-AUG 2011: AMBAG CALCOG RTC CALTRANS CHAMBER
10	10/4/2011	00209002	37.50	670015	GEORGE A. DONDERO II	JUNE-AUG 2011: AMBAG CALCOG RTC CALTRANS CHAMBER
11	10/4/2011	00209002	55.57	670015	GEORGE A. DONDERO II	JUNE-AUG 2011: AMBAG CALCOG RTC CALTRANS CHAMBER
12	10/6/2011	00209392	36.19	117448	VERIZON WIRELESS	FY12 1053 *1013427320* 8312521553 8/17-9/16/11
13	10/6/2011	00209392	36.19	117448	VERIZON WIRELESS	FY12 1053 1013427320 8312521554 8/17-9/16/11
14	10/6/2011	00209392	36.19	117448	VERIZON WIRELESS	FY12 1053 1013427320 8312522817 8/17-9/16/11
15	10/6/2011	00209392	45.01	117448	VERIZON WIRELESS	FY12 1053 1013427320 8313456441 8/17-9/16/11
16	10/6/2011	00209503	1,227.58	127177	LINCOLN NATIONAL LIFE INSURANCE COMPAN	FY12 1056 *SCRTC-BL-1010745 OCTOBER 2011*
17	10/6/2011	00209552	28.96	127967	COMCAST	FY12 1052 8155100340002108; CABLE TV SERVICES
18	10/6/2011	00209150	50.00	116593	ELLEN PIRIE	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
19	10/6/2011	00209150	50.00	116593	ELLEN PIRIE	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
20	10/6/2011	00209403	50.00	119076	RANDY JOHNSON	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
21	10/6/2011	00209403	50.00	119076	RANDY JOHNSON	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
22	10/6/2011	00209425	50.00	122795	DENE BUSTICHI	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
23	10/6/2011	00209425	50.00	122795	DENE BUSTICHI	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
24	10/6/2011	00209428	50.00	122881	DONALD NORMAN HAGEN	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
25	10/6/2011	00209428	50.00	122881	DONALD NORMAN HAGEN	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
26	10/6/2011	00209492	50.00	126197	JOHN LANDIS LEOPOLD	FY12 1057 *RTC AUGUST 2011 PER RES 16-81*
27	10/6/2011	00209492	50.00	126197	JOHN LANDIS LEOPOLD	FY12 1057 RTC AUGUST 2011 PER RES 16-81
28	10/6/2011	00209512	50.00	127620	GREG JOHN CAPUT	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
29	10/6/2011	00209512	50.00	127620	GREG JOHN CAPUT	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
30	10/6/2011	00209513	50.00	127621	EDUARDO MONTESINO	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
31	10/6/2011	00209513	50.00	127621	EDUARDO MONTESINO	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
32	10/6/2011	00209433	50.00	123516	AFLAC-FLEX ONE	FY12 1055 *928840ER* FLEX-ADMIN FEES 09/2011
33	10/6/2011	00209449	105.21	124475	AT&T MOBILITY	FY12 1058 *287020725943X09062011* 7/29-8/28/2011
34	10/6/2011	00209448	681.72	124475	AT&T MOBILITY	FY12 2021 *996710462X09062011* 7/29/11-8/28/11
35	10/6/2011	00209359	11,370.61	104465	CALIFORNIA HIGHWAY PATROL	FY12 3003 *M0047911* SAFE ON 17 Q4
36	10/6/2011	00209359	45,380.50	104465	CALIFORNIA HIGHWAY PATROL	FY12 3003 M0047911 SAFE ON 17 Q4
37	10/6/2011	00209469	33.79	125345	FEDERAL EXPRESS CORP	FY12 1060 7-600-55877 1621-4761-7 MBSST
38	10/6/2011	00209362	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 1060 11470 C0036 8/3/11
39	10/6/2011	00209362	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 1060 11480 C0036 8/17/11

	DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
40	10/6/2011	00209362	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 1060 11490 C0036 8/31/11
41	10/6/2011	00209328	50.00	100926	RONALD GRAVES - DIRECTOR	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
42	10/6/2011	00209415	50.00	121554	MARK STONE	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
43	10/6/2011	00209415	50.00	121554	MARK STONE	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
44	10/6/2011	00209431	50.00	123241	KIRBY A NICOL	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
45	10/6/2011	00209431	50.00	123241	KIRBY A NICOL	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
46	10/6/2011	00209447	50.00	124473	NEAL COONERTY	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
47	10/6/2011	00209447	50.00	124473	NEAL COONERTY	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
48	10/6/2011	00209490	50.00	126179	DONALD S. LANE	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
49	10/6/2011	00209490	50.00	126179	DONALD S. LANE	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
50	10/6/2011	00209491	50.00	126180	LYNN M. ROBINSON	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
51	10/6/2011	00209491	50.00	126180	LYNN M. ROBINSON	FY12 1057 RTC MTG AUGUST 2011 PER RES 16-81
52	10/6/2011	00209543	50.00	127787	DANIEL DODGE	FY12 1057 *RTC MTG AUGUST 2011 PER RES 16-81*
53	10/6/2011	00209494	177.72	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY12 1060 2186666655 COPIER MAINT JULY 2011
54	10/6/2011	00209474	184.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1060 1603 MEETING 8/4/2011
55	10/6/2011	00209469	188.60	125345	FEDERAL EXPRESS CORP	FY12 1060 7-600-55877 1621-4761-7
56	10/6/2011	00209494	212.02	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY12 1060 218926104 COPIER MAINT AUG 2011
57	10/6/2011	00209472	263.30	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY12 1060 26536 TC PKT 9/11
58	10/6/2011	00209389	263.91	117042	GENESYS CONFERENCING	FY12 1060 I-995166 ASAN102
59	10/6/2011	00209475	350.00	125871	COMMUNITY TV OF SC COUNTY	FY12 1060 1597 TRANSPORTATION CAFE NO 5 JUNE
60	10/6/2011	00209488	843.75	126098	KRIS REYES DBA KRIS REYES CONSULTING	FY12 1060 SERVICES MARCH-JULY 2011
61	10/6/2011	00209379	1,777.03	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY12 1059 0008587-IN OCT 2011 ANCILLARY BENEFITS
62	10/6/2011	00209471	100.00	125805	MONARCH MEDIA INC	FY12 2019 RETENTION
63	10/6/2011	00209471	986.00	125805	MONARCH MEDIA INC	FY12 2019 RETENTION
64	10/6/2011	00209471	1,400.00	125805	MONARCH MEDIA INC	FY12 2019 ADDENDUM 5062 PROGRAMMING ADJUSTMENTS
65	10/13/2011	00210207	9.67	102314	PG & E CUSTOMER BILLING	FY12 1063 *2730123841-9 09/28/2011*
66	10/13/2011	00210217	111.61	104465	CALIFORNIA HIGHWAY PATROL	FY12 2024 *M0048003* FY11 Q4
67	10/13/2011	00210207	112.55	102314	PG & E CUSTOMER BILLING	FY12 1063 *5605123657-0 09/28/2011*
68	10/13/2011	00210207	178.33	102314	PG & E CUSTOMER BILLING	FY12 1063 *9709471543-6 09/29/2011*
69	10/13/2011	00210327	256.08	127450	CDSNET, LLC	FY12 2024 *SCF0711* SERVICES JULY 2011
70	10/13/2011	00210327	269.28	127450	CDSNET, LLC	FY12 2024 *SCR0811* AUGUST 2011 SERVICES
71	10/13/2011	00210267	286.34	121439	PARSONS BRINCKERHOFF CONSTRUCTION	FY12 2026 *11-124691* 43/4/11 SERVICES PSE
72	10/13/2011	00210207	320.82	102314	PG & E CUSTOMER BILLING	FY12 1063 *2896790497-1 09/28/2011*
73	10/13/2011	00210253	379.54	118861	CLEAN BUILDING MAINTENANCE	FY12 2024 *8369* APRIL SERVICES
74	10/13/2011	00210253	388.10	118861	CLEAN BUILDING MAINTENANCE	FY12 2024 *8807* AUGUST 2011 SERVICES
75	10/13/2011	00209973	464.18	126650	KIM SHULTZ	FY12 1061 *712780063* URM KIM SHULTZ
76	10/13/2011	00210335	663.93	127761	ICX TRANSPORTATION GROUP	FY12 2024 *2037-03* JUNE 2011 SERVICES
77	10/13/2011	00210335	663.93	127761	ICX TRANSPORTATION GROUP	FY12 2024 *2037-04* JULY 2011 SERVICES
78	10/13/2011	00210239	1,328.00	112712	CALCOG	FY12 1062 2011-2012 CALCOG MEMBERSHIP DUES
79	10/13/2011	00210287	3,000.00	124494	MOSS, LEVY & HARTZHEIM, LLP	FY12 2026 INV *457* AUDIT SERVICES
80	10/13/2011	00210287	4,000.00	124494	MOSS, LEVY & HARTZHEIM, LLP	FY12 2026 INV *537* AUDIT SERVICES
81	10/13/2011	00210231	5,680.00	112150	J.E.ARRIAGA DBA: JEA & ASSOCIATES	FY12 2024 *1058* AUG-SEPT 2011 SERVICES
82	10/13/2011	00210218	5,811.12	105749	MILLER, OWEN & TROST	FY12 2024 *29067* AUGUST 2011 SERVICES
83	10/13/2011	00210223	14,179.75	108371	RRM DESIGN GROUP	FY12 2025 *1308538-0711* 130853 MBSST
84	10/13/2011	00210232	49,414.64	112335	CITY OF SANTA CRUZ	FY12 1064 TDA ARTICLE 8 WEST CLIFF DR MULTIUSEPATH
85	10/13/2011	00210232	111,647.00	112335	CITY OF SANTA CRUZ	FY12 1064 TDA ARTICLE 8 FY11/12 CLTA-CB 2ND QTR
86	10/17/2011	00210674	45.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 *4246044555661663 8/22/11*RTC BIKEREPAIR

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION	
87	10/17/2011	00210674	7.79	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 DOMAIN REG.
88	10/17/2011	00210674	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 STAMP.COM 8/11
89	10/17/2011	00210674	19.05	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 REFRESH.BIKE C
90	10/17/2011	00210674	30.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 REGISTRATION
91	10/17/2011	00210674	68.04	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 REFUEL PRIUS
92	10/17/2011	00210674	70.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 REGISTRATION
93	10/17/2011	00210674	75.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 AD WORD/PRESS
94	10/17/2011	00210674	77.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 CRUZIO/JUST AN
95	10/17/2011	00210674	91.76	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 WIRELESS HDSTS
96	10/17/2011	00210674	260.60	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 REFRESHMENT
97	10/17/2011	00210674	268.61	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 ZIP CAR/SURVEY
98	10/17/2011	00210674	928.98	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 OFFICE EQUIP
99	10/17/2011	00210674	2,221.20	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC03 4246044555661663 8/22/11 STORAGE CLOSURE
100	10/17/2011	00210656	55,275.96	121437	NOLTE ASSOCIATES INC	FY12 2026 *RETAINAGE INV.-PROJ.NO.SJ0086003*PSE
101	10/17/2011	00210373	20.22	670009	VIRGINIA PINEDA	8/9/11 RTC MTG MILEAGE
102	10/17/2011	00210353	50.00	127895	VIRGINIA DYKAAR	SEPT 2011 CENT.COAST ITS ARCHITECTURE TURBO TRNG
103	10/17/2011	00210353	179.82	127895	VIRGINIA DYKAAR	SEPT 2011 CENT.COAST ITS ARCHITECTURE TURBO TRNG
104	10/27/2011	00212109	192.80	123516	AFLAC-FLEX ONE	FY12 1065 628157 UF995 - INS SEPTEMBER 2011
105	10/27/2011	00212046	400.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY12 2027 006 SCRTC RENT WATS -NOVEMBER 2011
106	10/27/2011	00212151	811.63	127177	LINCOLN NATIONAL LIFE INSURANCE COMPAN	FY12 1065 SCRTC-BL-101745 NOVEMBER 2011
107	10/27/2011	00212079	6,583.33	116953	LOUIS E. RITTENHOUSE	FY12 2027 177 RENT NOVEMBER 2011
108	10/27/2011	00212095	21,815.20	120096	CALPERS RETIREMENT SYSTEM	FY12 1065 3109524485 INS NOVEMBER 2011
109	11/7/2011	00213305	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2028 *11500* COO36 LINEN SERVICE 9/14/11
110	11/7/2011	00213305	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2028 *11510* COO36 LINEN SERVICE 9/28/11
111	11/7/2011	00213289	55.83	102314	PG & E CUSTOMER BILLING	FY12 1033 *5824685375-6 7/11;9/21/11-10/19/11*
112	11/7/2011	00213289	55.84	102314	PG & E CUSTOMER BILLING	FY12 1033 *5824685375-6 7/21/11-8/19/11*
113	11/7/2011	00213413	79.50	125845	CRYSTAL SPRINGS WATER CO	FY12 2028 *SCRTC* WATER SERVICE 09/01/11
114	11/7/2011	00213448	154.80	127450	CDSNET, LLC	FY12 2030 *SC20911* ANSWERING SERVICE SEPT 2011
115	11/7/2011	00213412	223.60	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY12 2028 *26718* TC PKT 10/06/11
116	11/7/2011	00213343	344.54	118861	CLEAN BUILDING MAINTENANCE	FY12 2028 *8923* SEPT 2011 SERVICES
117	11/7/2011	00213386	825.09	124475	AT&T MOBILITY	FY12 2029 *996710462X10062011 8/29/11-9/28/11*
118	11/7/2011	00213444	3,500.00	127231	CAPITALEEDGE ADVOCACY, LLC	FY12 2028 *11-93* OCTOBER 2011 SERVICES
119	11/7/2011	00213325	5,680.00	112150	J.E.ARRIAGA DBA: JEA & ASSOCIATES	FY12 2028 *1059* OCT 2011 SERVICES
120	11/7/2011	00213315	10,874.41	110430	LADD'S AUTO BODY	FY12 2028 *SEPTEMBER 11 TOW HWY 1 BEAT 2*
121	11/7/2011	00213315	10,942.75	110430	LADD'S AUTO BODY	FY12 2028 *SEPTEMBER 11 TOW HWY 1 BEAT 1*
122	11/7/2011	00213458	14.47	127967	COMCAST	FY 1067 *8155100340002108* OFFICE CABLE TV
123	11/7/2011	00213435	20.00	126286	IM SOON HU DBA AMERICAN CAFE	FY12 1067 8/2/11 RTC MEETING COFFEE
124	11/7/2011	00213410	20.64	125345	FEDERAL EXPRESS CORP	FY12 1067 *7-630-64269* 9/16/2011
125	11/7/2011	00213435	23.00	126286	IM SOON HU DBA AMERICAN CAFE	FY12 1067 9/15/11 RTC MEETING COFFEE
126	11/7/2011	00213410	23.17	125345	FEDERAL EXPRESS CORP	FY12 1067 7-630-64269 9/16/2011
127	11/7/2011	00213108	50.00	116593	ELLEN PIRIE	FY12 1069 *RTC SEPTEMBER 2011* PER RES 16-81
128	11/7/2011	00213351	50.00	120373	DONNA ZIEL	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
129	11/7/2011	00213359	50.00	121554	MARK STONE	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
130	11/7/2011	00213365	50.00	122795	DENE BUSTICHI	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
131	11/7/2011	00213366	50.00	122881	DONALD NORMAN HAGEN	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
132	11/7/2011	00213371	50.00	123241	KIRBY A NICOL	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
133	11/7/2011	00213385	50.00	124473	NEAL COONERTY	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81

	DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
134	11/7/2011	00213385	50.00	124473	NEAL COONERTY	FY12 1069 RTC MTG SEPTEMBER 2011 PER RES 16-81
135	11/7/2011	00213432	50.00	126179	DONALD S. LANE	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
136	11/7/2011	00213434	50.00	126197	JOHN LANDIS LEOPOLD	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
137	11/7/2011	00213450	50.00	127620	GREG JOHN CAPUT	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
138	11/7/2011	00213450	50.00	127620	GREG JOHN CAPUT	FY12 1069 RTC MTG SEPTEMBER 2011 PER RES 16-81
139	11/7/2011	00213451	50.00	127621	EDUARDO MONTESINO	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
140	11/7/2011	00213451	50.00	127621	EDUARDO MONTESINO	FY12 1069 RTC MTG SEPTEMBER 2011 PER RES 16-81
141	11/7/2011	00213438	114.96	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY12 2030 *8019812055* LA1065931 OFFICE SUPPLIES
142	11/7/2011	00213438	165.51	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY12 2030 *8019631679* LA1065931 OFFICE SUPPLIES
143	11/7/2011	00213415	184.00	125871	COMMUNITY TV OF SC COUNTY	FY12 2030 *1615* RTC MEETING 9/15/2011
144	11/7/2011	00213462	583.75	128018	EDWARD G. HANSON DBA WARNER CENTER S	FY12 1067 *7692* MAGNETIC SIGNS FOR FSP
145	11/7/2011	00213441	1,044.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	FY12 1067 *11688* DOCUMENT STORAGE SEPT-OCT 2011
146	11/7/2011	00213373	1,679.86	123506	GEORGE DONDERO	FY12 *713060066* URM GEORGE DONDERO
147	11/7/2011	00213329	1,719.32	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY12 1070 *0008779-IN* NOV 2011 ANCILLARY BENEFITS
148	11/7/2011	00213433	50.00	126180	LYNN M. ROBINSON	FY12 1069 *RTC MTG SEPTEMBER 2011* PER RES 16-81
149	11/7/2011	00213455	71.58	127741	AT&T	FY12 1066 *2688335* 8317688012374 9/27/2011
150	11/7/2011	00213387	102.78	124475	AT&T MOBILITY	FY12 1066 *287020725943X10062011* 8/19-9/28/11
151	11/7/2011	00213456	234.98	127741	AT&T	FY12 1066 *2725177* 8314603200962 10/12/11
152	11/7/2011	00213456	264.58	127741	AT&T	FY12 1066 *2649811* 8314603200962 9/12/11
153	11/7/2011	00213455	380.28	127741	AT&T	FY12 1066 *2659247* 8314711300737 9/12/2011
154	11/7/2011	00213455	397.42	127741	AT&T	FY12 1066 *2734611* 8314711300737 10/12/2011
155	11/14/2011	00214087	180.00	127180	LIVE OAK MULTIPURPOSE SENIOR CENTER	FY12 1073 NOV 17TH SUSTAINABILITY WORKSHOP SCCRTC
156	11/15/2011	00214250	1,000.00	124494	MOSS, LEVY & HARTZHEIM, LLP	FY12 2031 632 FY2011 FISCAL AUDIT
157	11/15/2011	00214259	1,633.50	125521	BENDER ROSENTHAL INC	FY12 2031 08044-13 SEPT 2011 SERVICES
158	11/15/2011	00214272	3,350.00	127823	GARY KITTLESON DBA KITTLESON	FY12 2031 INV 10/19/2011 PRECONSTRUCTION SURVEY
159	11/15/2011	00214185	10,868.57	101810	ECOLOGY ACTION OF SANTA CRUZ	FY12 1072 63448 RSTPX GO GREEN APRIL-JUNE 2011
160	11/15/2011	00214240	26,002.77	121437	NOLTE ASSOCIATES INC	FY12 2032 11070408 HOV SERVICES 5/29-6/30/11
161	11/15/2011	00214240	28,133.51	121437	NOLTE ASSOCIATES INC	FY12 2032 11080172 HOV SERVICES 7/1-7/30/11
162	11/15/2011	00214240	32,317.40	121437	NOLTE ASSOCIATES INC	FY12 2032 11070408 HOV SERVICES 5/29-6/30/11
163	11/18/2011	00214780	19.52	102314	PG & E CUSTOMER BILLING	FY12 1074 *2730123841-9 10/26/11*
164	11/18/2011	00215062	20.21	127741	AT&T	FY12 1075 *2763765* 8317688012374 10/26/2011
165	11/18/2011	00214880	36.24	117448	VERIZON WIRELESS	FY11 1077 *1022301371* 8312521553 9/17-10/16/11
166	11/18/2011	00214880	36.24	117448	VERIZON WIRELESS	FY11 1077; 1022301371; 8312521554 9/17-10/16/11
167	11/18/2011	00214880	36.24	117448	VERIZON WIRELESS	FY11 1077; 1022301371; 8312522817 9/17-10/16/11
168	11/18/2011	00214880	45.01	117448	VERIZON WIRELESS	FY11 1077; 1022301371; 8313456641 9/17-10/16/11
169	11/18/2011	00215062	49.56	127741	AT&T	FY12 1075 *2736783* 8314272040728 10/12/2011
170	11/18/2011	00214780	106.39	102314	PG & E CUSTOMER BILLING	FY12 1074 *5605123657-0 10/26/11*
171	11/18/2011	00214780	119.09	102314	PG & E CUSTOMER BILLING	FY12 1074 *9709471543-6 10/26/11*
172	11/18/2011	00214780	264.12	102314	PG & E CUSTOMER BILLING	FY12 1074 *2896790497-1 10/26/11*
173	11/18/2011	00214408	544.25	670011	CATHY JUDD	FY12 1078 *713200088* URM CATHY J.
174	11/18/2011	00214991	20.55	125345	FEDERAL EXPRESS CORP	FY12 1076 *7-668-84644* 1621-4761-7
175	11/18/2011	00214856	30.00	112712	CALCOG	FY12 1076 DIRECTORS MEETING JUNE 2011 G.DONDERO
176	11/18/2011	00214854	40.00	111928	CITY OF WATSONVILLE	FY12 1076 *128* SCCRTC BOARD MEETING 8/4/11
177	11/18/2011	00215073	174.25	128033	CITY OF WATSONVILLE	FY12 1076 *2011-028* COMMUNITY ROOM RENTAL
178	11/18/2011	00215025	257.20	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY12 2033 *219210749* COPIER MAINT. SEPT 2011
179	11/18/2011	00214889	344.54	118861	CLEAN BUILDING MAINTENANCE	FY12 2033 *9037* OCTOBER 2011 JANITORIAL SVCS
180	11/18/2011	00214829	870.00	109202	CALIFORNIA SPECIAL DISTRICTS ASSOCIATION	FY12 1076 *2012 MEMBERSHIP DUES* ID 34413
181	11/18/2011	00214977	973.68	124946	SANTA CRUZ STAFFING, LLC	FY12 1076 *TEMP-10926* BRIGITTA KHAN W/E 10/23/11

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION	
182	11/18/2011	00214977	986.00	124946	SANTA CRUZ STAFFING, LLC	FY12 1076 *TEMP-10955* BRIGITTA KHAN W/E 10/30/11
183	11/18/2011	00215038	3,500.00	127231	CAPITALEDGE ADVOCACY, LLC	FY12 2033 *11-101* SERVICES FOR SEPT.2011
184	11/18/2011	00215000	4,504.80	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY12 2033 *20110445* CALL BOX MAINT. 8/11
185	11/18/2011	00214827	11,456.24	108371	RRM DESIGN GROUP	FY12 2033 *1308538-0911* 130853 MBSST
186	11/18/2011	00214827	14,960.21	108371	RRM DESIGN GROUP	FY12 2033 *1308538-0811* 130853 MBSST
187	11/22/2011	00215282	4,012.14	120267	TAMC/TRANS AGCY MONTEREY CO	FY12 1079 *4* 511 RTC 6 FY2011 Q4
188	11/22/2011	00215282	5,604.52	120267	TAMC/TRANS AGCY MONTEREY CO	FY12 1079 *62* 511 RTC 4 FY2011 Q3
189	11/28/2011	00215478	42.25	120404	COSTCO WHOLESALE	FY12 1080 007498 PRF407 SCCRTC SUPPLIES
190	11/28/2011	00215485	102.95	124475	AT&T MOBILITY	FY12 1081 287020725943X10062011 09/29-10/28 2011
191	11/28/2011	00215478	245.51	120404	COSTCO WHOLESALE	FY12 1080 007498 PRF407 SCCRTC SUPPLIES
192	11/28/2011	00215486	375.00	124505	ASSOCIATION FOR COMMUTER TRANSPORTAT	FY 1080 2012-2311 2012 ACT MEMBERSHIP
193	11/28/2011	00215484	838.78	124475	AT&T MOBILITY	FY12 2034 996710462X11062011 9/29-10/28/2011
194	11/29/2011	00215605	9,153.20	110430	LADD'S AUTO BODY	FY12 2035 OCTOBER 11 TOW HWY 1 BEAT 2
195	11/29/2011	00215608	21.69	110743	USER-FRIENDLY COMPUTING	FY12 2036 913905 SERVICES ON MAINT. CONTRACT
196	11/29/2011	00215608	1,500.00	110743	USER-FRIENDLY COMPUTING	FY12 2036 20110908 SERVICES SEPTEMBER 2011
197	11/29/2011	00215608	1,500.00	110743	USER-FRIENDLY COMPUTING	FY12 2036 20111007 SERVICES OCTOBER 2011
198	11/29/2011	00215608	1,500.00	110743	USER-FRIENDLY COMPUTING	FY12 2036 20111108 SERVICES NOVEMBER 2011
199	11/29/2011	00215658	4,504.80	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY12 2035 20110474 CALL BOX MAINT 9/11
200	11/29/2011	00215605	10,165.07	110430	LADD'S AUTO BODY	FY12 2035 OCTOBER 11 TOW HWY 1 BEAT 1
201	12/6/2011	00216572	1.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 CRUZION 9/11&CR
202	12/6/2011	00216572	9.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 PARKING YESENIA
203	12/6/2011	00216572	14.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 9/15/11 RTC MTG
204	12/6/2011	00216572	21.98	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 REFRESHMENT SAF
205	12/6/2011	00216572	32.64	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 LUNCH N LEARN
206	12/6/2011	00216572	58.59	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 POLICY IN MOTIO
207	12/6/2011	00216572	62.06	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 6 PANEL TWILL C
208	12/6/2011	00216572	62.40	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 SUSC REG PAJARO
209	12/6/2011	00216572	76.08	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 BUSINESS LUNCH
210	12/6/2011	00216572	87.36	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 PRIUS REFUEL
211	12/6/2011	00216572	134.74	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 TONER CARTRIDGE
212	12/6/2011	00216572	298.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11 TRAINING
213	12/6/2011	00216572	512.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC04 4246044555661663 9/22/11
214	12/8/2011	00216861	21,815.20	120096	CALPERS RETIREMENT SYSTEM	FY12 1088 3109524485 INS DECEMBER 2011 SCCRTC
215	12/8/2011	00216883	50.00	123516	AFLAC-FLEX ONE	FY12 1083 980305ER FLEX-ADMIN FEES OCTOBER 2011
216	12/8/2011	00216883	50.00	123516	AFLAC-FLEX ONE	FY12 1083 030563ER FLEX-ADMIN FEES NOVEMBER 2011
217	12/8/2011	00216803	55.84	102314	PG & E CUSTOMER BILLING	FY12 1084 5824685375-6 10/20/11-11/18/11
218	12/8/2011	00216882	192.80	123516	AFLAC-FLEX ONE	FY12 1083 645927 UF995 - INS NOV 2011
219	12/8/2011	00216944	235.24	127741	AT&T	FY12 1085 2800851 8314603200962 11/12/2011
220	12/8/2011	00216944	401.94	127741	AT&T	FY12 1085 2810285 8314711300737 11/12/2011
221	12/8/2011	00216934	811.63	127177	LINCOLN NATIONAL LIFE INSURANCE COMPAN	FY12 1082 SCRTC-BL-1010745 DECEMBER 2011
222	12/8/2011	00216838	1,719.32	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY12 1087 0008893-IN DEC 2011 ANCILLIARY BENEFITS
223	12/8/2011	00216830	20,801.20	112335	CITY OF SANTA CRUZ	FY12 1086 TDA ARTICLE 8 - BIKE STRIPING ETC SCCRTC
224	12/19/2011	00218254	36.28	117448	VERIZON WIRELESS	FY12 1089; *1031209540* 8312521553 10/17-11/16/11
225	12/19/2011	00218254	36.28	117448	VERIZON WIRELESS	FY12 1089; 1031209540; 8312521554 10/17-11/16/11
226	12/19/2011	00218254	36.28	117448	VERIZON WIRELESS	FY12 1089; 1031209540; 8312522817 10/17-11/16/11
227	12/19/2011	00218254	45.01	117448	VERIZON WIRELESS	FY12 1089; 1031209540; 8313456441 10/17-11/16/11

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION	
228	12/19/2011	00218323	6.83	127741	AT&T	FY12 1090 *2812457* 8314272040728 10/13-11/12/11
229	12/19/2011	00218294	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 POSTAGE FEES
230	12/19/2011	00218294	26.70	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 REFUEL PRIUS
231	12/19/2011	00218294	33.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 FSP PATCHES
232	12/19/2011	00218294	40.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 WEB HOSTING CR
233	12/19/2011	00218294	64.54	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 REFRESHMENT
234	12/19/2011	00218294	118.93	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11
235	12/19/2011	00218294	179.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 ADV.EXCEL-AMY
236	12/19/2011	00218294	319.40	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 AIR FARE-PARRA
237	12/19/2011	00218294	327.80	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 CTC TOWN HALL
238	12/19/2011	00218294	433.78	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 TONER CARTRIDGE
239	12/19/2011	00218294	502.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 *4246044555661663 9/22/11* MZPCAR/APA
240	12/19/2011	00218294	560.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY12 CC05 4246044555661663 10/24/11 SELF-HELP CO'S
241	12/20/2011	00218407	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2037 *11520* C0036 LINEN SERVICE 10/12/11
242	12/20/2011	00218407	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2037 *11530* C0036 LINEN SERVICE 10/26/11
243	12/20/2011	00218407	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2037 *11540* C0036 LINEN SERVICE 11/09/11
244	12/20/2011	00218407	42.20	106571	BARITEAUS DRY CLEANING INC	FY12 2037 *11550* C0036 LINEN SERVICE 11/22/11
245	12/20/2011	00218434	78.00	125845	CRYSTAL SPRINGS WATER CO	FY12 2037 *SCCRTC 054026 WATER SERVICE 10/31/11*
246	12/20/2011	00218430	453.75	125521	BENDER ROSENTHAL INC	FY12 2037 *08044-14* OCTOBER 2011 SERVICES
247	12/20/2011	00218411	2,840.00	112150	J.E.ARRIAGA DBA: JEA & ASSOCIATES	FY12 2037 *1061* DECEMBER 2011 SERVICES
248	12/20/2011	00218436	4,504.80	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY12 2037 *20110510* CALL BOX MAINT OCT 2011
249	12/20/2011	00218409	8,712.17	110430	LADD'S AUTO BODY	FY12 2037 *NOV 2011 TOW HWY 1 BEAT 2*
250	12/20/2011	00218409	10,221.51	110430	LADD'S AUTO BODY	FY12 2037 *NOV 2011 TOW HWY 17 BEAT 1*
251	12/20/2011	00218402	30,297.51	104465	CALIFORNIA HIGHWAY PATROL	FY12 2037 *M0048990* SAFE ON 17 Q1
252	12/20/2011	00218444	102.30	127450	CDSNET, LLC	FY12 2037 *SC1011* SERVICES OCT. 2011
253	12/20/2011	00218433	169.42	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY12 2037 *27164* SIGNS FOR RTP SUSTAINABILITY W/S
254	12/20/2011	00218433	350.61	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY12 2037 *27133* RTC PACKET 11/17/2011
255	12/20/2011	00218433	424.29	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY12 2037 *272438*RTC PACKET 12/01/2011
256	12/20/2011	00218442	3,500.00	127231	CAPITALEGE ADVOCACY, LLC	FY12 2037 *11-109* SERVICES FOR DECEMBER 2011
257	12/20/2011	00218333	35.70	127895	VIRGINIA DYKAAR	BICYCLE TRAVEL DEMAND MODEL PROJECT MEETING
258	12/22/2011	00218482	136.00	670008	TEGAN SPEISER	FY12 1092 713480112 URM TEGAN S RTC
259	12/22/2011	00218483	365.88	670011	CATHY JUDD	FY12 1092 713480111 URM CATHY J RTC
260	12/22/2011	00218809	814.61	124475	AT&T MOBILITY	FY12 2039 99671042X12062011 10/29/11-11/28/11 RTC
261	12/22/2011	00218702	3,729.50	105749	MILLER, OWEN & TROST	FY12 2038 29199 NOVEMBER SERVICES SCCRTC
262	12/22/2011	00218702	3,880.00	105749	MILLER, OWEN & TROST	FY12 2038 29149 OCTOBER SERVICES SCCRTC
263	12/22/2011	00218702	3,970.00	105749	MILLER, OWEN & TROST	FY12 2038 29128 SEPTEMBER SERVICES SCCRTC
264	12/22/2011	00218904	14.47	127967	COMCAST	FY12 1094 *8155100340002108 11/5/11* OFFICE CABLE
265	12/22/2011	00218904	14.59	127967	COMCAST	FY12 1094 *8155100340002108 12/5/11* OFFICE CABLE
266	12/22/2011	00218895	38.07	127741	AT&T	FY12 1096 *2839702* 8317688012374 10/27-11/26/11
267	12/22/2011	00218684	78.98	102314	PG & E CUSTOMER BILLING	FY12 1091 *2730123841-9 11/28/2011*
268	12/22/2011	00218684	95.85	102314	PG & E CUSTOMER BILLING	FY12 1091 *5605123657-0 11/28/2011*
269	12/22/2011	00218810	103.00	124475	AT&T MOBILITY	FY12 10096 *287020725943X12062011* 10/29-11/28/11
270	12/22/2011	00218684	152.99	102314	PG & E CUSTOMER BILLING	FY12 1091 *9709471543-6 11/28/2011*
271	12/22/2011	00218484	176.85	670011	CATHY JUDD	FY12 1093 *713550087* URM CATHY J
272	12/22/2011	00218797	192.80	123516	AFLAC-FLEX ONE	FY12 1093 *146482* UF995-INS DEC 2011
273	12/22/2011	00218684	246.33	102314	PG & E CUSTOMER BILLING	FY12 1091 *2896790497-1 11/28/2011*
274	12/22/2011	00218873	811.63	127177	LINCOLN NATIONAL LIFE INSURANCE COMPAN	FY12 1095 *SCRTC-BL-1010745 JAN 2012*
275	12/22/2011	00218811	4,000.00	124494	MOSS, LEVY & HARTZHEIM, LLP	FY12 2040 *6798* FY2011 FISCAL AUDIT

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
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TOTAL REPORT 736,049.18

SCCRTC
Monthly Credit Card Report
Cost Distribution by Index / Sub Object
FY 11-12

Statement Date: 07/22/11

RTC Reporting Qtr: 1st

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
City of Watsonville	Parking All Day 6/23 City of Watsonville	5.00			5.00
Noah's Bagels	Refreshments for FSP Refresher Training Mtg. June 30, 2011	13.99			13.99
USPS Postage	Replenish Postage		487.00		487.00
Stamps.com	Monthly Service Fee for July 2011		15.99		15.99
Batteriesplus.com	Replacement Laptop Battery		133.92		133.92
McCart's Window Fashions	Replace Cords on Office Mini Blinds		105.00		105.00
City of Santa Cruz	Reload Bicycle Locker Key Cards		40.00		40.00
Paypal	Replacement Wireless Headset Earset		49.99		49.99
Cruzio Internet	Monthly Service Fee for July 2011		40.95		40.95
CA Newspapers	Newspaper Display Ad - Unmet Needs Public Hearing - May 5, 2011		238.44		238.44
Sentinel Printers	RTC Letterhead		542.03		542.03
Trader Joe's	Refreshments for FSP Refresher Training Mtg. June 30, 2011		0.99		0.99
Zipcar Inc	Zipcar Membership Fee - Y Parra			27.13	27.13
Zipcar Inc	Zipcar Membership Fee - M Leal			27.13	27.13
Zipcar Inc	Zipcar Membership Fee - K Pushnik			27.13	27.13
Best Buy MHT	Computer Monitor			115.99	115.99
Chevron	Refuel Prius - Central Coast ITS Tech Mtg. G Dykaar			24.00	24.00
Valero	Refuel Prius - Central Coast ITS Tech Mtg. G Dykaar			13.65	13.65
Fastrak	Fastrack Toll Card Replenishment Fee			25.00	25.00
Calpers	Registration - Educational Forum - Y Parra			300.00	300.00
Butler Custom Products	FSP patches			862.50	862.50
Total		18.99	1,654.31	1,422.53	3,095.83

Statement Date: 08/22/11

RTC Reporting Qtr: 1st

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Second Street Café	Refreshments for RTC meeting 08/04/11	18.50			18.50
Millers Sandwich and Ice	Refreshments for Watsonville Satellite Office Ribbon Cutting Ceremony 08/16/11	116.50			116.50
Noah's Bagels	Refreshments for TPW meeting 08/18/11	7.99			7.99
El Palomar Restaurant	Business lunch with Les White, Angela Aitken, George Dondero, Luis Mendez 08/03/11	61.00			61.00
Walnut Ave Café	Business breakfast with Andrew Chesley, Debbie Hale, George Dondero 08/18/11	38.66			38.66
Stamps.com	Monthly service fee for August 2011		15.99		15.99
PayPal	Plantronics wireless headset - G Dondero		192.13		192.13
KC Phone Guys	Toshiba DKT2010SD refurbished phones - 2 Pk		111.98		111.98
Cruzio	Monthly service fee for August 2011		39.95		39.95
Aztec Capital LLC	Repair and shipping cost for Plantronicsw wireless headset		91.76		91.76
Institute of Transportation Engineers	Registration-NACTO Urban Bikeway Design Guide - C Caletti		70.00		70.00
Santa Cruz Chamber of Commerce	Registration - Caffeineighted: Reputation Management - K Pushnik,, A Naranjo		30.00		30.00
Zip Car	Account set-up fee			68.61	68.61
SurveyMonkey.com	Annual membership fee			200.00	200.00
Best Buy	Wireless keyboard set (Intern Station), Dynex keyboard combo & surg strip for Watsonville office			118.33	118.33
Global Concepts	Desk w/return and small round conference table for Watsonville office			506.54	506.54
Craigslist.org	Posting for on-call expert WordPress Consultant RFQ			75.00	75.00
JustAnswer	Tech support			38.00	38.00
DOT*www.dotster.com	Domain transfer (+) 1 year registration for ridesurance.org (Emergency Ride Home Program)			7.79	7.79
Bagel Café	Refreshments for RTC meeting 08/04/11			17.95	17.95
Trader Joe's	Refreshments for Bike Comm. meeting 08/08/11 & E&D TAC meeting 08/09/11			19.05	19.05
The Spokesman Bicycles	Repair hub and brakes on RTC bicycle, check tires and headset			45.00	45.00
Iron Mountain	Closure Invoice - closure of account			2221.20	2,221.20
Union 76	Refuel Prius - No Trip			35.04	35.04
Beacon	Refuel Prius - No Trip			33.00	33.00
Total		242.65	551.81	3385.51	4,179.97

SCCRTC
 Monthly Credit Card Report
 Cost Distribution by Index / Sub Object
 FY 11-12

Statement Date: 09/22/11

RTC Reporting Qtr: 1st

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Chevron	Refuel Prius - CalCOG meeting in Sacramento - G Dondero	32.85			32.85
Noah's Bagels	Refreshments for joint meeting of Safe on 17 & TOS committees	21.98			21.98
Noah's Bagels	Refreshments for RTC meeting 09/15/11	14.00			14.00
Sushi Garden	Business lunch with K Christensen, S Pearce, J Robbins, K Shultz, G Dondero, Resource Con. Dist.	76.08			76.08
Santa Cruz County Evenbrite Co	Registration for "Lunch-n-Learn" w/ CA State Senator Sam Blakeslee, G Dondero	32.64			32.64
Go 4 Supply	Toner Cartridges - Black - Color Printer		134.74		134.74
Cruzio Internet	Monthly service fee for September 2011		39.95		39.95
Stamps.com	Monthly service fee for September 2011		15.99		15.99
Register-Pajaronian	Newspaper Subscription Renewal - 26 weeks		62.40		62.40
USPS Postage (stamps.com)	Replenish Postage		497.00		497.00
SQ Sports Embroidery Center Scotts Valley	Six-panel Twill Cap for FSP drivers		62.06		62.06
CSDA	Webinar - Best Practices in Agenda Preparation & Minutes - C Judd		49.00		49.00
Fred Pryor Careertrack	Exceptional Business Writing and Goof-Proof Grammar Training - Y Parra		249.00		249.00
Createspace	Book "Policy in Motion"		58.59		58.59
Union 76	Refuel Prius - No Trip			31.01	31.01
Justanswer	Tech Support - Credit from charge in August			(38.00)	(38.00)
City of Sacramento Parking Facility Garage	Parking facility fee CSDA Education Committee Meeting - Y Parra			9.00	9.00
Union 76	Refuel Prius - CSDA Education Committee Meeting - Y Parra			23.50	23.50
TOTAL		177.55	1168.73	63.51	1,409.79

SCCRTC
 Monthly Credit Card Report
 Cost Distribution by Index / Sub Object
 FY 11-12

Statement Date: 10/24/11

RTC Reporting Qtr: 2nd

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
The Santa Barbara Upham Hotel	Lodging - to attend CTC Town Hall Mtg. Santa Barbara - G Dondero, M	327.80			327.80
Cruzio Internet	Monthly service fee for October 2011		40.95		40.95
The Hat Company of Santa Cruz	FSP patches sewn on hats		33.00		33.00
APA Membership Online	Membership renewal fee - APA		483.00		483.00
Rockhurst Univer	Advanced Training for Microsoft Excel, A Naranjo		179.00		179.00
American Eagle Computer	Toner Cartridges - Color Printer		411.20		411.20
Stamps.com	Monthly service fee for October 2011		15.99		15.99
Amazon.com	Belkin Home/Office Surge Protectors for SCCRTC staff		118.93		118.93
American Public Works	Registration for Third Annual Chapter Training Seminar - Complete		35.00		35.00
Self-Help Counties	Registration for 2011 Focus on the Future, 10/07/11, G Dondero		525.00		525.00
Union 76	Refuel Prius - No trip			26.70	26.70
United Air	Air fare, CalPERS conference, 10/24/11 through 10/26/11, Y Parra			294.40	294.40
Fastrak	Replenish Toll Fee			25.00	25.00
Trader Joe's	Refreshments for RTC meeting, 10/06/11			15.05	15.05
The Buttery	Refreshments for RTC meeting, 10/06/11			17.25	17.25
Zipcar Inc	Membership fee, T Speiser			19.00	19.00
Zipcar Inc	Reservation, Y Parra			39.06	39.06
Zipcar Inc	Reservation Adjustment, Y Parra			(39.06)	(39.06)
Target	Purchase of office supplies			22.58	22.58
Trader Joe's	Refreshments for TPW meeting, 10/20/11			12.99	12.99
The Buttery	Refreshments for TPW meeting, 10/20/11			19.25	19.25
	TOTAL	327.80	1842.07	432.97	2,602.84

Statement Date: 11/22/11

RTC Reporting Qtr: 2nd

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Westin St. Francis	Lodging - to attend Focus on the Future conference, San Francisco, Nov. 14-15, 2011. G Dondero	633.90			633.90
TRB Annual Meeting	Transportation Research Board 91st Annual Meeting, Jan. 22-26, 2012, G Dondero		650.00		650.00
Trader Joe's	Refreshments for RRM Design Consultants for the MBSSTN Workshops		7.85		7.85
Cruzio	Monthly service fee for November 2011		39.95		39.95
Santa Cruz Sentinel	7-day "E" edition of the Santa Cruz Sentinel balance due		12.88		12.88
Trader Joe's	Refreshments for RTP Sustainability/STARS Workshop		26.10		26.10
Erik's Deli	Lunches for RTP/STARS Sustainable Workshop		185.92		185.92
Stamps.com	Monthly service fee for November 2011		15.99		15.99
USPS Postage (stamps.com)	Replenish Postage		200.00		200.00
Starbucks	Refreshments for RTC special meeting, 11/17/11		12.95		12.95
Chevron	Refuel Prius, No trip			32.07	32.07
United Air	United Air baggage fee, CalPERS Educational Forum, Y Parra			25.00	25.00
Supershuttle Execucar	Shuttle service from Long Beach Hyatt to LAX, CalPERS Educational Forum. Y Parra			19.00	19.00
United Air	United Air baggage fee, CalPERS Educational Forum, Y Parra			25.00	25.00
Hyatt Hotels	Lodging - to attend CalPERS Educational Forum, October 24-26, 2011, Y			524.43	524.43
Amazon.com	Book - 6 copies of <i>The Naked Presenter: Delivering Powerful Presentations With or Without Slides (Voices That Matter)</i>			86.16	86.16
Cassidy's Pizza	Refreshments for collaboration meeting with TAMC, AMBAG, MBUAPCD			126.94	126.94
AVG Technologies	Annual renewal for SCCRTC firewall protection			359.99	359.99
Tri County Trophy & Engraving	Magnetic staff name badges, M Leal, A Naranjo, D Orgega, G Dykaar, N Luedtke. T Speiser			51.96	51.96
Laganga Especial	Newspaper ad for November 17, RTP Sustainability Workshop			150.00	150.00
Starbucks Corp	Refreshments for RTC special meeting, 11/17/11			12.95	12.95
Starbucks Corp	Credit for Refreshments for RTC special meeting, 11/17/11			(12.95)	(12.95)
Nob Hill	Refreshments for RTC special meeting, 11/17/11			6.99	6.99
House of Bagels	Refreshments for RTC special meeting, 11/17/11			15.90	15.90
Safeway	Refreshments for November 17, RTP Sustainability Workshop			20.87	20.87
	TOTAL	633.90	1151.64	1444.31	3,229.85

SCCRTC
 Monthly Credit Card Report
 Cost Distribution by Index / Sub Object
 FY 11-12

Statement Date: 12/22/11

RTC Reporting Qtr: 2nd

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
PayPal California	Registration for CDAC Meeting, Jan. 31, 2012, G Dondero	30.00			30.00
City of Monterey	Parking garage fee, Climate Change Workshop, 12/06/11, G Dondero	7.00			7.00
Inst of Transportation Engineers	Membership renewal, G Dondero	284.20			284.20
El Palomar Restaurant	Lunch meeting, A Aitken, L White, L Mendez, G Dondero	54.07			54.07
Uline	Purchase of trash recepticle and lid	43.87			43.87
City of Monterey	Parking garage fee, Central Coast Rail Coordinating Committee, G	7.00			7.00
Portola Hotel and Spa Monterey	Lunch, Central Coast Rail Coordinating Committee, G Dondero	15.07			15.07
USPS Postage (stamps.com)	Replenish Postage		150.00		150.00
PC Business Machines	Purchase of fuser unit for color printer		275.40		275.40
Cruzio Internet	Monthly service fee for December 2011		39.95		39.95
Sentinel Printers	Production of flyers for Monterey Bay Sanctuary Scenic Trail Network Workshops		168.23		168.23
Stamps.com	Monthly service fee for December 2011		15.99		15.99
Sentinel Printers	Production of flyers for Monterey Bay Sanctuary Scenic Trail Network		238.70		238.70
Society for HR Mgmt	Membership renewal, Y Parra		180.00		180.00
CVS Pharmacy	Purchase of items for Monterey Bay Sanctuary Scenic Trail Network Workshop in Davenport on 12/13/11		12.92		12.92
Gordon Watson	Replacement of Anti-graffitti film on Pacific Avenue door		200.00		200.00
Santa Cruz Sentinel Circulation	Renewal fee for Santa Cruz Sentinel daily and Sunday print plus 7 day e-		219.72		219.72
Batteries Plus	APC Battery (back-up battery for desktop computer)		42.11		42.11
PC Business Machines	Maintenance service for HP5550 color printer		95.00		95.00
Batteries Plus	Replacement laptop batteries for G Dondero and G Blakeslee		236.17		236.17
Batteries Plus	Replacement laptop battery for T Speiser		107.56		107.56
USPS Postage (stamps.com)	Replinish Postage		287.00		287.00
Whalers Carwash Santa Cruz	Carwash - Prius			14.99	14.99
Trader Joe's	Refreshments for RTC meeting 12/01/11			10.97	10.97
The Buttery	Refreshments for RTC meeting 12/01/11			42.75	42.75
Erik's Deli	Refreshments for Designing for Pedestrian/Bicycle Workshop, 12/06/11			499.19	499.19
New Leaf	Refreshments for Designing for Pedestrian/Bicycle Workshop, 12/06/11			17.05	17.05
The Buttery	Refreshments for Designing for Pedestrian/Bicycle Workshop, 12/06/11			38.00	38.00
Peets Coffeetea	Refreshments for Designing for Pedestrian/Bicycle Workshop, 12/06/11			90.00	90.00
CVS Pharmacy	Purchase of items for Monterey Bay Sanctuary Scenic Trail Network Workshop in Watsonville.12/15/11			5.61	5.61
TOTAL		441.21	2268.75	718.56	3,428.52

AGENDA: February 09, 2012

TO: Budget and Administration/Personnel (B&A/P) Committee
FROM: Luis Pavel Mendez, Deputy Director
RE: Amendments to the FY11-12 Budget & Work Program

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee recommend that the Regional Transportation Commission (RTC) approve the FY 11-12 Budget and Work Program as shown on Attachment 1.

BACKGROUND

At its October 2011 meeting, the Regional Transportation Commission (RTC) approved the major fall amendment to the fiscal year (FY) 11-12 budget and work program and has made some project specific amendments since then. Due to the Highway 1 Soquel to Morrissey Auxiliary Lanes project construction, expenditure and work trends, and other project needs it is necessary to consider further amendments to the FY 11-12 budget and work program.

DISCUSSION

Highway 1 Soquel Morrissey Auxiliary Lanes Project (budget page 10)

When FY 2011-12 began staff anticipated that the funding for construction of the Highway 1 Soquel to Morrissey Auxiliary Lanes project would not be available until sometime in 2012. The California Transportation Commission (CTC) made the construction funding available in August 2011 and required that a construction contract be awarded within six months. Therefore, staff resources were shifted to ensure that the CTC requirement would be met and construction of the project would begin. The construction contract was awarded more than one month before the CTC deadline and construction work will begin on January 30th.

It has taken significant staff resources to secure a construction contract and initiate public outreach to the community. It will continue to take significant staff resources to maintain communication with the community and ensure that the work proceeds as smoothly as possible. Therefore, the proposed FY 11-12 budget amendments add significant funding for the staffing resources needed by the project. The staffing resources needed can be achieved by shifting staff resources from other work areas and adding a temporary half-time transportation planner position for the duration of the construction project work. Adding a temporary half-time transportation planner position will ensure that required work for other projects and programs can also be completed. The cost of the temporary half-time planner position is estimated to be close to \$5,000 per month including salary, benefits and overhead, and will be covered by the

funding for the construction project. Therefore, this will not impact funding for any other RTC projects and programs.

Other proposed amendments to the budget page for the Highway 1 Soquel to Morrissey Auxiliary Lanes Construction project are designed to better illustrate the various components of the work required to complete the project and their associated estimated costs. In addition to the 5% contingency included in the construction contract line, other budget lines include a contingency component, which is generally at least 10%. The "Contingency and future year costs" budget line includes 10% of the construction contract cost savings which the RTC may retain as a general contingency for the entire project.

Highway 1 HOV Lanes Project Environmental Document (budget page 9)

The Highway 1 HOV Lanes Environmental Document budget page includes the additional Regional Surface Transportation Program (RSTP) funding approved by the RTC in December 2011. This budget also shows a shift in staff resources from this project to the Highway 1 Auxiliary Lanes Construction project. The remaining staff resources will be sufficient to complete the work required by this project in the current fiscal year.

Rail/Trail Authority (budget page 8)

The funds approved by the RTC in December 2011 for engineering work for improvements to the Santa Cruz Branch Rail Line are added to the Rail/Trail Authority budget page. Contingency funds that had previously been added to the budget line for engineering work are now distributed to other lines to secure a new shortline operation and complete the purchase of the rail line.

Planning Budget (budget pages 11, 12 & 13)

The planning budget pages show adjustments to the distribution of staffing resources due to work trend adjustments. These work trend adjustments result from the fact that more work was required in some areas and less in others than estimated at the beginning of the fiscal year. Some of the staff resource adjustment also results from the fact that some state funding for planning work did not become available as early as estimated while the state funding for the Highway 1 Auxiliary Lanes Construction project became available earlier than estimated.

Other Proposed Amendments

The overall staffing budget is increased due to the need to hire a temporary part-time transportation planner resulting from the work required for the Highway 1 Soquel to Morrissey Auxiliary Lanes Construction project. As stated above, the cost for this temporary position is covered by the project funding. Proposed amendments to other budget pages and line items are noted on the budget pages included as Attachment 1.

Staff recommends that the Budget and Administration/Personnel Committee recommend that the Regional Transportation Commission approved the proposed amended FY 11-12 budget and work program as shown on Attachment 1.

SUMMARY

Due to the Highway 1 Soquel to Morrissey Auxiliary Lanes project, expenditure and work trends, and other project needs it is necessary to consider further amendments to the FY 11-12 budget and work program. Therefore, staff recommends that the Budget and Administration/Personnel Committee recommend that the Regional Transportation Commission approved the proposed amended FY 11-12 budget and work program as shown on Attachment 1.

Attachments:

1. FY 11-12 budget pages with proposed amendments

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ATTACHMENT 1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
(SCCRTC)

FISCAL YEAR 11-12 BUDGET

PROPOSED FEBRUARY 09, 2012

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PROJECTED REVENUE SUMMARY
FY 2011-2012 BUDGET**

1 PROJECTED REVENUE SUMMARY

2	3	4	5	6
SOURCES	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5 Transportation Development Act (TDA):				
6 Auditor's 1/4 Cent Sales Tax Estimate	7,016,950	7,016,950	0	
7 Reserves budgeted (Bike to Work and CTSC)	0	0	0	
8 Interest Estimate	8,000	8,000	0	
9 <i>Total TDA Apportioned</i>	7,024,950	7,024,950	0	
11 State Transit Assistance (STA)	2,851,031	2,851,031	0	
12 Planning Grant Funds/Others:				
13 Rural Planning Assistance (RPA)	315,000	315,000	0	
14 STIP for Planning (PPM)	300,000	280,000	-20,000	- Work trend adjustment
15 RSTP Exchange - Eco Act, CTSC, Bike Signage & STARS	201,114	181,114	-20,000	- Less work on Bike Signage project due to public outreach for MBSST Network
16 FHWA - Earmark	430,000	460,000	30,000	- MBSST Network public outreach taking more work than estimated at start of fiscal year
17 FHWA - Planning (PL) - from AMBAG	233,351	233,351	0	
18 Coastal Conservancy	250,000	250,000	0	
19 AB2766/Air District Funds:	16,146	16,146	0	
20 Env. Justice Context-Sensitive Planning Grant	39,500	39,500	0	
21 New Freedom Grant	165,000	165,000	0	
22 SGC Grant	40,000	20,000	-20,000	- State funding agreement completed later than anticipated
23 Transit intern and planning grants	54,818	54,818	0	
24 RTC Funds Budgeted	290,189	290,189	0	
25 <i>Planning/Other Total</i>	2,335,118	2,305,118	-30,000	
26 Rideshare:				
27 RSTP Exchange & AMBAG funds	152,271	152,271	0	
28 CMAQ - Rideshare	188,253	188,253	0	
29 AB2766	91,467	91,467	0	
30 Service Authority for Freeway Emergency (SAFE):				
31 DMV Fees and interest	235,000	235,000	0	
32 Other - MTC SAFE and Partnership Planning Grant	213,591	213,591	0	
33 SAFE Funds Budgeted	136,042	145,042	9,000	- Outside legal counsel to assist with contracting requirements
34 Freeway Service Patrol (FSP):				
35 Caltrans Grant	204,000	204,000	0	
36 Hwy 1 Aux Lanes TMP funds	0	30,000	30,000	- Traffic management measure for Hwy 1 Aux Lanes project construction
37 FSP Reserves Budgeted and Interest	138,000	128,000	-10,000	- No procurement process in this fiscal year so less reserves needed
38 Rail/Trail Authority:				
39 Proposition 116 and STIP	19,550,000	19,550,000	0	
40 Leases and Union Pacific	445,000	445,000	0	
41 Federal Earmark and RSTP Exchange	279,805	729,805	450,000	- RTC approved funding on 12/1/11 for engineering work
42 Transfer - in from TC Planning	110,000	110,000	0	
43 Rail/Trail Funds Budgeted	172,554	172,554	0	
44 Highway 1:				
45 RSTP Exchange	2,433,041	2,803,041	370,000	- Approved 12/1/11 to complete tiered environmental document
46 Federal Earmark	0	0	0	
47 STIP	2,153,981	2,153,981	0	
48 CMIA	16,190,000	16,190,000	0	
49 RSTP Exchange Program	5,764,690	5,764,690	0	
50 TOTAL	60,668,794	61,487,794	819,000	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
 APPORTIONMENT SUMMARY
 FY 2011-2012 BUDGET**

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APPORTIONMENT SUMMARY

CLAIMANTS	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
Transportation Development Act (TDA): (1)				
TDA Reserve Fund	20,650	20,650	0	
SCCRTC:				<u>% Change</u>
TDA Administration	453,000	453,000	0	0.00%
TDA Planning: General Planning	266,840	266,840	0	0.00%
Bike to Work	50,000	50,000	0	0.00%
Bike & Pedestrian Safety (CTSC)	100,000	100,000	0	0.00%
<i>Subtotal</i>	869,840	869,840	0	0.00%
SCMTD	5,244,963	5,244,963	0	0.00%
Specialized Transit (Community Bridges/CTSA)	515,295	515,295	0	0.00%
Volunteer Center	61,345	61,345	0	0.00%
City of Capitola	11,801	11,801	0	0.00%
City of Santa Cruz - Non Transit	71,935	71,935	0	0.00%
City of Scotts Valley	13,772	13,772	0	0.00%
City of Watsonville	60,926	60,926	0	0.00%
County of Santa Cruz	154,424	154,424	0	0.00%
<i>Subtotal</i>	6,134,460	6,134,460	0	0.00%
TOTAL TDA APPORTIONED	7,024,950	7,024,950	0	
State Transit Assistance (STA) - SCMTD	2,851,031	2,851,031	0	
Planning Grant Funds/Others:				
SCCRTC:	2,270,388	2,240,388	-30,000	- Work trend and funding adjustments
Community Traffic Safety Coalition	53,861	53,861	0	
Ecology Action	10,869	10,869	0	
<i>Subtotal</i>	2,335,118	2,305,118	-30,000	
Rideshare	431,991	431,991	0	
SAFE	584,633	593,633	9,000	- Outside legal counsel to assist with contracting requirements
Freeway Service Patrol (FSP)	342,000	362,000	20,000	- Traffic management measure for Hwy 1 Aux Lanes project construction
Rail/Trail Authority	20,557,359	21,007,359	450,000	- RTC approved funding on 12/1/11 for engineering work
Highway 1	20,777,022	21,147,022	370,000	- Approved 12/1/11 to complete tiered environmental document
RSTP Exchange Program	5,764,690	5,764,690	0	
TOTAL	60,668,794	61,487,794	819,000	

(1) TDA apportionments are based on the formulas in the RTC's Rules and Regulations. Balance not used for Planning and Administration is allocated to other TDA claimants as follows:
 85.5% is appropriated to SCMTD, 8.4% to Community Bridges and 1% to the Volunteer Center; the remaining funds are proportionally allocated to cities and the County according to population.

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2011-2012 BUDGET**

1

2 **OPERATING BUDGET SUMMARY**

PROGRAM	FY10-11 ADOPTED DETAIL			FY11-12 ADOPTED DETAIL			FY11-12 PROPOSED DETAIL		
	TOTAL FY 10-11 ADOPTED 06/11	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY11-12 ADOPTED 01/12/12	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY11-12 PROPOSED 02/09/12	SALARIES & BENEFITS (1)	SERVICES & SUPPLIES
10 SCCRTC - Administration	616,956	201,000	415,956	647,000	201,000	446,000	647,000	201,000	446,000
11 Rideshare	337,100	180,000	157,100	431,991	195,000	236,991	416,991	180,000	236,991
12 SAFE	609,800	150,000	459,800	584,633	140,000	444,633	593,633	140,000	453,633
13 Freeway Service Patrol	342,000	55,000	287,000	342,000	55,000	287,000	362,000	45,000	317,000
14 Rail/Trail Authority	20,703,724	110,000	20,593,724	20,557,359	110,000	20,447,359	21,007,359	110,000	20,897,359
15 Highway 1	3,968,987	225,000	3,743,987	20,777,022	250,000	20,527,022	18,649,029	320,832	18,328,197
16 SCCRTC Planning	2,389,478	981,807	1,407,671	2,557,958	1,023,719	1,534,239	2,527,958	993,719	1,534,239
17									
18 Total Operating Budget	28,968,045	1,902,807	27,065,238	45,897,963	1,974,719	43,923,244	44,203,970	1,990,551	42,213,419

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**OPERATING BUDGET COMPARISON
PRIOR YEAR AND BUDGET YEAR**

PROGRAM	FY 10-11 ADOPTED 06/11	FY 10-11 ACTUAL 6/30/11	FY 10-11 ACTUAL LESS ADOPTED 06/11	FY11-12 ADOPTED 01/12/12	FY 10-11 ADOPTED 06/11	FY11-12 ADOPTED VS FY 10-11 ADOPTED	FY11-12 PROPOSED 02/09/12	FY11-12 ADOPTED 01/12/12	FY11-12 PROPOSED VS FY11-12 ADOPTED
29 SCCRTC - Administration	616,956	514,462	(102,494)	647,000	616,956	30,044	647,000	647,000	-
30 Rideshare	337,100	185,434	(151,666)	431,991	337,100	94,891	416,991	431,991	(15,000)
31 SAFE	609,800	344,994	(264,806)	584,633	609,800	(25,167)	593,633	584,633	9,000
32 Freeway Service Patrol	342,000	323,466	(18,534)	342,000	342,000	-	362,000	342,000	20,000
33 Rail/Trail Authority	20,703,724	258,084	(20,445,640)	20,557,359	20,703,724	(146,365)	21,007,359	20,557,359	450,000
34 Highway 1	3,968,987	1,358,232	(2,610,755)	20,777,022	3,968,987	16,808,035	18,649,029	20,777,022	(2,127,993)
35 SCCRTC Planning	2,389,478	1,314,586	(1,074,892)	2,557,958	2,389,478	168,480	2,527,958	2,557,958	(30,000)
36									
37 Total Operating Budget	28,968,045	4,299,258	(24,668,787)	45,897,963	28,968,045	16,929,918	44,203,970	45,897,963	(1,693,993)

Notes: (1) Includes staffing shown on page 16

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - ADMINISTRATION
FY 2011-2012 BUDGET**

1 **ADMINISTRATION**

2 3 4	WORK ELEMENT #102	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	TDA Administration	453,000	453,000	0	
7	Other Revenues			0	
8	RTC Funds	194,000	194,000	0	
9	TOTAL REVENUES	647,000	647,000	0	
10	EXPENDITURES:				
11	Salaries & Benefits	201,000	201,000	0	
12					
13	Services and Supplies:				
14	Rent, Utilities, Insurance				
15	Telephone	12,000	12,000	0	
16	Liability Insurance	14,000	14,000	0	
17	Video Conferencing Fees	3,000	3,000	0	
18	Utilities	9,000	9,000	0	
19	Office Rent	85,000	85,000	0	
20	Travel/Training				
21	Vehicle Rentals and Service	1,000	1,000	0	
22	RTC Vehicle	3,000	3,000	0	
23	Transportation/Travel/Education	26,000	26,000	0	
24	Fixed Assets				
25	Fixed Assets	26,000	26,000	0	
26	Office Expenses				
27	Office Expense	24,000	24,000	0	
28	Duplicating	5,500	5,500	0	
29	Postage	5,500	5,500	0	
30	Membership	7,000	7,000	0	
31	Sponsorship	1,000	1,000	0	
32	Advertisement/Publication	6,000	6,000	0	
33	Office Equipment Repair/Maintenance	6,000	6,000	0	
34	Contingency/Special Expense	25,000	25,000	0	
35	County Mainframe/Intranet	6,000	6,000	0	
36	Computer Software	10,000	10,000	0	
37	Services				
38	Commissioners' Stipend	11,000	11,000	0	
39	Fiscal & Triennial Performance Audit	26,000	26,000	0	
40	Annual Report/Fact Sheets	5,000	5,000	0	
41	Accounting, Payroll and Auditing Fees	15,000	15,000	0	
42	Human Resources/Employee Relations	25,000	25,000	0	
43	Administrative Consulting Services	17,500	17,500	0	
44	Legal Counsel	30,000	30,000	0	
45	Computer/website support, service & programming	34,000	34,000	0	
46	Custodial - Janitorial Services	7,500	7,500	0	
47	<i>Subtotal Services & Supplies</i>	446,000	446,000	0	
48					
49	TOTAL EXPENDITURES	647,000	647,000	0	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - RIDESHARE
FY 2011-2012 BUDGET**

1 **RIDESHARE:** 721400

2 3 4	WORK ELEMENT #179	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange	148,424	148,424	0	
7	Rideshare Month (AMBAG)	3,847	3,847	0	
8	CMAQ - Rideshare	188,253	188,253	0	
9	AB2766	91,467	91,467	0	
10	TOTAL REVENUES	431,991	431,991	0	
11	EXPENDITURES:				
12	Salaries & Benefits	195,000	180,000	-15,000	- Carpool incentive and Park & ride improvement projects to continue into next fiscal year
13					
14	Services and Supplies:				
15	Rideshare:				
16	Telephone	500	500	0	
17	Membership	600	600	0	
18	Postage	1,000	1,000	0	
19	Other - Office Expense	2,000	2,000	0	
20	Transportation/Travel/Education	2,500	2,500	0	
21	Advertisement & Promotion Materials	28,000	28,000	0	
22	Rideshare Database/Programming	7,500	7,500	0	
23	Emergency ride home	3,738	3,738	0	
24	Carpool Incentive Program	72,729	72,729	0	
25	Park & Ride Lot Project	118,424	118,424	0	
26	<i>Subtotal Services & Supplies</i>	236,991	236,991	0	
27	Unappropriated Revenues:	0	15,000	15,000	
28					
29	TOTAL EXPENDITURES	431,991	431,991	0	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - SAFE
FY 2011-2012 BUDGET**

1 **SAFE:** 721825

2	3	4	5	6
WORK ELEMENT #178 and #175	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
REVENUES:				
DMV Fees	230,000	230,000	0	
Interest	5,000	5,000	0	
Caltrans Partnership Planning Grant for 511 System	163,591	163,591	0	
Local Financial Assistance (MTC SAFE)	50,000	50,000	0	
SAFE Funds Budgeted	136,042	145,042	9,000	- Outside legal counsel to assist with contracting requirements
TOTAL REVENUES	584,633	593,633	9,000	
EXPENDITURES:				
Salaries & Benefits	140,000	140,000	0	
Services and Supplies:				
Office Expense	2,000	2,000	0	
Transportation/Travel/Education	1,500	1,500	0	
HWY 17 Utility Charges (Electricity)	1,200	1,200	0	
Liability Insurance	4,000	4,000	0	
Legal Counsel	1,000	10,000	9,000	- Outside legal counsel to assist with contracting requirements
Contingency/Special Expense	2,500	2,500	0	
Network Access	11,000	11,000	0	
System Maintenance	62,000	62,000	0	
CHP Operations	600	600	0	
Safe on 17	140,235	140,235	0	
Freeway Service Patrol	0	0	0	
Call Answering	4,500	4,500	0	
Callbox Upgrade	50,500	50,500	0	
511 System Plan - Consultant Services	152,898	152,898	0	
TAMC for 511 System Planning	10,700	10,700	0	
<i>Subtotal Services & Supplies</i>	444,633	453,633	9,000	
Unappropriated Revenues	0	0	0	
TOTAL EXPENDITURES	584,633	593,633	9,000	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - FREEWAY SERVICE PATROL (FSP)
FY 2011-2012 BUDGET**

1 **FREEWAY SERVICE PATROL (FSP) : 721827**

2 3 4	WORK ELEMENT #177	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES				
6	Caltrans	204,000	204,000	0	
7	Hwy 1 Aux Lanes TMP funds	0	30,000	30,000	- Traffic management measure for Hwy 1 Aux Lanes project construction
8	Interest	1,000	1,000	0	
9	FSP Reserve Funds Budgeted	137,000	127,000	-10,000	- No procurement process in this fiscal year so less reserves needed
10	TOTAL REVENUES	342,000	362,000	20,000	
11					
12	EXPENDITURES				
13	Salaries & Benefits	55,000	45,000	-10,000	- No procurement process in this fiscal year
14					
15	Services and Supplies:				
16	Telephone	2,000	2,000	0	
17	Transportation/Travel/Education	1,000	1,000	0	
18	Liability Insurance	4,000	4,000	0	
19	Legal Counsel	1,000	1,000	0	
20	Contingency/Special Expense	5,000	5,000	0	
21	Supplies	4,000	4,000	0	
22	Towing	270,000	300,000	30,000	- Traffic management measure for Hwy 1 Aux Lanes project construction
23	<i>Subtotal Services & Supplies</i>	287,000	317,000	30,000	
24	Unappropriated Revenues:	0	0	0	
25	TOTAL EXPENDITURES	342,000	362,000	30,000	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - RAIL/TRAIL AUTHORITY
FY 2011-2012 BUDGET**

1 **RAIL/TRAIL AUTHORITY: 722100**

2 3 4	WORK ELEMENT #682	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	STIP	9,350,000	9,350,000	0	
7	Proposition 116	10,200,000	10,200,000	0	
8	Leases	45,000	45,000	0	
9	Federal Earmark	29,805	29,805	0	
10	Transfer from TC Funds	110,000	110,000	0	
11	RSTP Exchange	250,000	700,000	450,000	- Approved by RTC on 12/1/11 for engineering work
12	Union Pacific	400,000	400,000	0	
13	Rail/Trail Authority Reserve Funds Budgeted	172,554	172,554	0	
14	TOTAL REVENUES	20,557,359	21,007,359	450,000	
15	EXPENDITURES:				
16	Salaries & Benefits	110,000	110,000	0	
17					
18	Services and Supplies:				
19	Liability Insurance	25,000	25,000	0	
20	Consulting Services:				
21	Negotiation Attorney	55,996	95,996	40,000	- To secure new shortline operation
	Freight service consultant	0	20,000	20,000	- To secure new shortline operation
22	STB Filing and Legal Counsel	35,000	45,000	10,000	- To secure new shortline operation
23	Closing Costs	15,000	15,000	0	
24	On Call Consultants for Rail Operations Management	28,000	28,000	0	
25	Haz Mat Investigation and Related Costs	25,000	25,000	0	
26	Title Insurance	15,000	15,000	0	
27	Hazardous Materials and Pollution Insurance	250,000	250,000	0	
28	Site Management Plan	120,000	120,000	0	
29	General Contingency	6,156	8,363	2,207	- From engineering line
30	Engineering for improvements	322,207	700,000	377,793	- RTC approved funding on 12/1/11 for engineering work
31	Various Rail Line Improvements	5,350,000	5,350,000	0	
32	Right of Way Acquisition	14,200,000	14,200,000	0	
33	<i>Subtotal Services & Supplies</i>	20,447,359	20,897,359	450,000	
34					
35	TOTAL EXPENDITURES	20,557,359	21,007,359	450,000	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - HIGHWAY 1
FY 2011-2012 BUDGET**

1 HWY 1 ENVIRONMENTAL DOCUMENT & Design: 722200

2 3 4	WORK ELEMENT #683	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange - HOV Lanes	2,157,200	2,527,200	370,000	- Approved 12/1/11 to complete tiered environmental document
7	CMAQ - HOV Lanes	0	0	0	
8	STIP - HOV Lanes	3,981	3,981	0	
9	Federal Earmark Aux Lanes: Design	0	0	0	
10	STIP - Aux Lanes: Design (carryover)	0	0	0	
11	RSTP Exchange - Aux Lanes: Design	90,841	90,841	0	
12	RSTP Exchange - Aux Lanes: PA/ED	185,000	185,000	0	
13	TOTAL REVENUES	2,437,022	2,807,022	370,000	
14	EXPENDITURES:				
15	Salaries and Benefits	185,000	150,832	-34,168	- Aux lanes project moved into construction phase earlier than anticipated
16					
17	Services and Supplies:				
18	Hwy 1 HOV Lanes PA/ED:				
19	PA/ED Consultant - Nolte Contract	1,107,893	1,107,893	0	
20	PA/ED on Call Consultants	3,500	3,500	0	
21	PA/ED Public Information, materials, postage & meetings	40,000	40,000	0	
22	ROW Consultant	10,000	10,000	0	
23	FHWA Project Value Analysis	0	0	0	
24	Sustainability Analysis (STARS)	29,700	29,700	0	
25	Reserve for future year expenses	810,088	1,180,088	370,000	- Approved 12/1/11 to complete tiered environmental document
26	Highway 1 Morrissey-Soquel Aux Lane PA/ED				
27	PA/ED Legal Costs	185,000	185,000	0	
28	Hwy 1 Morrissey-Soquel Aux Lane Design:				
29	Final Design and Engineering Consultants	55,282	55,282	0	
30	Design on Call Consultants	0	0	0	
31	Design Public Information, materials, Postage & meeting space	0	0	0	
32	PS&E Construction Admin Activities	0	0	0	
33	Pre-construction activities	10,559	10,559	0	
34	<i>Subtotal Services & Supplies</i>	2,252,022	2,622,022	370,000	
35					
36	Unappropriated Revenues:	0	34,168	34,168	
37	TOTAL EXPENDITURES	2,437,022	2,807,022	370,000	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - HWY 1 CONSTRUCTION
FY 2011-12 BUDGET**

1 **HWY 1 CONSTRUCTION:** 722200

2 3 4	WORK ELEMENT #683	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	STIP Construction	2,150,000	2,150,000	0	
7	CMAA Construction	16,190,000	16,190,000	0	
8	Miscellaneous Revenue		2,800	2,800	- Payments by bidders for project plans
9	TOTAL REVENUES	18,340,000	18,340,000	2,800	
10	EXPENDITURES:				
11	Salaries and Benefits	65,000	170,000	105,000	- Construction funding became available sooner than anticipated
12					
13	Services and Supplies:				
14	Hwy 1 Morrissey-Soquel Aux Lane Construction:				
15	Construction contract	15,640,000	10,435,571	-5,204,429	- Costs not in construction contract shifted to other budget lines
16	Supplemental construction activity		832,000	832,000	- Haz mat handling, environmental analysis, traffic maintenance, dispute resolution, etc
17	Traffic management		445,000	445,000	- Shuttles, transportation demand management, etc.
18	Traffic enforcement		150,000	150,000	- CHP, traffic officers, etc.
19	Environmental mitigations		600,000	600,000	- Biological resources, noise abatement, etc.
20	Miscellaneous other		264,500	264,500	- State furnished material, call boxes, etc.
21	Construction management consultant	1,897,000	1,897,000	0	
22	Construction design support	270,000	270,000	0	
23	Public information	200,000	0	-200,000	- Shifted to on-call consultants and salaries and benefits
24	On-call consultants	40,000	120,000	80,000	- Legal, public information, graphics, etc
25	Contingency & Future Year Costs	228,000	692,104	464,104	- Augmented with savings on construction contract
26	<i>Subtotal Services & Supplies</i>	18,275,000	15,706,175	-2,568,825	
27					
28	Unappropriated Revenues	0	2,463,825	2,463,825	- Remaining funds to return to CTC due to construction savings
29	TOTAL EXPENDITURES	18,340,000	18,340,000	0	

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY WORK PROGRAM - PLANNING REVENUES BY SOURCES
FY 2011-2012 BUDGET

1 **PLANNING REVENUES:** 721600/721700/721750

SOURCES	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
REVENUES:				
TDA Planning	416,840	416,840	0	
Rural Planning Assistance (RPA)	315,000	315,000	0	
STIP for Planning (PPM)	300,000	280,000	-20,000	- Work trend adjustment
	0	0	0	
RSTP Exchange - Eco Act, CTSC, Bike Signage & STARS	201,114	181,114	-20,000	- Less work on Bike Signage project due to public outreach for MBSST Network
FHWA - Earmark	430,000	460,000	30,000	- MBSST Network public outreach taking more work than estimated at start of fiscal year
FHWA - Planning (PL) - from AMBAG	233,351	233,351	0	
Env. Justice Context-Sensitive Planning Grant	39,500	39,500	0	
New Freedom Grant	165,000	165,000	0	
Transit Professional Development Grant	13,413	13,413	0	
Federal transit planning grant	41,405	41,405	0	
Coastal Conservancy	250,000	250,000	0	
SGC Grants (AMBAG & SC County)	40,000	20,000	-20,000	- State funding agreement completed later than anticipated
AB2766/Air District Funds:				
Bike Secure - RTC	16,146	16,146	0	
Emergency Ride Home - Ecology Action	0	0	0	
RTC Funds Budgeted	96,189	96,189	0	
TOTAL REVENUES	2,557,958	2,527,958	-30,000	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - PLANNING EXPENDITURES
FY 2011-2012 BUDGET**

1 **PLANNING EXPENDITURES:** 721600/721700/721750

EXPENDITURES	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
Staff & Overhead by Program				
Plan Coordination	97,244	97,244	0	
Land Use/Transportation Coordination	35,020	35,020	0	
Sustainable community strategy	40,000	20,000	-20,000	- State funding agreement completed later than anticipated
SC County sustainable comm and transit corridor plan	10,000	10,000	0	
Work Program	46,000	46,000	0	
Public Information	115,000	120,000	5,000	- Work trend adjustment
Bicycle/Pedestrian Planning	35,000	40,000	5,000	- Work trend adjustment
Bike Secure	6,500	6,500	0	
Bike Signage Plan	30,000	10,000	-20,000	- Less work on this project due to public outreach on MBSST Network
Monterey Bay Sanctuary Scenic Trail (MBSST) Network	60,000	90,000	30,000	- Public outreach taking more work than estimated at beginning of fiscal year
Specialized Transportation	39,222	39,222	0	
Pedestrian Improvement to Transit Plan	45,000	45,000	0	
Safe Paths to Transit	6,500	6,500	0	
Regional Transportation Plan	92,736	102,736	10,000	- Work trend adjustment
Traffic Monitoring	21,000	11,000	-10,000	- Work trend adjustment
On-board transit survey	14,801	14,801	0	
Transit Planning Intern grant	15,151	15,151	0	
Transportation Improvement Program (TIP)	209,500	199,500	-10,000	- Work trend adjustment
Highway & Roadway Planning	105,045	85,045	-20,000	- Work trend adjustment
<i>Subtotal Staff and Overhead</i>	1,023,719	993,719	-30,000	
Services & Supplies				
<u>Passthrough Programs</u>				
Bike To Work Program (Ecology Action)	50,000	50,000	0	
Bike & Ped Safety (Community Traffic Safety Coalition)	100,000	100,000	0	
South County Bike/Ped Safety (Comm Traffic Safety Coal)	53,861	53,861	0	
Go Green Campaign (Ecology Action)	10,869	10,869	0	
Safe Paths to Transit	160,000	160,000	0	
Bike Signage Program	36,084	36,084	0	
<u>Professional Services (contracts)</u>				
Sacramento Assistant	36,000	36,000	0	
Washington Assistant	44,600	44,600	0	
Engineering and Other Technical Consultants	75,000	75,000	0	
STARS for Regional Transportation Plan	95,300	95,300	0	
On-board transit survey	21,580	21,580	0	
SC Metro for on-board transit survey	7,799	7,799	0	
Emergency Ride Home	-	-	0	
MBSST Network Master Plan Consultant	590,000	590,000	0	
<u>RTC Work Element Related Items</u>				
Bike Secure Program	16,146	16,146	0	
Traffic Monitoring services	72,000	72,000	0	
Printing RTP, RTIP, other Documents and Pub Info Materials	25,000	25,000	0	
MBSST Network Plan Outreach	30,000	30,000	0	
Transfer to Rail/Trail Authority	110,000	110,000	0	
<i>Subtotal Services & Supplies</i>	1,534,239	1,534,239	0	
TOTAL EXPENDITURES	2,557,958	2,527,958	-30,000	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - PLANNING FUND SOURCE DETAIL
FY 2011-2012 BUDGET**

PLANNING DETAIL: 721600/721700/721750

	FY11-12 PROPOSED 02/09/12	TDA	RTC FUND	RPA	FHWA PL - AMBAG	SGC Grant (AMBAG)	SGC Grant County	AB2766	STIP	FHWA Earmark	Env Just Plng Grant	Fed 5304 Intern Grant	Fed 5304 Transit Grant	New Freedom Grant	Coastal Conserv	RSTPX
EXPENDITURES																
SALARIES, Benefits & Overhead																
Plan Coordination	97,244	2,047	-	95,197												
Land Use/Transportation Coordination	35,020	-	-	7,004	28,016											
Sustainable community strategy	20,000	-	-		10,000	10,000										
SC County sustainable comm and transit corridor plan	10,000	-	-				10,000									
Work Program	46,000	-	-	9,200	36,800											
Public Information	120,000	-	-	28,000	92,000											
Bicycle/Pedestrian Planning	40,000	2,375	-	37,625												
Bike Secure	6,500	6,500	-													
Bike Signage Plan	10,000	-	-													10,000
Monterey Bay Sanctuary Scenic Trail (MBSST) Network	90,000	-	-							90,000						
Specialized Transportation	39,222	-	-	36,724	2,498											
Pedestrian Improvement to Transit Plan	45,000	-	-	5,500							39,500					
Safe Paths to Transit	6,500	1,500	-											5,000		
Regional Transportation Plan	99,884	13,681	15,000		64,037			-	7,166							
Traffic Monitoring	11,000	-	-	11,000												
On-board transit survey	14,801	-	2,775													
Transit Planning Intern grant	15,151	-	1,738									13,413				
Transportation Improvement Program (TIP)	199,500	-	-					199,500								
Highway & Roadway Planning	87,897	3,147	-	84,750												
<i>Salaries, Benefits & Overhead Subtotal</i>	993,719	29,250	19,513	315,000	233,351	10,000	10,000	-	206,666	90,000	39,500	13,413	12,026	5,000	-	10,000
Services & Supplies																
<u>Passthrough Programs</u>																
Bike To Work Program (Ecology Action)	50,000	50,000	-													
Bike & Ped Safety (Community Traffic Safety Coalition)	100,000	100,000	-													
South County Bike/Ped Safety (Comm Traffic Safety Coal)	53,861	-	-													53,861
Go Green Campaign (Ecology Action)	10,869	-	-													10,869
Safe Paths to Transit	160,000	-	-											160,000		
Bike Signage Program	36,084	-	-													36,084
<u>Professional Services</u>																
Sacramento Assistant	36,000	36,000	-													
Washington Assistant	44,600	44,600	-													
Engineering and Other Technical Consultants	75,000	39,894	35,106													
STARS for Regional Transportation Plan	95,300	-	15,000						10,000							70,300
On-board transit survey	21,580	-	-										21,580			
SC Metro for on-board transit survey	7,799	-	-										7,799			
Emergency Ride Home	-	-	-													
MBSST Network Master Plan Consultant	590,000	-	-							340,000					250,000	
<u>RTC Work Element Related Items</u>																
Bike Secure Program	16,146	-	-					16,146								
Traffic Monitoring services	72,000	3,467	15,199						53,334							
Printing RTP, RTIP, other Documents and Pub Info Materials	25,000	15,000	-						10,000							
MBSST Network Plan Outreach	30,000	-	-							30,000						
Transfer to Rail/Trail Authority	110,000	98,629	11,371													
<i>Subtotal Services & Supplies</i>	1,534,239	387,590	76,676	-	-	-	-	16,146	73,334	370,000	-	-	29,379	160,000	250,000	171,114
TOTAL EXPENDITURES	2,527,958	416,840	96,189	315,000	233,351	10,000	10,000	16,146	280,000	460,000	39,500	13,413	41,405	165,000	250,000	181,114

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET BY PROGRAM - STP EXCHANGE PROGRAM
FY 2011-2012 BUDGET**

1 RSTP EXCHANGE PROGRAM: 722000

2 3 4	WORK ELEMENT #101	FY11-12 APPROVED 01/12/12	FY11-12 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	State RSTP Exchange Funds	-	-	-	
7	Interest	30,000	30,000	-	
8	RSTP Exchange Funds Budgeted - Carryover	5,734,690	5,734,690	-	
9	TOTAL REVENUES	5,764,690	5,764,690	-	
10					
11	EXPENDITURES:				
12	City of Capitola				
13	Clares Street Traffic Calming	100,000	100,000	-	
14	38th Avenue Rehabilitation	438,000	438,000	-	
15	City of Capitola Subtotal	538,000	538,000	-	
16					
17	City of Santa Cruz				
18	Broadway-Brommer Bike/Ped Path	62,000	62,000	-	
19	City of Santa Cruz Subtotal	62,000	62,000	-	
20					
21	City of Watsonville				
22	Freedom Blvd Rehab (High - Broadis)	751,000	751,000	-	
23	City of Watsonville Subtotal	751,000	751,000	-	
24					
25	County of Santa Cruz				
26	Corralitos Road Left Turn	278,000	278,000	-	
27	State Park Drive Improvement	587,000	587,000	-	
28	Calabasas Road Bike/Pedestrian	250,000	250,000	-	
29	Graham Hill Road Safety Project	16,714	16,714	-	
30	Lump Sum Road Repairs (ARRA2)	148,000	148,000	-	
31	Davenport Road Repairs	44,889	44,889	-	
32	County of Santa Cruz Subtotal	1,324,603	1,324,603	-	
33					
34	County Health Services				
35	South County Based Community Traffic Safety Coalition	50,000	50,000	-	
36	CTSC Subtotal	50,000	50,000	-	
37					
38	SCCRTC				
39	Park and Ride Lot Program	160,000	160,000	-	
40	Bike Route Signage	100,000	100,000	-	
41	STARS for RTP	70,300	70,300	-	
42	Highway 1 Soquel-Morrissey Auxiliary Lanes	386,000	386,000	-	
43	Santa Cruz Branch Rail Line Acquisition and Improvement	250,000	250,000	-	
44	SCCRTC Subtotal	966,300	966,300	-	
45					
46	Unappropriated Revenues:	2,072,787	2,072,787	-	
47	Unprogrammed Funds				
48	TOTAL EXPENDITURES	5,764,690	5,764,690	-	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FUND BALANCES AND RESERVES
FY 2011-2012 BUDGET**

1

2 **FUND BALANCES & RESERVES: 02/09/12**

3	4	5	6	7	8	9	10	11	12	13	14
DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE	RAIL/TRAIL AUTHORITY FUND	HWY 1 PA/ED & ENG FUND	HWY 1 CONSTR FUND	SAFE OPERATING FUND	FSP FUND	RSTP EXCHANGE FUND	STA (3) FUND	TOTAL ALL FUNDS
7 Fund Balance 7-01-11	2,411,371	549,715		172,554	2,227,500	-	568,849	221,035	6,218,250	4,099	12,373,373
8 Reserves budgeted	-	(290,189)									(290,189)
9 Budgeted Carryover 10/11 (4)	(1,846,526)			(172,554)	(2,227,500)	-	(145,042)	(127,000)	(5,734,690)	-	(10,253,312)
10 Estimated surplus	20,650										20,650
11 Adjustment											-
12											
13											
14 Available Reserve Fund Balance	585,495	259,526									1,850,522
15 Target for Reserves - 8%	(561,996)	(253,997)									(815,993)
16											
17 Surplus <Deficit> from Target	23,499	5,529	-	-	-	-	423,807	94,035	483,560	4,099	1,034,529
18											-
19 Unappropriated Revenues			15,000	-	34,168	2,463,825	-	-	2,072,787		4,585,780
20											
21 Total Fund Balance	23,499	5,529	15,000	0	34,168	2,463,825	423,807	94,035	2,556,347	4,099	5,620,309

22

23

24 **Notes:**

25 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

26 - Funds within each category (column) are restricted for use on projects/programs within that category.

27 - **Fund Balance (7-01-11)** = Balances of funds not used at the end of prior fiscal year.

28 - **Budgeted Carryover/New** = Portion of Fund Balance used in current fiscal year budget.

29 - Target for Reserves = Minimum Fund Balance recommended to cover potential revenue shortfalls. For TDA and RTC Funds see notes 1 & 2 below

30 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in FY11/12, but will be needed in future years.

31

32

33 (1) 8% reserve established in RTC Rules and Regulations; 8.33% included in this budget

34 (2) 8% reserve target consistent with TDA reserve fund; 8.17% available in this budget

35 (3) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

36 (4) Includes combination of budgeted carryover and budgeted new for RTC Fund

37

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
STAFF POSITIONS
FY 2011-2012 BUDGET**

1					
2		FY11-12	FY11-12		
3	AUTHORIZED	APPROVED	PROPOSED	DIFFERENCE	NOTE
4	STAFF POSITIONS:	01/12/12	02/09/12		
5					
6	POSITIONS	FTE	FTE	FTE	
7					
8	Executive Director	1.00	1.00	0.00	
9	Deputy Director	1.00	1.00	0.00	
10	Fiscal Officer SCCRTC	1.00	1.00	0.00	
11	Administrative Services Officer	1.00	1.00	0.00	
12	Transportation Planner I-IV	8.00	8.00	0.00	
13	Accounting Technician	0.50	0.50	0.00	
14	Administrative Assistant I-III	1.75	1.75	0.00	
15	Transportation Planning Technician	2.00	2.00	0.00	
16	Paid Intern	0.50	0.50	0.00	
17					
18	TOTAL POSITIONS	16.75	16.75	0.00	
19					
20					
21					
22		FY11-12	FY11-12		
23	BUDGETED	APPROVED	PROPOSED	DIFFERENCE	NOTE
24	STAFF POSITIONS:	01/12/12	02/09/12		
25					
26	POSITIONS	FTE	FTE	FTE	
27					
28	Executive Director	1.00	1.00	0.00	
29	Deputy Director	1.00	1.00	0.00	
30	Fiscal Officer SCCRTC	1.00	1.00	0.00	
31	Administrative Services Officer	1.00	1.00	0.00	
32	Transportation Planner I-IV	6.50	7.00	0.50	- Temporary half time planner for Hwy 1 auxiliary lanes construction project
33	Accounting Technician	0.50	0.50	0.00	
34	Administrative Assistant I-III	1.75	1.75	0.00	
35	Transportation Planning Technician	2.00	2.00	0.00	
36	Paid Intern	0.50	0.50	0.00	
37					
38	TOTAL POSITIONS	15.25	15.75	0.50	

Note: FTE= full-time equivalent

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FY 2011-2012 BUDGET**

1

2 **TDA ALLOCATION BALANCES**

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CLAIMANTS	FY11-12 PROPOSED 02/09/12	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 02/09/12
SCCRTC				
TDA Administration	453,000			453,000
TDA Planning	416,840			416,840
Subtotal	869,840	-		869,840
SCMTD	5,244,963			5,244,963
Specialized Transit	515,295			515,295
Volunteer Center	61,345			61,345
City of Capitola	11,801	102,880		114,681
City of Santa Cruz - Non Transit	71,935	451,976		523,911
City of Scotts Valley	13,772	14,046		27,818
City of Watsonville	60,926	162,328		223,254
County of Santa Cruz	154,424	1,115,296		1,269,720
TOTAL	7,004,300	1,846,526	-	8,850,826

Note: Allocations for the Cities and the County use the most recent population figures from the Department of Finance

Glossary of Transportation Funding Terms Used in the SCCRTC Budget

- AB2766:** This bill authorized a Department of Motor Vehicles vehicle registration fee of up to \$4.00 to be used by air pollution control districts for planning and incentive programs to reduce motor vehicle emissions. The Monterey Bay Unified Air Pollution Control District (MBUAPCD) annually conducts a grant program to distribute approximately \$1.5 million in AB2766 funds in Santa Cruz, Monterey, and San Benito counties for this purpose. The SCCRTC has received AB2766 funds for some of its own programs, in addition to serving as a pass-through agency for grants used by some local non-profit organizations.
- AB3090 Loan:** Loan secured with an AB3090 designation from the CTC to be paid with funds eventually available to a project from the STIP.
- ARRA:** American Recovery and Reinvestment Act passed by Congress and signed by the President in 2009 as an economic stimulus package with funds for transportation projects
- CMAQ:** see Congestion Mitigation and Air Quality Improvement Program
- CMIA:** Corridor Mobility Improvement Account – a \$4.5 billion program for highway improvements authorized by Proposition 1B, a transportation bond measure approved by California voters in November 2006.
- Coastal Conservancy Funds:** State bond funds available for Coastal Conservancy projects through state ballot measures.
- Commission Reserves:** The SCCRTC maintains a Reserve Fund for its operations. Commission Reserve funds are budgeted as necessary to fully fund the operating budget or for special projects.
- Congestion Mitigation and Air Quality Improvement Program:** A federal funding program specifically for projects and programs which contribute to the attainment of a national ambient air quality standard. The SCCRTC programs CMAQ funds for Santa Cruz County. CMAQ funds for planning projects appear in the SCCRTC budget.
- c/o** Carryover. Funds carried over from prior fiscal years.
- DMV Fees:** Department of Motor Vehicles revenue, used by the SCCRTC for the Service Authority for Freeway Emergencies

(SAFE), see Service Authority for Freeway Emergencies funds for more detail.

Federal Earmark: Funds for specific projects secured by members of congress through federal legislation.

Federal Highway Administration (FHWA) Planning (PL) Funds from AMBAG: These funds are derived from one percent "off the top" of the funds available to each State for federal highway projects. PL funds are to be used for metropolitan planning. Funds are available for use by Metropolitan Planning Organizations (MPOs) and are allocated by a formula established by Caltrans in consultation with the MPOs. Caltrans is responsible as the "pass through" agency for administering PL funds. AMBAG passes through a portion of its FHWA PL funds to the SCCRTC for regional transportation planning purposes.

FHWA: Federal Highway Administration

Freeway Service Patrol (FSP) Grants: Caltrans annually grants funds to the SCCRTC to operate FSP services - a roving tow truck service which helps clear incidents on Highway 17 during peak travel periods. The SCCRTC has a Memorandum of Understanding with the San Francisco Bay Area Metropolitan Transportation Commission to contract for the FSP service for Santa Cruz County.

FSP: Freeway Service Patrol

FSP Funds: Funds designated in the annual state budget for FSP programs and distributed by a formula established in the FSP statutes.

Proposition 116: Clean Air and Transportation Improvement Act of 1990 passed by the voters in November 1990, provided bond funds for passenger rail and other projects including \$11 million for Santa Cruz County.

Regional Surface Transportation Program (RSTP): A federal funding program established by ISTEA to fund mass transit, highway, bicycle, pedestrian and local streets and roads projects. The SCCRTC programs STP funds for Santa Cruz County. Sometimes called RSTP for Regional Surface Transportation Program.

Regional Surface Transportation Program Exchange (RSTPX): The annual Federal Apportionment Exchange Program, administered by Caltrans, allows the SCCRTC the option to exchange all or a portion of its annual apportionment of Regional Surface Transportation Program (RSTP) funds for non-federal (State) funds. State funds have fewer

oversight requirements than Federal funds. The funds pass through the SCCRTC to the local jurisdictions and other eligible public agencies, and therefore appear in the SCCRTC budget.

Rideshare Funds: Funds specifically designated for the Rideshare program, oftentimes through the *Regional Transportation Improvement Program (RTIP)*.

RPA: Rural Planning Assistance

RSTP: Regional Surface Transportation Program

RSTPX: Regional Surface Transportation Program Exchange

Rural Planning Assistance (RPA): These state funds are allocated annually to regional transportation planning agencies in rural areas to support planning programs.

SAFE: Service Authority for Freeway Emergencies

Service Authority for Freeway Emergencies (SAFE) Funds: Under the provisions of state enabling legislation, the Santa Cruz County SAFE collects a \$1-per-year addition to the vehicle registration fee (listed as DMV Fees in the budget) to fund the capital, planning, maintenance, and operation of a call box system on Highways 1, 9, 17, 129, and 152 in Santa Cruz County. SAFE funds can also be used for changeable message signs (CMS), freeway service patrol (FSP) and other selected motorist aid systems.

SGC: Strategic Growth Council established in 2008 by SB732 and responsible for allocating grant funds used to implement AB32 and SB375

STA: State Transit Assistance

State Planning and Research Funds: These funds are awarded by the California Department of Transportation (Caltrans) annually on a discretionary basis.

State Transit Assistance (STA): State Transit Assistance funds are derived from statewide sales tax on gasoline and diesel fuel as

part of the Transportation Planning and Development (TP&D) program. Transit operations and capital improvement projects are eligible uses of STA funds. The SCCRTC receives State Transit Assistance funds and allocates 100 percent annually to the Santa Cruz Metropolitan Transit District (SCMTD).

State Transportation Improvement Program (STIP): A portion of State Transportation Improvement Program funds are allocated to our region for programming by the SCCRTC. STIP regional share funds programmed for SCCRTC projects, such as the Freeway Service Patrol, the Rideshare Program and Planning activities, appear in the SCCRTC budget.

STIP: State Transportation Improvement Program

STP: Regional Surface Transportation Program (RSTP)

STP Exchange: Regional Surface Transportation Program Exchange (RSTPX)

TDA: Transportation Development Act

Transportation Development Act (TDA): State law enacted in 1971. Local TDA funds are generated from a State tax of one-quarter of one percent on all retail sales in the county. Revenues are allocated annually by the SCCRTC to support transportation planning and administration, bus transit, transportation for the elderly and handicapped, and bikeway and pedestrian projects.

Transportation Development Act (TDA) Reserves: This reserve fund is maintained in order to provide the full TDA allocations to TDA recipients in the event there is a shortfall in actual versus projected TDA revenues. Occasionally some TDA Reserve funds are allocated to a special project.

TO: Budget and Administration/Personnel (B&A/P Committee)
FROM: Luis Pavel Mendez, Deputy Director
RE: Fiscal Year (FY) 12-13 Proposed Budget and Work Program

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee review and recommend that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached proposed FY 12-13 Budget (Attachment 1) and Work Program (Attachment 2) with revisions as appropriate.

BACKGROUND

At the beginning of each calendar year, staff prepares a proposed Regional Transportation Commission (RTC) budget and work program for the following fiscal year. The proposed budget is presented to the Budget and Administration/Personnel (B&A/P) Committee for review and recommendation to the RTC. This timing is consistent with the RTC's Rules and Regulations and with the need to coordinate with the Association for Monterey Bay Area Governments (AMBAG) who includes the RTC's budget and work program in the overall work program and budget for the Monterey Bay Region. This early budget approval allows the RTC to inform claimants of projected Transportation Development Act (TDA) funds for their use in developing their organizations' budgets for the following fiscal year.

DISCUSSION

Transportation agencies continue to face financial challenges resulting from the worst economic recession in decades. The economy now seems to be recovering very slowly and economic activity is still significantly below its pre-recession level. The recession led to a reduction of nearly 18% in Transportation Development Act (TDA) revenues. There was a slight increase in FY 10-11 and revenues for FY 11-12 are showing another slight increase but they are still about 13% below the FY 06-07 level. There is still uncertainty over state and federal revenues. The proposed FY 12-13 Budget (Attachment 1) continues to address the financial challenges with the aid of some grant funds and for the second time since FY 2006-07 proposes increased apportionments to TDA recipients.

Transportation Development Act (TDA) Apportionments (budget pp. 1 & 2)

One of the main sources of funding for transportation in Santa Cruz County is the TDA, which established that ¼% of the State sales tax would go to transportation. Attachment 3 shows actual and estimated TDA revenues for FYs 06-07 to 12-13. Between FYs 06-07 and 09-10 TDA revenues decreased almost 18%. As the economy begins to recover there was an increase for

FY 11-12 and another slight increase is estimated for FY 12-13. Therefore, consistent with the Auditor Controller's estimate, the proposed FY 12-13 Budget (Attachment 1) shows an increase of 3.36% for all TDA recipients except Bike to Work and the Community Traffic Safety Coalition. In FY 11-12 when everyone received TDA revenue increases of 4.86%, Bike to Work and the Community Traffic Safety Coalition were restored to their pre-recession funding commitments, which equated to an increase of 16.2%. In addition, Bike to Work received an augmentation of \$10,000 for FY 11-12. Bike to Work again requests an additional TDA apportionment of \$10,000 (Attachment 4). This additional apportionment is not recommended in the proposed budget and can be reconsidered in the fall budget amendment, when the RTC will know whether and how much is available in surplus TDA revenues from FY 11-12.

Administration Budget (budget p. 4)

The administration budget proposes increases to the computer budget lines and the audits budget line. A triennial performance audit will be conducted in FY 12-13 and it will be necessary to replace aging computer servers and update computer software.

Freeway Service Patrol (FSP) (budget p. 7)

In FY 09-10, the FSP program secured some American Recovery and Reinvestment Act (ARRA) funding and in FY 10-11 secured some Regional Surface Transportation Program (RSTP) funds. The ARRA funds were fully spent in FY 10-11 and the RSTP funds will be fully spent by the end of FY 11-12. While the FSP program has some reserves, it is not sufficient to maintain the program at the current service level for the entire FY 12-13. The proposed budget assumes that funds for the Highway 1 Soquel to Morrissey Auxiliary Lanes construction project can be used not only for additional FSP service to mitigate construction impacts but also for existing FSP service on Highway 1. If this assumption proves wrong, staff will return to the B&A/P Committee and the RTC with a recommendation to significantly reduce or fully eliminate FSP service on Highway 1. Staff will keep the RTC informed.

Rail/Trail Authority Budget (budget p. 8)

The RTC has been working to acquire the Santa Cruz Branch Rail Line (Rail Line) to preserve the right-of-way for future transportation purposes. Acquisition of the Rail Line is not yet completed but the proposed budget assumes that the acquisition will be completed in FY 11-12. For FY 12-13, the RTC will manage the right-of-way, update existing leases, work to implement recreational rail service, complete engineering to make improvements to the structures and work to secure funding for those improvements. The budget includes revenues derived from leases and costs for insurance and management of the property along with planning for future uses. There will be carryover of funds not spent in FY 11-12 for the structures improvements.

Highway 1 HOV and Auxiliary Lanes Projects (budget pp. 9 & 10)

Construction for the Highway 1 Soquel to Morrissey Auxiliary Lanes project is about to begin and is estimated to be completed toward the end of FY 12-13. Due to the additional community outreach work and the need to ensure that the project proceeds as smoothly as possible, in the FY 11-12 budget amendment it is recommended that a temporary half-time planner be added for the duration of the project. This temporary half-time planner position continues through FY

12-13. There are sufficient project funds to pay for this temporary position. Most of the project funds and expenditures from FY 11-12 are estimated to carry over into FY 12-13.

In FY 12-13, work on the tiered environmental document for the Highway 1 HOV lanes project will continue. Therefore, funding and expenditures from FY 11-12 will carry over into FY 12-13.

Planning Budget (budget pp. 11, 12 and 13)

Over the last few years the RTC has been able to secure \$300,000 per year in State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) funds. The amount of STIP PPM funds available to the RTC are a percentage of the total STIP funds available to the region. Since the amount of STIP funds available is now lower, for FY 12-13 the RTC will only receive \$175,000 in STIP PPM funds. Some carryover STIP PPM funds are available to the RTC from the past two years for a total of \$227,926. STIP PPM funds to the RTC will be further reduced in upcoming years to \$150,000 per year.

The proposed planning budget for FY 12-13 includes the 3.36% increase in TDA funds for planning work. This budget also includes grant funds for specific planning efforts and projects that began in FY 11-12 and will continue into FY 12-13 such as the on-board transit survey and the transit planning intern. Some planning efforts will be completed in FY 11-12 and will not continue into FY 12-13 such as the pedestrian improvement to transit plan. Federal earmark funds for the Monterey Bay Sanctuary Scenic Trail Network are carried over from FY 11-12 to cover the development of the master plan for the project which is anticipated to include a significant amount of work in FY 12-13.

Staff Resources (budget 16 and throughout proposed budget)

The RTC has 16.75 authorized staff positions. The FY 12-13 proposed budget budgets for the same number of staff positions (15.75) as are recommended for the FY 11-12 budget. This includes the temporary half-time transportation planner position for the Highway 1 Soquel to Morrissey Auxiliary Lanes project work. That temporary position is fully paid for by the project funds and will not impact other RTC funds.

Due to the economic recession over the past three years labor agreements have been extended without any cost of living increases or increases to the level of benefits provided to staff. This is anticipated to continue in FY 12-13. Therefore, the cost increase to the staffing budget results from the temporary half-time transportation planner position for the Highway 1 Auxiliary Lanes project and cost increases for existing benefits.

TDA and RTC Reserves (budget page 15)

The proposed FY 12-13 budget maintains an 8% TDA reserve as established in the RTC Rules and Regulations. However, the RTC reserve fund is at 1.21%. As in past years carryover funds from FY 11-12 will help ensure the 8% goal for the RTC reserve fund is met in the fall budget amendment to be considered by the RTC in October 2012. At that time, the RTC may want to consider a more robust reserve for the RTC fund to better manage the uncertainties of state and federal funding, which are beginning to create cash flow issues for the RTC.

Proposed Commission Work Program

For next fiscal year, the proposed SCCRTC Work Program (Attachment 2) includes state-mandated responsibilities and Commission priorities, including:

- Continuation of the Highway 1/HOV Lane project tiered environmental analysis
- Construction of the Soquel to Morrissey Auxiliary Lanes project
- Taking full possession of the Santa Cruz Branch Rail Line along with management of and planning for the property
- Work to develop potential new transportation revenues to help meet continuously increasing transportation needs in the region
- Continued work with project sponsors and funding agencies on securing funds for high priority projects from all modes of transportation
- Continued work on the Master Plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network
- Production of the 2014 Regional Transportation Plan (RTP)
- Monitor and participate in local, state and federal efforts to address global warming
- Participate in statewide efforts to authorize a new federal transportation funding bill and ensure that California and its regional agencies receive their fair share of federal funds

Recently the RTC changed the format of the work program to more efficiently satisfy federal agency requirements. However, due to increased efforts at the federal level for accountability and transparency, it will be necessary to make further changes to the work program. RTC staff has been working with AMBAG and federal agency staff to modify the work program to ensure that it meets federal requirements. The draft presented here will likely undergo some significant changes to clarify the work to be completed by the RTC in FY 12-13 but the anticipated work for FY 12-13 is not expected to change. **Staff recommends that the Budget and Administration/Personnel Committee review and recommend that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached proposed FY12-13 Budget (Attachment 1) and Work Program (Attachment 2) with revisions as appropriate.**

SUMMARY

The proposed FY 12-13 budget and work program for the RTC includes continued oversight of the Highway 1 projects, management of and planning for the Santa Cruz Branch Rail Line, MBSST Network planning and continuation of on-going RTC projects and programs. Available TDA funds in FY 12-13 are estimated to be about 3.36% higher and TDA apportionments are increased consistent with the estimate. **Staff recommends that the B&A/P Committee recommend that the RTC approve the proposed FY 12-13 budget (Attachment 1) and work program (Attachment 2).**

Attachments:

1. Draft Proposed Fiscal Year (FY) 12-13 Budget
2. Draft FY 12-13 Work Program
3. Actual and Estimated Transportation Development Act Revenues
4. Letter from Bike to Work requesting augmented TDA funding

ATTACHMENT 1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
(SCCRTC)

FISCAL YEAR 12-13 BUDGET

PROPOSED FEBRUARY 09, 2012

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PROJECTED REVENUE SUMMARY
FY 2012-2013 BUDGET**

PROJECTED REVENUE SUMMARY

SOURCES	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
Transportation Development Act (TDA):				
Auditor's 1/4 Cent Sales Tax Estimate	7,016,950	7,216,348	199,398	- Auditor Controller's estimate of Jan 2012
Reserves budgeted (Bike to Work and CTSC)	0	0	0	
Interest Estimate	8,000	8,000	0	
<i>Total TDA Apportioned</i>	7,024,950	7,224,348	199,398	-
State Transit Assistance (STA)				
	2,851,031	2,879,175	28,144	- State Controller's estimate of January 26, 2012
Planning Grant Funds/Others:				
Rural Planning Assistance (RPA)	315,000	315,000	0	
STIP for Planning (PPM)	300,000	227,926	-72,074	- Less funding available for FY 12-13
RSTP Exchange - Eco Act, CTSC, & Bike Signage	130,814	56,084	-74,730	- Estimated carryover from FY 11-12
FHWA - Earmark	430,000	145,000	-285,000	- Estimated carryover from FY 11-12
FHWA - Planning (PL) - from AMBAG	233,351	248,411	15,060	- FY 12-13 estimated funding
Coastal Conservancy	250,000	250,000	0	
AB2766/Air District Funds:	16,146	3,000	-13,146	- Estimated carryover from FY 11-12
Env. Justice Context-Sensitive Planning Grant	39,500	0	-39,500	- Completed in FY 11-12
New Freedom Grant	165,000	125,000	-40,000	- Estimated carryover from FY 11-12
SGC Grant	40,000	42,584	2,584	- Estimated carryover from FY 11-12
Transit intern and planning grants	54,818	33,439	-21,379	- Estimated carryover from FY 11-12
RTC Funds Budgeted	290,189	228,101	-62,088	- Less RTC funds needed in FY 12-13
<i>Planning/Other Total</i>	2,264,818	1,674,545	-590,273	
Rideshare:				
RSTP Exchange & AMBAG funds	152,271	103,180	-49,091	- Estimated carryover from FY 11-12
CMAQ - Rideshare	188,253	189,658	1,405	- Estimate for FY 12-13
AB2766	91,467	45,000	-46,467	- Estimated carryover from FY 11-12
Service Authority for Freeway Emergency (SAFE):				
DMV Fees and interest	235,000	234,000	-1,000	- Updated estimate
Other - MTC SAFE and Partnership Planning Grant	213,591	50,000	-163,591	- 511 plan completed in FY 2011-12
SAFE Funds Budgeted	136,042	86,800	-49,242	- Less in reserves needed for FY 2012-13
Freeway Service Patrol (FSP):				
Caltrans Grant	204,000	204,000	0	
Hwy 1 Aux Lanes project TMP funds	0	112,000	112,000	- Hwy 1 service to mitigate auxiliary lanes construction traffic impacts
FSP Reserves Budgeted and Interest	138,000	71,000	-67,000	- ARRA and RSTPX funds fully spent
Rail/Trail Authority:				
Proposition 116 and STIP	19,550,000	5,350,000	-14,200,000	- Rail line purchase to be completed in FY 11-12
Leases and Union Pacific	445,000	194,156	-250,844	- Full year of lease revenues
Federal Earmark and RSTP Exchange	279,805	700,000	420,195	- Programmed by RTC in Dec 2011
Transfer - in from TC Planning	110,000	110,000	0	
Rail/Trail Funds Budgeted	172,554	0	-172,554	- Estimated carryover from FY 11-12
Highway 1:				
RSTP Exchange	2,503,341	1,365,088	-1,138,253	- Estimated carryover from FY 11-12
Federal Earmark	0	0	0	
STIP	2,153,981	1,501,475	-652,506	- Estimated carryover from FY 11-12
CMIA	16,190,000	11,306,459	-4,883,541	- Estimated carryover from FY 11-12
RSTP Exchange Program	5,694,390	30,000	-5,664,390	- Carryover to be determined at end of fiscal year
TOTAL	60,598,494	33,430,884	-27,167,609	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
 APPORTIONMENT SUMMARY
 FY 2012-2013 BUDGET**

1

2 **APPORTIONMENT SUMMARY**

3

CLAIMANTS	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
Transportation Development Act (TDA): (1)				
TDA Reserve Fund	20,650	-	-20,650	- One time apportionment in FY 2011-12 to reserve fund to build it up to target
SCCRTC:				
TDA Administration	453,000	468,221	15,221	3.36%
TDA Planning: General Planning	266,840	275,806	8,966	3.36%
Bike to Work	50,000	40,000	-10,000	-20.00%
Bike & Pedestrian Safety (CTSC)	100,000	100,000	0	0.00%
<i>Subtotal</i>	869,840	884,027	14,187	1.63%
SCMTD	5,244,963	5,420,975	176,011	3.36%
Specialized Transit (Community Bridges/CTSA)	515,295	532,587	17,292	3.36%
Volunteer Center	61,345	63,403	2,059	3.36%
City of Capitola	11,801	12,197	396	3.36%
City of Santa Cruz - Non Transit	71,935	74,349	2,414	3.36%
City of Scotts Valley	13,772	14,234	462	3.36%
City of Watsonville	60,926	62,970	2,045	3.36%
County of Santa Cruz	154,424	159,607	5,182	3.36%
<i>Subtotal</i>	6,134,460	6,340,321	205,861	3.36%
TOTAL TDA APPORTIONED	7,024,950	7,224,348	199,398	- Per Auditor Controller's estimate of Jan 2012
State Transit Assistance (STA) - SCMTD	2,851,031	2,879,175	28,144	- State Controller's estimate of January 26, 2012
Planning Grant Funds/Others:				
SCCRTC:	2,200,088	1,674,545	-525,543	- Combination of carryover from FY 11-12 and some lower funding
Community Traffic Safety Coalition	53,861	0	-53,861	- Project completed in FY 11-12
Ecology Action	10,869	0	-10,869	- Project completed in FY 11-12
<i>Subtotal</i>	2,264,818	1,674,545	-590,273	
Rideshare	431,991	337,838	-94,153	- Estimated carryover from FY 11-12
SAFE	584,633	370,800	-213,833	- 511 plan completed in FY 2011-12
Freeway Service Patrol (FSP)	342,000	387,000	45,000	- Hwy 1 service to mitigate auxiliary lanes construction traffic impacts
Rail/Trail Authority	20,557,359	6,354,156	-14,203,203	- Rail line purchase to be completed in FY 11-12
Highway 1	20,847,322	14,173,022	-6,674,300	- Estimated carryover from FY 11-12
RSTP Exchange Program	5,694,390	30,000	-5,664,390	- Carryover to be determined at end of fiscal year
TOTAL	60,598,494	33,430,884	-27,167,609	

(1) TDA apportionments are based on the formulas in the RTC's Rules and Regulations. Balance not used for Planning and Administration is allocated to other TDA claimants as follows:
 85.5% is appropriated to SCMTD, 8.4% to Community Bridges and 1% to the Volunteer Center; the remaining funds are proportionally allocated to cities and the County according to population.

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1

2 **OPERATING BUDGET SUMMARY**

PROGRAM	FY10-11 ADOPTED DETAIL			FY11-12 ADOPTED DETAIL			FY12-13 PROPOSED DETAIL			
	TOTAL FY 10-11 ADOPTED 06/11	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY11-12 ADOPTED 10/06/11	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY12-13 PROPOSED 02/09/12	SALARIES & BENEFITS (1)	SERVICES & SUPPLIES	
9										
10	616,956	201,000	415,956	647,000	201,000	446,000	662,000	201,000	461,000	
11	337,100	180,000	157,100	431,991	195,000	236,991	337,838	180,000	157,838	
12	609,800	150,000	459,800	584,633	140,000	444,633	370,800	110,000	260,800	
13	342,000	55,000	287,000	342,000	55,000	287,000	387,000	60,000	327,000	
14	20,703,724	110,000	20,593,724	20,557,359	110,000	20,447,359	6,354,156	110,000	6,244,156	
15	3,968,987	225,000	3,743,987	20,777,022	250,000	20,527,022	14,173,022	367,934	13,805,088	
16	2,389,478	981,807	1,407,671	2,487,658	1,023,719	1,463,939	1,896,572	1,030,888	865,684	
17										
18	Total Operating Budget	28,968,045	1,902,807	27,065,238	45,827,663	1,974,719	43,852,944	24,181,388	2,059,822	22,121,566

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**OPERATING BUDGET COMPARISON
PRIOR YEAR AND BUDGET YEAR**

PROGRAM	FY 10-11 ADOPTED 06/11	FY 10-11 ACTUAL 6/30/11	FY 10-11 ACTUAL LESS ADOPTED 06/11	FY11-12 ADOPTED 10/06/11	FY 10-11 ADOPTED 06/11	FY11-12 ADOPTED VS FY 10-11 ADOPTED	FY12-13 PROPOSED 02/09/12	FY11-12 ADOPTED 10/06/11	FY12-13 PROPOSED VS FY11-12 ADOPTED
28									
29	616,956	514,462	(102,494)	647,000	616,956	30,044	662,000	647,000	15,000
30	337,100	185,434	(151,666)	431,991	337,100	94,891	337,838	431,991	(94,153)
31	609,800	344,994	(264,806)	584,633	609,800	(25,167)	370,800	584,633	(213,833)
32	342,000	323,466	(18,534)	342,000	342,000	-	387,000	342,000	45,000
33	20,703,724	258,084	(20,445,640)	20,557,359	20,703,724	(146,365)	6,354,156	20,557,359	(14,203,203)
34	3,968,987	1,358,232	(2,610,755)	20,777,022	3,968,987	16,808,035	14,173,022	20,777,022	(6,604,000)
35	2,389,478	1,314,586	(1,074,892)	2,487,658	2,389,478	98,180	1,896,572	2,487,658	(591,086)
36									
37	Total Operating Budget	4,299,258	(24,668,787)	45,827,663	28,968,045	16,859,618	24,181,388	45,827,663	(21,646,275)

Notes: (1) Includes staffing shown on page 16

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 ADMINISTRATION

2	3	4	5	6
7	8	9	10	11
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67	68	69	70	71
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112	113	114	115	116
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438	439	440	441	442
439	440	441	442	443

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 **RIDESHARE:** 721400

2 3 4	WORK ELEMENT #179	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange	148,424	103,180	-45,244	- Estimated carryover from FY 11-12
7	Rideshare Month (AMBAG)	3,847	0	-3,847	- Funds were for FY 11-12
8	CMAQ - Rideshare	188,253	189,658	1,405	- Estimate for FY 12-13
9	AB2766	91,467	45,000	-46,467	- Estimated carryover from FY 11-12
10	TOTAL REVENUES	431,991	337,838	-94,153	
11	EXPENDITURES:				
12	Salaries & Benefits	195,000	180,000	-15,000	- Carpool incentive program to be completed
13					
14	Services and Supplies:				
15	Rideshare:				
16	Telephone	500	500	0	
17	Membership	600	600	0	
18	Postage	1,000	1,000	0	
19	Other - Office Expense	2,000	2,000	0	
20	Transportation/Travel/Education	2,500	2,500	0	
21	Advertisement & Promotion Materials	28,000	20,000	-8,000	- Estimate for FY 12-13 based on past expenditures
22	Rideshare Database/Programming	7,500	7,500	0	
23	Emergency ride home	3,738	3,738	0	
24	Carpool Incentive Program	72,729	40,000	-32,729	- Estimated carryover from FY 11-12
25	Park & Ride Lot Project	118,424	80,000	-38,424	- Estimated carryover from FY 11-12
26	<i>Subtotal Services & Supplies</i>	236,991	157,838	-79,153	
27	Unappropriated Revenues:	0	0	0	
28					
29	TOTAL EXPENDITURES	431,991	337,838	-94,153	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 **SAFE:** 721825

2 3 4	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:			
6	230,000	230,000	0	
7	5,000	4,000	-1,000	- Updated estimate
8	163,591	0	-163,591	- 511 plan completed in FY 2011-12
9	50,000	50,000	0	
10	136,042	86,800	-49,242	- Less in reserves needed for FY 2012-13
11	TOTAL REVENUES	370,800	-213,833	
12	EXPENDITURES:			
13	140,000	110,000	-30,000	- 511 plan completed in FY 2011-12
14	Services and Supplies:			
16	2,000	2,000	0	
17	1,500	1,500	0	
18	1,200	1,200	0	
19	4,000	4,000	0	
20	1,000	1,000	0	
21	2,500	2,500	0	
22	11,000	11,000	0	
23	62,000	62,000	0	
24	600	600	0	
25	140,235	120,000	-20,235	- Some carryover used in FY 2011-12
26	0	0	0	
27	4,500	4,500	0	
28	50,500	50,500	0	
29	152,898	0	-152,898	- 511 plan completed in FY 2011-12
30	10,700	0	-10,700	- 511 plan completed in FY 2011-12
31	<i>Subtotal Services & Supplies</i>	260,800	-20,235	
32	Unappropriated Revenues	0	0	
33				
34	TOTAL EXPENDITURES	370,800	-20,235	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 FREEWAY SERVICE PATROL (FSP) : 721827

2 3 4	WORK ELEMENT #177	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES				
6	Caltrans	204,000	204,000	0	
7	Hwy 1 Aux Lanes project TMP funds		112,000	112,000	- Hwy 1 service to mitigate auxiliary lanes construction traffic impacts
8	Interest	1,000	1,000	0	
9	FSP Reserve Funds Budgeted	137,000	70,000	-67,000	- ARRA and RSTPX funds fully spent
10	TOTAL REVENUES	342,000	387,000	45,000	
11					
12	EXPENDITURES				
13	Salaries & Benefits	55,000	60,000	5,000	- Procurement for new towing contracts
14					
15	Services and Supplies:				
16	Telephone	2,000	2,000	0	
17	Transportation/Travel/Education	1,000	1,000	0	
18	Liability Insurance	4,000	4,000	0	
19	Legal Counsel	1,000	1,000	0	
20	Contingency/Special Expense	5,000	5,000	0	
21	Supplies	4,000	4,000	0	
22	Towing	270,000	310,000	40,000	- Hwy 1 service to mitigate auxiliary lanes construction traffic impacts
23	<i>Subtotal Services & Supplies</i>	287,000	327,000	40,000	
24	Unappropriated Revenues:	0	0	0	
25	TOTAL EXPENDITURES	342,000	387,000	40,000	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 **RAIL/TRAIL AUTHORITY: 722100**

2 3 4 5	WORK ELEMENT #682	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
6	REVENUES:				
6	STIP	9,350,000	5,350,000	-4,000,000	- Rail line purchase to be completed in FY 11-12
7	Proposition 116	10,200,000	0	-10,200,000	- Rail line purchase to be completed in FY 11-12
8	Leases	45,000	60,000	15,000	- Full year of lease revenues
9	Federal Earmark	29,805	0	-29,805	- Rail line purchase to be completed in FY 11-12
10	Transfer from TC Funds	110,000	110,000	0	
11	RSTP Exchange	250,000	700,000	450,000	- Programmed by RTC in Dec 2011
12	Union Pacific	400,000	134,156	-265,844	- Estimated carryover from FY 11-12
13	Rail/Trail Authority Reserve Funds Budgeted	172,554	0	-172,554	- Rail line purchase to be completed in FY 11-12
14	TOTAL REVENUES	20,557,359	6,354,156	-14,203,203	
15	EXPENDITURES:				
16	Salaries & Benefits	110,000	110,000	0	
17					
18	Services and Supplies:				
19	Liability Insurance	25,000	30,000	5,000	- Full year cost estimate
20	Consulting Services:				
21	Negotiation Attorney	55,996	0	-55,996	- Rail line purchase to be completed in FY 11-12
22	STB Filing and Legal Counsel	35,000	0	-35,000	- Rail line purchase to be completed in FY 11-12
23	Closing Costs	15,000	0	-15,000	- Rail line purchase to be completed in FY 11-12
24	On Call Consultants for Rail Operations Management	28,000	28,000	0	
25	Haz Mat Investigation and Related Costs	25,000	10,000	-15,000	- Continued monitoring of clean up in Watsonville
26	Title Insurance	15,000	0	-15,000	- Rail line purchase to be completed in FY 11-12
27	Hazardous Materials and Pollution Insurance	250,000	0	-250,000	- Rail line purchase to be completed in FY 11-12
28	Site Management Plan	120,000	120,000	0	
29	General Contingency	6,156	106,156	100,000	-
30	Engineering for improvements	322,207	600,000	277,793	- Updated estimated
31	Various Rail Line Improvements	5,350,000	5,350,000	0	
32	Right of Way Acquisition	14,200,000	0	-14,200,000	- Rail line purchase to be completed in FY 11-12
33	<i>Subtotal Services & Supplies</i>	20,447,359	6,244,156	-14,203,203	
34					
35	TOTAL EXPENDITURES	20,557,359	6,354,156	-14,203,203	

Note:

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET

1 **HWY 1 ENVIRONMENTAL DOCUMENT & Design:** 722200

2 3 4	WORK ELEMENT #683	FY11-12 APPROVED 01/12/12	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange - HOV Lanes	2,157,200	1,180,088	-977,112	- Estimated carryover from FY 11-12
7	CMAQ - HOV Lanes	0	0	0	
8	STIP - HOV Lanes	3,981	0	-3,981	- Used in FY 11-12
9	Federal Earmark Aux Lanes: Design	0	0	0	
10	STIP - Aux Lanes: Design (carryover)	0	0	0	
11	RSTP Exchange - Aux Lanes: Design	90,841	0	-90,841	- Design completed in FY 11-12
12	RSTP Exchange - Aux Lanes: PA/ED	185,000	185,000	0	
13	TOTAL REVENUES	2,437,022	1,365,088	-1,071,934	
14	EXPENDITURES:				
15	Salaries and Benefits	185,000	150,000	-35,000	- Hwy 1 Aux Lanes design work completed in FY 11-12
16					
17	Services and Supplies:				
18	Hwy 1 HOV Lanes PA/ED:				
19	PA/ED Consultant - Nolte Contract	1,107,893	620,000	-487,893	- Estimated contract costs for FY 11-12
20	PA/ED on Call Consultants	3,500	3,500	0	
21	PA/ED Public Information, materials, postage & meetings	40,000	25,000	-15,000	- Estimated expenditure for FY 11-12
22	ROW Consultant	10,000	10,000	0	
23	FHWA Project Value Analysis	0	0	0	
24	Sustainability Analysis (STARS)	29,700	0	-29,700	- Shifted to planning analysis in FY FY 11-12
25	Reserve for future year expenses	810,088	371,588	-438,500	- Estimated carryover from FY 11-12
26	Highway 1 Morrissey-Soquel Aux Lane PA/ED				
27	PA/ED Legal Costs	185,000	185,000	0	
28	Hwy 1 Morrissey-Soquel Aux Lane Design:				
29	Final Design and Engineering Consultants	55,282	0	-55,282	- Completed in FY 11-12
30	Design on Call Consultants	0	0	0	
31	Design Public Information, materials, Postage & meeting space	0	0	0	
32	PS&E Construction Admin Activities	0	0	0	
33	Pre-construction activities	10,559	0	-10,559	- Completed in FY 11-12
34	<i>Subtotal Services & Supplies</i>	2,252,022	1,215,088	-1,036,934	
35					
36	Unappropriated Revenues - HOV:	0	0	0	
37	TOTAL EXPENDITURES	2,437,022	1,365,088	-1,071,934	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 **HWY 1 CONSTRUCTION:** 722200

2 3 4	WORK ELEMENT #683	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6	STIP Construction	2,150,000	1,501,475	-648,525	- Estimated carryover from FY 11-12
7	CMIA Construction	16,190,000	11,306,459	-4,883,541	- Estimated carryover from FY 11-12
8	TOTAL REVENUES	18,340,000	12,807,934	-5,532,066	
9	EXPENDITURES:				
10	Salaries and Benefits				
11		65,000	217,934	152,934	- Estimate for FY 12-13 (FY 11-12 recommended amount is \$170,000)
12	Services and Supplies:				
13	Hwy 1 Morrissey-Soquel Aux Lane Construction:				
14	Construction contractor & construction contingency	15,640,000	8,500,000	-7,140,000	- Estimated carryover from FY 11-12
15	Supplemental construction activity		750,000		- Haz mat handling, environmental analysis, traffic maintenance, dispute resolution, etc.
16	Traffic management		400,000		- CHP enforcement, shuttle, transportation demand management, etc.
17	Environmental mitigations		400,000		- Biological resources, noise abatement, etc.
18	Miscellaneous other		215,000		- State furnished material, call boxes, etc.
19	Construction management consultant	1,897,000	1,500,000	-397,000	- Estimated carryover from FY 11-12
20	Construction design support	270,000	200,000	-70,000	- Estimated carryover from FY 11-12
21	Public Information	200,000	0	-200,000	- Estimated carryover in on call consultant and staff budget lines
22	On Call Consultants	40,000	50,000	10,000	- Estimated carryover from FY 11-12
23	Contingency & Future Year Costs	228,000	575,000	347,000	- Estimated carryover from FY 11-12
24	<i>Subtotal Services & Supplies</i>	18,275,000	12,590,000	-5,685,000	
25					
26	Unappropriated Revenues	0	0	0	
27	TOTAL EXPENDITURES	18,340,000	12,807,934	-5,532,066	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 **PLANNING REVENUES:** 721600/721700/721750

2 3 4	SOURCES	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
5	REVENUES:				
6					
7	TDA Planning	416,840	415,806	-1,034	- Bike to Work funging augmentation of FY 11-12 not included in FY 12-13
8	Rural Planning Assistance (RPA)	315,000	315,000	0	
9	STIP for Planning (PPM)	300,000	227,926	-72,074	- Less funding available for FY 12-13
10		0	0	0	
11	RSTP Exchange - Eco Act, CTSC, & Bike Signage	130,814	56,084	-74,730	- Estimated carryover from FY 11-12
12	FHWA - Earmark	430,000	145,000	-285,000	- Estimated carryover from FY 11-12
13	FHWA - Planning (PL) - from AMBAG	233,351	248,411	15,060	- FY 12-13 estimated funding
14	Env. Justice Context-Sensitive Planning Grant	39,500	0	-39,500	- Completed in FY 11-12
15	New Freedom Grant	165,000	125,000	-40,000	- Estimated carryover from FY 11-12
16	Transit Professional Development Grant	13,413	13,413	0	
17	Federal transit planning grant	41,405	20,026	-21,379	- Estimated carryover from FY 11-12
17	Coastal Conservancy	250,000	250,000	0	
18	SGC Grants (AMBAG & SC County)	40,000	42,584	2,584	- Estimated carryover from FY 11-12
19	AB2766/Air District Funds:				
20	Bike Secure - RTC	16,146	3,000	-13,146	- Estimated carryover from FY 11-12
21	Emergency Ride Home - Ecology Action	0	0	0	
22	RTC Funds Budgeted	96,189	34,322	-61,867	- Less RTC funds needed in FY 12-13
23					
24	TOTAL REVENUES	2,487,658	1,896,572	-591,086	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1 PLANNING EXPENDITURES: 721600/721700/721750

EXPENDITURES	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
6 Staff & Overhead by Program				
7 Plan Coordination	97,244	100,040	2,796	- Estimate for FY 12-13
8 Land Use/Transportation Coordination	35,020	35,020	0	-
9 Sustainable community strategy	40,000	47,584	7,584	- Estimated carryover from FY 11-12
10 SC County sustainable comm and transit corridor plan	10,000	5,000	-5,000	- Estimated carryover from FY 11-12
11 Work Program	46,000	60,000	14,000	- Increased federal requirements require more work
12 Public Information for planning	115,000	120,000	5,000	- Estimate for FY 12-13
13 Bicycle/Pedestrian Planning	35,000	40,000	5,000	- Estimate for FY 12-13
14 Bike Secure	6,500	6,500	0	
15 Bike Signage Plan	30,000	20,000	-10,000	- Estimate for FY 12-13
16 Monterey Bay Sanctuary Scenic Trail (MBSST) Network	60,000	90,000	30,000	- Significant public outreach work
17 Specialized Transportation	39,222	39,222	0	
18 Pedestrian Improvement to Transit Plan	45,000	-	-45,000	- Completed in FY 12-13 and grant funds spent
19 Safe Paths to Transit	6,500	6,500	0	
20 Regional Transportation Plan	92,736	108,332	15,596	- Estimate for FY 12-13
21 Traffic Monitoring	21,000	10,000	-11,000	- Estimate for FY 12-13
22 On-board transit survey	14,801	14,801	0	
23 Transit Planning Intern grant	15,151	15,151	0	
24 Transportation Improvement Program (TIP)	209,500	209,500	0	
25 Highway & Roadway Planning	105,045	103,238	-1,807	- Estimate for FY 12-13
26 <i>Subtotal Staff and Overhead</i>	1,023,719	1,030,888	7,169	
27 Services & Supplies				
28 <u>Passthrough Programs</u>				
29 Bike To Work Program (Ecology Action)	50,000	40,000	-10,000	- \$10,000 above established commitment provided in FY 11-12
30 Bike & Ped Safety (Community Traffic Safety Coalition)	100,000	100,000	0	
31 South County Bike/Ped Safety (Comm Traffic Safety Coal)	53,861	-	-53,861	- Project completed in FY 11-12
32 Go Green Campaign (Ecology Action)	10,869	-	-10,869	- Project completed in FY 11-12
33 Safe Paths to Transit	160,000	120,000	-40,000	- Estimated carryover from FY 11-12
34 Bike Signage Program	36,084	36,084	0	
35				
36 <u>Professional Services (contracts)</u>				
37 Sacramento Assistant	36,000	36,000	0	
38 Washington Assistant	44,600	44,600	0	
39 Engineering and Other Technical Consultants	75,000	40,000	-35,000	- Less work estimated for FY 2012-13
40 STARS for Regional Transportation Plan	25,000	-	-25,000	- Carryover determined at end of FY 11-12
41 On-board transit survey	21,580	5,000	-16,580	- Estimated carryover from FY 11-12
42 SC Metro for on-board transit survey	7,799	3,000	-4,799	- Estimated carryover from FY 11-12
43 Emergency Ride Home	-	-	0	
44 MBSST Network Master Plan Consultant	590,000	290,000	-300,000	- Estimated carryover from FY 11-12
45				
46 <u>RTC Work Element Related Items</u>				
47 Bike Secure Program	16,146	4,000	-12,146	- Estimated carryover from FY 11-12
48 Traffic Monitoring services	72,000	10,000	-62,000	- Origin destination and Cal HH travel survey done in DY 2011-12
49 Printing RTP, RTIP, other Documents and Pub Info Materials	25,000	12,000	-13,000	- Estimate for FY 12-13
50 MBSST Network Plan Outreach	30,000	15,000	-15,000	- Estimated carryover from FY 11-12
51 Transfer to Rail/Trail Authority	110,000	110,000	0	
52 <i>Subtotal Services & Supplies</i>	1,463,939	865,684	-598,255	
53				
54 TOTAL EXPENDITURES	2,487,658	1,896,572	-591,086	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

PLANNING DETAIL: 721600/721700/721750

	FY12-13 PROPOSED 02/09/12	TDA	RTC FUND	RPA	FHWA PL - AMBAG	SGC Grant (AMBAG)	SGC Grant County	AB2766	STIP PPM	FHWA Earmark	Env Just Plng Grant	Fed 5304 Intern Grant	Fed 5304 Transit Grant	New Freedom Grant	Coastal Conserv	RSTPX
EXPENDITURES																
SALARIES, Benefits & Overhead																
Plan Coordination	100,040	4,047	796	95,197												
Land Use/Transportation Coordination	35,020	-	6,811	24,822	3,387											
Sustainable community strategy	47,584	10,000	-			37,584										
SC County sustainable comm and transit corridor plan	5,000	-	-				5,000									
Work Program	60,000	-	-	6,882	53,118											
Public Information for planning	120,000	-	-	24,000	96,000											
Bicycle/Pedestrian Planning	40,000	7,375	-	32,625												
Bike Secure	6,500	6,500	-													
Bike Signage Plan	20,000	-	-													20,000
Monterey Bay Sanctuary Scenic Trail (MBSST) Network	90,000	-	-							90,000						
Specialized Transportation	39,222	-	2,498	36,724												
Pedestrian Improvement to Transit Plan	-	-	-	-												
Safe Paths to Transit	6,500	1,500	-											5,000		
Regional Transportation Plan	108,332	-	-		95,906			-	12,426							
Traffic Monitoring	10,000	-	-	10,000												
On-board transit survey	14,801	-	2,775										12,026			
Transit Planning Intern grant	15,151	-	1,738									13,413				
Transportation Improvement Program (TIP)	209,500	-	-						209,500							
Highway & Roadway Planning	103,238	18,261	227	84,750												
<i>Salaries, Benefits & Overhead Subtotal</i>	1,030,888	47,683	14,845	315,000	248,411	37,584	5,000	-	221,926	90,000	-	13,413	12,026	5,000	-	20,000
Services & Supplies																
<u>Passthrough Programs</u>																
Bike To Work Program (Ecology Action)	40,000	40,000	-													
Bike & Ped Safety (Community Traffic Safety Coalition)	100,000	100,000	-													
South County Bike/Ped Safety (Comm Traffic Safety Coal)	-	-	-													
Go Green Campaign (Ecology Action)	-	-	-													
Safe Paths to Transit	120,000	-	-										120,000			
Bike Signage Program	36,084	-	-													36,084
<u>Professional Services</u>																
Sacramento Assistant	36,000	36,000	-													
Washington Assistant	44,600	44,600	-													
Engineering and Other Technical Consultants	40,000	39,894	106													
STARS for Regional Transportation Plan	-	-	-													
On-board transit survey	5,000	-	-										5,000			
SC Metro for on-board transit survey	3,000	-	-										3,000			
Emergency Ride Home	-	-	-													
MBSST Network Master Plan Consultant	290,000	-	-							40,000					250,000	
<u>RTC Work Element Related Items</u>																
Bike Secure Program	4,000	1,000	-					3,000								
Traffic Monitoring services	10,000	-	4,000						6,000							
Printing RTP, RTIP, other Documents and Pub Info Materials	12,000	8,000	4,000													
MBSST Network Plan Outreach	15,000	-	-							15,000						
Transfer to Rail/Trail Authority	110,000	98,629	11,371													
<i>Subtotal Services & Supplies</i>	865,684	368,123	19,477	-	-	-	-	3,000	6,000	55,000	-	-	8,000	120,000	250,000	36,084
TOTAL EXPENDITURES	1,896,572	415,806	34,322	315,000	248,411	37,584	5,000	3,000	227,926	145,000	-	13,413	20,026	125,000	250,000	56,084

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY**

FY 2012-2013 BUDGET

1 RSTP EXCHANGE PROGRAM: 722000

2 3 4 5	WORK ELEMENT #101	FY11-12 APPROVED 10/06/11	FY12-13 PROPOSED 02/09/12	DIFFERENCE	NOTE
6	REVENUES:				
6	State RSTP Exchange Funds	-	-	-	
7	Interest	30,000	30,000	-	
8	RSTP Exchange Funds Budgeted - Carryover	5,664,390	-	(5,664,390)	- Carryover to be determined at end of fiscal year
9	TOTAL REVENUES	5,694,390	30,000	(5,664,390)	
10					
11	EXPENDITURES:				
12	City of Capitola				
13	Clares Street Traffic Calming	100,000	-	(100,000)	- Carryover to be determined at end of fiscal year
14	38th Avenue Rehabilitation	438,000	-	(438,000)	- Carryover to be determined at end of fiscal year
15	City of Capitola Subtotal	538,000	-	(538,000)	
16					
17	City of Santa Cruz				
18	Broadway-Brommer Bike/Ped Path	62,000	-	(62,000)	- Carryover to be determined at end of fiscal year
19	City of Santa Cruz Subtotal	62,000	-	(62,000)	
20					
21	City of Watsonville				
22	Freedom Blvd Rehab (High - Broadis)	751,000	-	(751,000)	- Carryover to be determined at end of fiscal year
23	City of Watsonville Subtotal	751,000	-	(751,000)	
24					
25	County of Santa Cruz				
26	Corralitos Road Left Turn	278,000	-	(278,000)	- Carryover to be determined at end of fiscal year
27	State Park Drive Improvement	587,000	-	(587,000)	- Carryover to be determined at end of fiscal year
28	Calabasas Road Bike/Pedestrian	250,000	-	(250,000)	- Carryover to be determined at end of fiscal year
29	Graham Hill Road Safety Project	16,714	-	(16,714)	- Carryover to be determined at end of fiscal year
30	Lump Sum Road Repairs (ARRA2)	148,000	-	(148,000)	- Carryover to be determined at end of fiscal year
31	Davenport Road Repairs	44,889	-	(44,889)	- Carryover to be determined at end of fiscal year
32	County of Santa Cruz Subtotal	1,324,603	-	(1,324,603)	
33					
34	County Health Services				
35	South County Based Community Traffic Safety Coalition	50,000	-	(50,000)	- Carryover to be determined at end of fiscal year
36	CTSC Subtotal	50,000	-	(50,000)	
37					
38	SCCRTC				
39	Park and Ride Lot Program	160,000	-	(160,000)	- Carryover to be determined at end of fiscal year
40	Bike Route Signage	100,000	-	(100,000)	- Carryover to be determined at end of fiscal year
41	Highway 1 Soquel-Morrissey Auxiliary Lanes	386,000	-	(386,000)	- Carryover to be determined at end of fiscal year
42	Santa Cruz Branch Rail Line Acquisition and Improvement	250,000	-	(250,000)	- Carryover to be determined at end of fiscal year
43	SCCRTC Subtotal	896,000	-	(896,000)	
44					
45	Unappropriated Revenues:	2,072,787	30,000	(2,042,787)	- Carryover to be determined at end of fiscal year
46	Unprogrammed Funds				
47	TOTAL EXPENDITURES	5,694,390	30,000	(5,664,390)	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1

2 **FUND BALANCES & RESERVES:** 02/09/12

3

4 **DESCRIPTION**

5

6

7 **Fund Balance 7-01-12**

8 Reserves budgeted

9 Budgeted Carryover 11/12 (4)

10 Estimated surplus

11 Adjustment

12

13

14 **Available Reserve Fund Balance**

15 Target for Reserves - 8%

16

17 **Surplus <Deficit> from Reserve Target**

18

19 Unappropriated Revenues

20

21 **Total Fund Balance**

22

23

24 **Notes:**

25 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

26 - Funds within each category (column) are restricted for use on projects/programs within that category.

27 - **Fund Balance (7-01-12)** = Balances of funds not used at the end of prior fiscal year.

28 - **Budgeted Carryover/New** = Portion of Fund Balance used in current fiscal year budget.

29 - Target for Reserves = Minimum Fund Balance recommended to cover potential revenue shortfalls. For TDA and RTC Funds see notes 1 & 2 below

30 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in FY11/12, but will be needed in future years.

31

32

33 (1) 8% reserve established in RTC Rules and Regulations; 8.1% included in this budget

34 (2) 8% reserve target consistent with TDA reserve fund; 1.21% available in this budget

35 (3) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

36 (4) Includes combination of budgeted carryover and budgeted new for RTC Fund

37

DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE	RAIL/TRAIL AUTHORITY FUND	HWY 1 PA/ED & ENG FUND	HWY 1 CONSTR FUND	SAFE OPERATING FUND	FSP FUND	RSTP EXCHANGE FUND	STA (3) FUND	TOTAL ALL FUNDS
Fund Balance 7-01-12	585,495	259,526		-	-	-	432,807	84,035	2,626,647	4,099	3,992,609
Reserves budgeted	-	(228,101)									(228,101)
Budgeted Carryover 11/12 (4)	-			-	-	-	(86,800)	(70,000)	-	-	(156,800)
Estimated surplus	-										-
Adjustment											-
Available Reserve Fund Balance	585,495	31,425					346,007	14,035	2,626,647	4,099	3,607,708
Target for Reserves - 8%	(577,948)	(204,686)									(782,634)
Surplus <Deficit> from Reserve Target	7,547	(173,261)	-	-	-	-	346,007	14,035	2,626,647	4,099	2,825,074
Unappropriated Revenues			-	-	-	-	-	-	30,000		30,000
Total Fund Balance	7,547	(173,261)	0	0	0	0	346,007	14,035	2,656,647	4,099	2,855,074

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

1				
2		FY11-12	FY12-13	
3	AUTHORIZED	APPROVED	PROPOSED	DIFFERENCE
4	STAFF POSITIONS:	10/06/11	02/09/12	NOTE
5				
6	POSITIONS	FTE	FTE	FTE
7				
8	Executive Director	1.00	1.00	0.00
9	Deputy Director	1.00	1.00	0.00
10	Fiscal Officer SCCRTC	1.00	1.00	0.00
11	Administrative Services Officer	1.00	1.00	0.00
12	Transportation Planner I-IV	8.00	8.00	0.00
13	Accounting Technician	0.50	0.50	0.00
14	Administrative Assistant I-III	1.75	1.75	0.00
15	Transportation Planning Technician	2.00	2.00	0.00
16	Paid Intern	0.50	0.50	0.00
17				
18	TOTAL POSITIONS	16.75	16.75	0.00
19				
20				
21				
22		FY11-12	FY12-13	
23	BUDGETED	APPROVED	PROPOSED	DIFFERENCE
24	STAFF POSITIONS:	10/06/11	02/09/12	NOTE
25				
26	POSITIONS	FTE	FTE	FTE
27				
28	Executive Director	1.00	1.00	0.00
29	Deputy Director	1.00	1.00	0.00
30	Fiscal Officer SCCRTC	1.00	1.00	0.00
31	Administrative Services Officer	1.00	1.00	0.00
32	Transportation Planner I-IV	6.50	7.00	0.50
33	Accounting Technician	0.50	0.50	0.00
34	Administrative Assistant I-III	1.75	1.75	0.00
35	Transportation Planning Technician	2.00	2.00	0.00
36	Paid Intern	0.50	0.50	0.00
37				
38	TOTAL POSITIONS	15.25	15.75	0.50

- Temporary 1/2 time planner for Hwy 1 Aux Lanes project

Note: FTE= full-time equivalent

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
OPERATING BUDGET SUMMARY
FY 2012-2013 BUDGET**

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TDA ALLOCATION BALANCES

CLAIMANTS	FY12-13 PROPOSED 02/09/12	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 02/09/12
SCCRTC				
TDA Administration	468,221			468,221
TDA Planning	415,806			415,806
Subtotal	884,027	-		884,027
SCMTD	5,420,975			5,420,975
Specialized Transit	532,587			532,587
Volunteer Center	63,403			63,403
City of Capitola	12,197	-		12,197
City of Santa Cruz - Non Transit	74,349	-		74,349
City of Scotts Valley	14,234	-		14,234
City of Watsonville	62,970	-		62,970
County of Santa Cruz	159,607	-		159,607
TOTAL	7,224,348	-	-	7,224,348

Note: Allocations for the Cities and the County use the most recent population figures from the Department of Finance

Glossary of Transportation Funding Terms Used in the SCCRTC Budget

- AB2766:** This bill authorized a Department of Motor Vehicles vehicle registration fee of up to \$4.00 to be used by air pollution control districts for planning and incentive programs to reduce motor vehicle emissions. The Monterey Bay Unified Air Pollution Control District (MBUAPCD) annually conducts a grant program to distribute approximately \$1.5 million in AB2766 funds in Santa Cruz, Monterey, and San Benito counties for this purpose. The SCCRTC has received AB2766 funds for some of its own programs, in addition to serving as a pass-through agency for grants used by some local non-profit organizations.
- AB3090 Loan:** Loan secured with an AB3090 designation from the CTC to be paid with funds eventually available to a project from the STIP.
- ARRA:** American Recovery and Reinvestment Act passed by Congress and signed by the President in 2009 as an economic stimulus package with funds for transportation projects
- CMAQ:** see Congestion Mitigation and Air Quality Improvement Program
- CMIA:** Corridor Mobility Improvement Account – a \$4.5 billion program for highway improvements authorized by Proposition 1B, a transportation bond measure approved by California voters in November 2006.
- Coastal Conservancy Funds:** State bond funds available for Coastal Conservancy projects through state ballot measures.
- Commission Reserves:** The SCCRTC maintains a Reserve Fund for its operations. Commission Reserve funds are budgeted as necessary to fully fund the operating budget or for special projects.
- Congestion Mitigation and Air Quality Improvement Program:** A federal funding program specifically for projects and programs which contribute to the attainment of a national ambient air quality standard. The SCCRTC programs CMAQ funds for Santa Cruz County. CMAQ funds for planning projects appear in the SCCRTC budget.
- c/o** Carryover. Funds carried over from prior fiscal years.
- DMV Fees:** Department of Motor Vehicles revenue, used by the SCCRTC for the Service Authority for Freeway Emergencies

(SAFE), see Service Authority for Freeway Emergencies funds for more detail.

Federal Earmark: Funds for specific projects secured by members of congress through federal legislation.

Federal Highway Administration (FHWA) Planning (PL) Funds from AMBAG: These funds are derived from one percent "off the top" of the funds available to each State for federal highway projects. PL funds are to be used for metropolitan planning. Funds are available for use by Metropolitan Planning Organizations (MPOs) and are allocated by a formula established by Caltrans in consultation with the MPOs. Caltrans is responsible as the "pass through" agency for administering PL funds. AMBAG passes through a portion of its FHWA PL funds to the SCCRTC for regional transportation planning purposes.

FHWA: Federal Highway Administration

Freeway Service Patrol (FSP) Grants: Caltrans annually grants funds to the SCCRTC to operate FSP services - a roving tow truck service which helps clear incidents on Highway 17 during peak travel periods. The SCCRTC has a Memorandum of Understanding with the San Francisco Bay Area Metropolitan Transportation Commission to contract for the FSP service for Santa Cruz County.

FSP: Freeway Service Patrol

FSP Funds: Funds designated in the annual state budget for FSP programs and distributed by a formula established in the FSP statutes.

Proposition 116: Clean Air and Transportation Improvement Act of 1990 passed by the voters in November 1990, provided bond funds for passenger rail and other projects including \$11 million for Santa Cruz County.

Regional Surface Transportation Program (RSTP): A federal funding program established by ISTEA to fund mass transit, highway, bicycle, pedestrian and local streets and roads projects. The SCCRTC programs STP funds for Santa Cruz County. Sometimes called RSTP for Regional Surface Transportation Program.

Regional Surface Transportation Program Exchange (RSTPX): The annual Federal Apportionment Exchange Program, administered by Caltrans, allows the SCCRTC the option to exchange all or a portion of its annual apportionment of Regional Surface Transportation Program (RSTP) funds for non-federal (State) funds. State funds have fewer

oversight requirements than Federal funds. The funds pass through the SCCRTC to the local jurisdictions and other eligible public agencies, and therefore appear in the SCCRTC budget.

Rideshare Funds: Funds specifically designated for the Rideshare program, oftentimes through the *Regional Transportation Improvement Program (RTIP)*.

RPA: Rural Planning Assistance

RSTP: Regional Surface Transportation Program

RSTPX: Regional Surface Transportation Program Exchange

Rural Planning Assistance (RPA): These state funds are allocated annually to regional transportation planning agencies in rural areas to support planning programs.

SAFE: Service Authority for Freeway Emergencies

Service Authority for Freeway Emergencies (SAFE) Funds: Under the provisions of state enabling legislation, the Santa Cruz County SAFE collects a \$1-per-year addition to the vehicle registration fee (listed as DMV Fees in the budget) to fund the capital, planning, maintenance, and operation of a call box system on Highways 1, 9, 17, 129, and 152 in Santa Cruz County. SAFE funds can also be used for changeable message signs (CMS), freeway service patrol (FSP) and other selected motorist aid systems.

SGC: Strategic Growth Council established in 2008 by SB732 and responsible for allocating grant funds used to implement AB32 and SB375

STA: State Transit Assistance

State Planning and Research Funds: These funds are awarded by the California Department of Transportation (Caltrans) annually on a discretionary basis.

State Transit Assistance (STA): State Transit Assistance funds are derived from statewide sales tax on gasoline and diesel fuel as

part of the Transportation Planning and Development (TP&D) program. Transit operations and capital improvement projects are eligible uses of STA funds. The SCCRTC receives State Transit Assistance funds and allocates 100 percent annually to the Santa Cruz Metropolitan Transit District (SCMTD).

State Transportation Improvement Program (STIP): A portion of State Transportation Improvement Program funds are allocated to our region for programming by the SCCRTC. STIP regional share funds programmed for SCCRTC projects, such as the Freeway Service Patrol, the Rideshare Program and Planning activities, appear in the SCCRTC budget.

STIP: State Transportation Improvement Program

STP: Regional Surface Transportation Program (RSTP)

STP Exchange: Regional Surface Transportation Program Exchange (RSTPX)

TDA: Transportation Development Act

Transportation Development Act (TDA): State law enacted in 1971. Local TDA funds are generated from a State tax of one-quarter of one percent on all retail sales in the county. Revenues are allocated annually by the SCCRTC to support transportation planning and administration, bus transit, transportation for the elderly and handicapped, and bikeway and pedestrian projects.

Transportation Development Act (TDA) Reserves: This reserve fund is maintained in order to provide the full TDA allocations to TDA recipients in the event there is a shortfall in actual versus projected TDA revenues. Occasionally some TDA Reserve funds are allocated to a special project.

WORK ELEMENT NUMBER 101

Overall Work Program, Budget and Administration

ATTACHMENT 2

Agency: SCCRTC

Project Manager: Luis Mendez, Deputy Director
Yesenia Parra, Administration Services Officer

Total Budget: \$60,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES

REVENUE

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	60,000	0	FHWA PL	53,118	0
Services & Supplies	0	0	State RPA	6,882	0
Contingency	0	0	Local	0	0
TOTAL	60,000	0	TOTAL	60,000	0
			% Federal	89%	

Project Description

Develop, maintain, and oversee the annual work program and budget to carryout the transportation planning activities of the Santa Cruz County Regional Trasportation Commission (SCCRTC) in accordance with federal, state and local requirements and available funding. This includes programming, monitoring and controlling transportation planning projects and activities, its expenditures against the budget, performing audits, and providing needed documentation for planning certifications. Additionally, this work element provides policy and legislative monitoring and review of transportation and air quality issues. Further duties include quarterly reporting to verify progress in implementing the work program. to be incorporated into the Association of Monterey Bay Area Governments (AMBAG) Overall Work Program.

Project Product(s)

FY 2013-14 Overall Work Program and Budget and amendments; amendments to the FY 2012-13 OWP and Budget; quarterly and annual progress reports; annual audits; updated fiscal, personnel, and administrative rules, regulation and policies; and Budget and Administration/Personnem Committee meetings, agendas, minutes and materials.

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Develop and implement annual Overall Work Program and Budget 89%

Develop, implement and oversee the annual overall work program activities and budget in accordance with federal and state requirements; Coordinate transportation planning activities; and produce quarterly and annual progress reports and audits.

Previous Accomplishments

Developed and adopted FY 2011-12 OWP and Budget; Processed amendments to the FY 2011-12 OWP and Budget; provided required quarterly and annual progress reports for transportation planning and project activities to SCCRTC, AMBAG, and Caltrans; Developed and secured approval of the indirect cost allocation plan and held meetings of the Budget and Administration/Personnel Committee

Steps to Achieve Task: SCCRTC

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Finalize FY 2011-12 revenues and expenditures	7/1/2012	8/15/2012
2	Produce final FY 2011-12 work program quarterly report and provide to AMBAG	7/15/2012	8/15/2011
3	Prepare FY 2011-12 year-end financial statements for prior fiscal year	7/15/2012	8/31/2012
4	Prepare and submit to Caltrans the FY 2012-13 indirect cost allocatin plan	7/30/2012	8/31/2012
5	Prepare and adopt the annual fall FY 12-13 budget and overall work program amendment	8/1/2012	10/31/2012
6	Produce FY 2012-13 quarterly work program reports and provide to AMBAG	10/10/2012	4/30/2013
7	Produce the FY 2011-12 annual fiscal audit	10/1/2012	1/31/2013

8	Develop FY 2013-14 draft work program and budget and provide document to AMBAG	12/01/12	03/01/13
9	Participate in annual OWP development and coordination meetings with AMBAG and other agencies in the region	11/01/12	04/30/13
10	Incorporate comments/suggestions into final draft FY 2013-14 OWP and provide final document to AMBAG	04/01/13	04/30/13
11	Prepare and adopt the annual spring FY 12-13 budget and overall work program amendment and provide to AMBAG	01/15/13	04/15/13
12	Distribute and monitor use of various federal, state, other transportation funds	07/01/12	06/30/13
13	Produce and distribute annual financial report	07/01/12	06/30/13
14	Prepare other amendments to the FY 2012-13 budget and work program as necessary and submit to AMBAG		Quarterly
15	Produce staff assignment lists, performance evaluations and personnel actions		Monthly
16	Cordinate, meet, confer and negotiate with labor representatives		Monthly

Task Products : SCCRTC

<u>Product No</u>	<u>Product Description</u>	<u>Product Completed</u>
1	FY 2013-14 Overall Work Program	06/15/13
2	Quarterly work program reports	Quarterly
3	FY 2013-14 budget	06/15/13
4	Budget and work program amendments	Quarterly
5	Internal financial statement	09/15/12
6	Fiscal audit	01/31/13
7	Annual Cost Allocation Plan	08/31/12
8	Annual financial report	04/30/13
9	Performance evaluations	Monthly
10	Side letters, memoranda of understanding and other labor agreements and arrangements	Quarterly

WORK ELEMENT NUMBER 102

Transportation Development Act Administration

Agency: SCCRTC

Project Manager: Luis Mendez, Deputy Director
Daniel Nikuna, Fiscal Officer

Total Budget: \$662,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	201,000	0	Local	662,000	0
Services & Supplies	461,000	0			
Contingency	0	0			0
TOTAL	662,000	0	TOTAL	662,000	0

Project Description

SCCRTC as Regional Transportation Planning Agency for Santa Cruz county distributes Transportation Development Act (TDA) Local Transportation Fund (LTF) and State Transit Assistance (STA) funds for planning, transit, bicycle facilities and programs, pedestrian facilities and programs and specialized transportation in accordance with state law and the unmet transit needs process.

Project Product(s)

Transportation Development Act and State Transit Assistance Funds apportionments, allocations and claims

Other Task (Nonfederal)

Manage, coordinate and distribute TDA and STA funds

Previous Accomplishments

Every three years, SCCRTC contracts for triennial performance audits of the transit operators and itself to assure the agencies are meeting the requirements of state TDA law. In FY 2010-11 a triennial performance audit for FYs 2006-07, 2007-08 and 2008-09 was completed. Annually, SCCRTC oversees the fiscal TDA audits for the transit operators in Santa Cruz County and itself. In FY 2011-12 TDA fiscal audits were completed for FY 10-11. SCCRTC is not required to undertake an unmet transit needs process because it does not allocate any TDA funds to streets and roads. However, each year SCCRTC conducts an unmet needs process or incorporates it into other planning efforts to establish any potential transit and specialized transportation needs and work toward meeting those needs as funding becomes available. In FY 2009-10 SCCRTC incorporated the unmet transit needs process into the 2010 RTP development process.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Coordinate review of appropriate TDA claims with advisory committees	07/01/12	06/30/13
2	Provide staff support to Budget and Administrative/ Personnel Committees (SCCRTC)	07/01/12	06/30/13
3	Coordinate annual unmet transit needs process and adopt resolution of unmet transit needs finding	07/01/12	06/30/13
4	Maintain records and pay claims for TDA, STA and other trust fund accounts.	07/01/12	06/30/13
5	Conduct annual fiscal audit and implement suggested changes	07/01/12	06/30/13
6	Assist transit operators with annual financial audits	07/01/12	06/30/13

7	Implement recommendations in performance audit	07/01/12	06/30/13
8	Obtain TDA funds estimates from County Auditor Controller	Quarterly	
9	Monitor TDA revenue receipts, compare to estimates and adjust estimates as necessary	07/01/12	06/30/13
10	Conduct triennial performance audit	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>	<u>Product Completed</u>
1	Annual TDA Funds fiscal audits and internal financial statements for SCCRTC and transit operators	annually	12/31/12
2	Annual unmet transit needs finding	annually	10/31/12
3	Annual TDA and STA allocations and claims from local jurisdictions and agencies	annually	06/30/13
4	Triennial Performance Audit, and implementation of recommendations as appropriate	triennially	06/30/13
5	Annual Cost Allocation Plan	annually	08/31/11

WORK ELEMENT NUMBER 112

Transportation Plans Coordination and Interagency Liaison

Agency: SCCRTC

Project Manager: Rachel Moriconi, Senior Transportation Planner

Total Budget: \$179,844

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	100,040	0	FHWA PL		
Contractual	80,600	0	State RPA	95,197	0
			Local	84,647	0
TOTAL	180,640	0	TOTAL	179,844	0
			% Federal	0%	

Project Description

This is an ongoing element concerned with the coordination of regional transportation planning activities consistent with federal and state law to maintain a coordinated approach to transportation planning on a local, regional, state and federal level.

Project Product(s)

Ongoing inter-agency coordination with local jurisdictions, Santa Cruz Metro, specialized transportation service providers, AMBAG, neighboring RTPAs, the Air District, state and federal agencies
Attend, organize and follow-up for coordination meetings pertaining to the transportation planning activities

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

0%

Coordinate the implementation of SAFETEA-LU requirements as it relates to regional transportation planning

Previous Accomplishments

The SCCRTC worked with AMBAG and TAMC to ensure a coordinated effort for the production of the 2010 RTP/MTP. The SCCRTC held regular meetings of the Interagency Technical Advisory Committee (ITAC) and SCCRTC staff held meetings with Santa Cruz Metro, AMBAG, TAMC, VTA, educational institutions, non-profits, local jurisdictions, the Air District and Caltrans to discuss and implement coordination efforts.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Collect, process and transmit information on projects, plans and related activities to facilitate interagency communication every week	Monthly	06/30/13

2	Participate in, prepare and distribute agendas and staff reports for RTC and committee meetings	Monthly	06/30/13
3	Attend meetings of the Regional Transportation Planning Agencies group, the California Association of Councils of Government(CalCOG), and the California Transportation Commission	Monthly	06/30/13
4	Exchange information concerning transportation planning, projects and funding with local jurisdictions, Caltrans, AMBAG, Santa Cruz Metro, the Air District, UCSC, and other federal, state and local agencies	Monthly	06/30/13
5	Conduct meetings of the Interagency Technical Advisory Committee	Quarterly	06/30/13
6	Monitor and participate in efforts at the federal, state and local level related to global warming	Monthly	06/30/13
7	Coordinate with business and community organizations, and task forces on transportation issues, transportation planning, project and funding issues	Monthly	06/30/13
8	Participate in technical advisory committee meetings for updating AMBAG's regional growth projections and updates to the regional travel demand model	Monthly	06/30/13
9	Stay informed on state and federal legislative and budgetary changes and proposed changes to more effectively and efficiently coordinate current transportation activities with changing requirements	Monthly	06/30/13
10	Communicate with legislative officials and others on the effective and efficient coordination of proposed legislative and budgetary changes with current transportation planning activities	Monthly	06/30/13
11	Continue to work with Interagency Technical Advisory Committee members and other transportation partners to cooperatively develop and pursue grant opportunities for transportation studies, programs and projects	Monthly	06/30/13
12	Develop partnerships with local agencies responsible for land use decisions to facilitate coordination of transportation planning with land use, open space, job-housing balance, environmental constraints, and growth management	Monthly	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Agenda and packets of monthly SCCRTC and advisory committee meetings, including minutes, summaries or reports on other meetings and coordination activities	Monthly
2	Meetings with AMBAG, local jurisdictions, Air District, Caltrans and other entities	Monthly
3	Funding applications for coordinated planning efforts and resulting agreements if successful	Monthly
4	Reports on state and federal legislative and budgetary changes and proposed changes	Monthly
5	Communication materials on coordination of proposed and legislative budgetary changes with current activities	Monthly
6	Presentations to SCCRTC, committees, CalCOG, RTPA Group, local jurisdictions and other agencies	Monthly

WORK ELEMENT NUMBER 113

Public Participation Program

Agency: SCCRTC

Project Manager: Karena Pushnik, Public Information Coordinator

Total Budget: \$120,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	120,000	0	FHWA PL	96,000	0
		0	State RPA	24,000	0
		0	Local	0	0
TOTAL	120,000	0	TOTAL	120,000	0
			% Federal	80%	

Project Description

The Public Participation Program establishes the strategies for preparing, disseminating, and receiving information about regional transportation planning, policies, projects and funding to and from the general public, transportation stakeholders and traditionally underserved communities.

Project Product(s)

Public Participation Plan updates and amendments

Public review notices, workshop/meetings, Community TV programs and web and social media posting of SCCRTC activities

Federally Eligible Tasks

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Maintain and Implement Public Participation Plan in compliance with SAFETEA-LU requirements, and agency public outreach programs **80%**

Previous Accomplishments

The SCCRTC worked with AMBAG and regional partners to produce the Public Participation Plan in 2008 and to update the plan in 2011. Implementation of the plan through public notices, press releases, electronic notification, public meetings and workshops, and public hearings occurs on an ongoing basis. In 2010, the SCCRTC began producing the Transportation Cafe program on Community Television to provide information on a variety of transportation topics. In 2011 the RTC produced and aired a Transportation Cafe program in Spanish and launched a Facebook page to better reach all segments of the community. The

Steps and Products

Step No	Step Description	Step Started	Step to be Completed
1	Provide information to the public and solicit input from the public and partner organizations on regional transportation issues using the media, internet, advertisements, in-office and partner organization contact distribution mechanisms and presentations to local groups as a means to involve the public in the transportation planning process	07/01/12	06/30/13
2	On the basis of federal environmental justice provisions, include minorities, persons with disabilities, low-income communities, elderly and native tribal communities in transportation planning, policy, project and funding activities	Monthly	06/30/13

3	Use a variety of print and electronic media (press releases and televised meetings) to disseminate information about key regional transportation issues, including those in Spanish	Monthly	06/30/13
4	Develop and implement public participation programs for planning, project and program activities to disseminate information and elicit public review and comment	Monthly	06/30/13
5	Update of Public Participation Plan	07/01/12	06/30/13
6	Invite interested stakeholders to join ad hoc committees, working groups and task forces	Quarterly	06/30/13
7	Continue broadcasting regular RTC meetings and public hearings countywide on Community TV	Monthly	06/30/13
8	Utilize Spanish translation services during SCCRTC meetings, public workshops and public hearings	07/01/12	06/30/13
9	Circulate SCCRTC and committee minutes and agendas and post on website, and invite public attendance and comment	Monthly	06/30/13
10	Continue to produce and host the SCCRTC Transportation Café program on Community TV	Quarterly	06/30/13
11	Prepare 2012 annual or agency report	07/01/12	06/30/13
12	Maximize user friendly visual elements into outreach materials	07/01/12	06/30/13
13	Refine and maintain the overhauled SCCRTC website to take advantage of new technology to improve its usefulness to the public and the SCCRTC; implement accessibility measures and Spanish language pages	07/01/12	06/30/13
14	Continue to enhance the usefulness of the Commission's website, social media outlets and email notification system for project updates, public hearings, notices and meeting agenda packets	07/01/12	06/30/13
15	Continue ongoing acknowledgement of public input received, correspondence logs, and maintenance of mailing/distribution lists	07/01/12	06/30/13
16	Update and produce fact sheets for all SCCRTC individual projects	07/01/12	06/30/13
17	Implement recommendations of the SCCRTC's Public Relations plan	07/01/12	06/30/13
18	Partner with Santa Cruz Metro and other entities on an ongoing basis to provide outreach and obtain input on improving transportation services, facilities and planning	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Public notices and news releases for planning, policy, program and project activities	Monthly
2	SCCRTC meetings and public hearings/policy workshop and minutes	Monthly
3	PowerPoint presentations and meeting/workshop handouts	06/30/13
4	Email notifications on major projects and reports, posting of meeting agendas and materials, and RTC actions	Monthly
5	Highlights of SCCRTC meetings	Monthly
6	Televised SCCRTC meeting broadcasts	Monthly
7	Database of contact information for media, partner agencies, and interested parties	06/30/12
8	Updated websites and post informatin on RTC and committee meetings and transportation activities	Weekly
9	"RTC Transportation Café" Community Television program	Quarterly

10	New and updated public information handouts (Fact Sheets) and website listings for projects, programs and planning activities	Weekly
11	2012 Annual or Agency Report	03/30/13

WORK ELEMENT NUMBER 177**Freeway Service Patrol (FSP)**

Agency: SCCRTC

Project Manager: Ginger Dykaar, Transportation Planner

Total Budget: \$387,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013**EXPENDITURES****REVENUE**

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	60,000	0	Caltrans	204,000	0
Services & Supplies	327,000	0	Hwy 1 Aux Lanes project TMP	112,000	0
Reserves	0	0	RSTP Exchange		0
			Local	71,000	0
TOTAL	387,000	0	TOTAL	387,000	0

Project Description

SCCRTC Freeway Service Patrol (FSP) operates on Highways 1 and 17 in Santa Cruz County to assist stranded or stalled motorists, and to remove freeway objectives that cause episodic traffic congestion. SCCRTC works closely with Caltrans and California Highway Patrol to implement the program.

Project Product(s)

Freeway Service Patrol

Other Task (Nonfederal)

Implement county level Freeway Service Patrol

Previous Accomplishments

In FY 2009-10, SCCRTC secured American Recovery and Reinvestment Act (ARRA) funding for the FSP and in FY 2010-11, SCCRTC fully delivered the FSP service it committed to with ARRA funding. In FY 2010-11, SCCRTC completed a tow service procurement process for FSP service on Highway 17. In 2011-12, SCCRTC initiated FSP service on Highway 1 to alleviate congestion resulting from the Highway 1 Soquel to Morrissey Auxiliary Lanes construction.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Administration: Provide supplies as needed, monitor use, evaluate future program needs, and process invoices for payment of service from contractors.	07/01/12	06/30/13
2	Conduct quarterly training and informational meetings with Caltrans, CHP and tow operators	07/01/12	06/30/13
3	Represent agency at statewide oversight committee meetings to demonstrate effectiveness and to maintain and increase state funding for FSP program	07/01/12	06/30/13
4	Improve data collection techniques and enhance Personal Digital Assistants to improve truck tracking and vehicle dispatching capabilities.	07/01/12	06/30/13

5	Work with other freeway service programs within region to enhance the program's cost-effectiveness	07/01/12	06/30/13
6	Prepare Annual Report	07/01/12	06/30/13
7	Continue to promote the program and increase awareness	07/01/12	06/30/13
8	Continue to implement and monitor the usage and effectiveness of FSP tow truck service in cooperation with CHP and Caltrans	07/01/12	06/30/13
9	Coordinate FSP with neighboring counties	07/01/12	06/30/13
10	Consider revisions to FSP services based on analysis of usage and availability of funding	07/01/12	06/30/13
11	Maintain FSP data collection system and feed the data into the statewide FSP benefit/cost model to better reflect conditions of smaller FSP programs	07/01/12	06/30/13
12	Provide FSP service on Highway 1 as part of the traffic management plan for the Highway 1 Soquel to Morrissey Auxiliary Lanes Construction project	07/01/12	06/30/13
13	Investigate and pursue potential new funding sources for FSP programs	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project Completed</u>
1	Freeway Service Patrol and SAFE Annual Reports	annually
2	Ongoing operations	ongoing
3	Improved statewide FSP benefit/cost model	ongoing

WORK ELEMENT NUMBER 178

Service Authority for Freeway Emergencies (SAFE)

Agency: SCCRTC

Project Manager: Ginger Dykaar, Transportation Planner

Total Budget: \$370,800

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	110,000	0	SAFE Funds	316,800	0
Services & Supplies	260,800	0	Local	4,000	0
Reserves		0	MTC Contribution	50,000	0
TOTAL	370,800	0	TOTAL	370,800	0
			% Federal	0%	

Project Description

The Santa Cruz County Service Authority for Freeway Emergencies (SAFE) operates the County's highway callbox system and works with the California Highway Patrol and Caltrans on motorist aid and highway safety projects and programs.

Project Product(s)

Service Authority for Freeway Emergencies call box system and extra CHP enforcement to reduce collisions

Other Task (Nonfederal)

Maintain and implement SAFE program and provide extra CHP enforcement

Previous Accomplishments

In FY 1991, SCCRTC installed the first SAFE call boxes along major state highways in Santa Cruz County in partnership with Caltrans and the CHP. During FY 1991/92, the first full year of this program, SCCRTC implemented the SAFE Motorist Aid Callbox System in Santa Cruz County. The Santa Cruz County system has been annually continued and upgraded to digital service and to ensure accessibility. In 1999, SCCRTC SAFE as a partner with the CHP and Caltrans initiated the Safe on 17 program to reduce collisions on Highway 17 with enforcement, engineered improvements and education. The program has successfully helped to reduce collisions by almost 50% over its life time.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Continue to work with contractors to provide reliable and efficient call box facilities and services	07/01/12	06/30/13
2	Complete mobility and site improvements as needed	07/01/12	06/30/12

3	Track DMV collection of SAFE funds to ensure accurate revenue collection	07/01/12	06/30/12
4	Continue to work with the CalSAFE Committee to coordinate on statewide issues related to Call Box and motorist aid systems	07/01/12	06/30/12
5	Work with other SAFE agencies in the region to solicit new contracts for call box implementation and maintenance services	07/01/12	06/30/12
6	Continue to administer enhanced CHP enforcement as part of the SAFE on 17 Program.	07/01/12	06/30/12
7	Continue the funding partnership with Metropolitan Transportation Commission to ensure continuation of the enhanced CHP enforcement on Hwy 17	07/01/12	06/30/12
8		07/01/12	06/30/12
9	Continue to monitor and track collision and safety issues on Highways 1 and 17		
	Produce annual report for the Safe on 17 program and invoice MTC for funds	01/15/13	03/31/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Usage and maintenance reports from maintenance and call answering contractors (SCCRTC)	Monthly
2	Site accessibility improvements	06/30/13
3	New phone service contract for call boxes	12/31/12
4	Combined SAFE and FSP annual report	04/30/13
5	Safe on 17 quarterly and annual reports	Quarterly
6	Agenda packet and materials for Safe on 17 Task Force meetings	Biannually

WORK ELEMENT NUMBER 179

Transportation Demand Management

Agency: SCCRTC

Project Manager: Tegan Speiser, Commute Solution Manager

Total Budget: \$337,838

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	180,000	0	CMAQ	189,658	0
Services & Supplies	157,838	0	RSTP Exchange	103,180	0
Reserves	0	0	MBUAPCD AB2766	45,000	0
		0			
TOTAL	337,838	0	TOTAL	337,838	0

Project Description

Through Commute Solutions, SCCRTC provides information and direct services to Santa Cruz County area residents, visitors and employers to encourage the use of sustainable transportation modes; increase vehicle occupancy through carpooling, vanpooling and riding the bus; eliminate vehicle trips through telecommuting and compressed work weeks; and implements other Transportation Demand Management (TDM) strategies. The TDM program establishes the strategies that result in more efficient use of available transportation resources. The program promotes sustainable transportation choices and implements programs that result in emission reduction, regional traffic congestion and delay mitigation, and reduction in vehicle trips and vehicle miles travelled.

Project Product(s)

Commute Solutions Program

Federally Eligible Task

Promote sustainable transportation modes and choices region-wide through the coordination of incentives, promotional events, campaigns and information dissemination

Previous Accomplishments

Ride matching assistance; program/event promotion; regional coordination of TDM efforts; radio and TV interviews; newspaper articles and press releases; emergency ride home reimbursement; employer and college outreach; website development. Additional accomplishments include successfully completing 2011 Rideshare Week and 2011 Clean Air Month campaigns, funded in part by the Air District to educate and encourage sustainable transportation as a way to maintain good air quality.

Steps to Achieve Task

Step No	Step Description	Step Started	Step to be Completed
1	Prepare and conduct community outreach, education, and promotional materials and provide personalized ridesharing services	07/01/12	06/30/13
2	Coordinate with regional rideshare and transit service providers, promote transit services	07/01/12	06/30/13

3	Operate 429-POOL hotlines and coordinate regional participation and access to the 511.org online ride matching system. Maintain online database of people interested in a ride match.	07/01/12	06/30/13
4	Develop and maintain information on TDM initiatives in the community	07/01/12	06/30/13
5	Direct, monitor, and document media communications related to program's objectives and goals	07/01/12	06/30/13
6	Participate in periodic meetings of the Transportation and Air Quality Joint Marketing Committee	07/01/12	06/30/13
7	Participate in tri-county coordination of outreach campaigns - i.e. Rideshare Week	07/01/12	06/30/13
8	Update and maintain content and design of websites	07/01/12	06/30/13
9	Promote, reimburse and monitor Emergency Ride Home Program	07/01/12	06/30/13
10	Assist employers in promoting multi-modal travel options and services through transportation fairs and on-site presentations	07/01/12	06/30/13
11	Research most effective methods and strategies to meet program objectives	07/01/12	06/30/13
12	Develop and apply a consistent set of evaluation measures for TDM projects and programs	07/01/12	06/30/13
13	Participate in transportation-related air quality and climate change activities including those related to implementing State and Federal Clean Air Acts and other legislation such as AB 32 and SB 375	07/01/12	06/30/13
14	Promote and facilitate access to existing park and Ride Lots and plan for future P&R facility needs	07/01/12	06/30/13
15	Increase vehicle occupancy by implementing the countywide carpool incentive program funded by a MBUAPCD grant	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Commute Solutions program websites	Monthly
2	Promotional materials and presentations	Monthly
3	Interactive presentations and trip planning tools for use at events	Monthly
4	Press releases, articles and interviews	Monthly
5	Online 511 ridematching database	Monthly
6	Progress reports	Quarterly
7	Scatter maps for employer presentations	Monthly
8	Carpool incentive program	Monthly
9		

WORK ELEMENT NUMBER 231

Data Collection, Uniformity and Access

Agency: SCCRTC

Project Manager: Rachel Moriconi, Senior Transportation Planner

Total Budget: \$20,000

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	10,000	0	Local	4,000	0
Contractual	10,000	0	State RPA	10,000	0
			STIP PPM	6,000	0
TOTAL	20,000	0	TOTAL	20,000	0
			% Federal	0%	

Project Description

The SCCRTC's traffic monitoring program involves collecting and reporting data on the county's transportation network for use locally and for use by AMBAG in updating the regional travel demand model. It also involves working with regional and statewide efforts for the production of origin and destination studies and household travel surveys.

Project Product(s)

- Traffic, vehicle occupancy and bicycle counts
- Traffic monitoring and count data with GIS maps
- Traffic count web page

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Continue collecting and monitoring traffic, vehicle occupancy and bicycle counts and ensure that regional origin and destination studies and household travel surveys provide sufficient and adequate data 0%

Previous Accomplishments

SCCRTC collects traffic count data annually through consultant services and in 2010 collected additional traffic count information on the most congested segment of Highway 1. SCCRTC has also been working on ways to collect reliable and usable bicycle count information.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Coordinate the collection of traffic volume and vehicle occupancy data at various locations throughout the county, using consultant services as budgeted and convert to GIS format	07/01/12	06/30/13
2	Post count and historic traffic count data on RTC's website for easy access and reference by government agencies and members of the public	07/01/12	06/30/13
3	Coordinate traffic data collection and reporting with Caltrans, UCSC, AMBAG, the cities and the County	07/01/12	06/30/13

4	Provide traffic count data to local, state and federal agencies, land use development proponents and members of the public as needed	07/01/12	06/30/13
5	Continue working with AMBAG and Santa Cruz Metro on the inclusion of transit information in the travel demand model	07/01/12	06/30/13
6	Continue working with local jurisdiction, AMBAG and the Transportation Agency for Monterey County (TAMC) on coordinated and/or joint traffic counting services and/or reporting	07/01/12	06/30/13
7	Continue working to conduct bicycle counts	07/01/12	06/30/13
8	Work with AMBAG, Caltrans and other regional agencies on ensuring that origin and destination studies and household travel surveys provide sufficient and adequate data	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Traffic count data produced by consultants	06/30/13
2	Website posting and disseminating information through flyers	06/30/13
3	Vehicle Occupancy Count data	06/30/13
4	Coordination meetings on data collection and improvements to the travel demand model	06/30/13

WORK ELEMENT NUMBER 411

Land Use and Transportation Coordination

Agency: SCCRTC

Project Manager: Grace Blakeslee, Senior Transportation Planner

Total Budget: \$40,020

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	40,020	0	SGC Grant	5,000	0
			State RPA	24,822	0
			FHWA PL	3,387	0
			Local	6,811	
TOTAL	40,020	0	TOTAL	40,020	0
			% Federal	8%	

Project Description

This element emphasizes early and continued coordination between the RTC, local agencies and agencies in the neighboring regions on land use development projects and land use plans with transportation implications and on transportation plans and projects with land use implications. This element also includes work involved in blueprint planning and responding to the requirements of SB375 for improved coordination between land-use and planning decisions.

Project Product(s)

Comment letters to project sponsors regarding environmental assessments

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Collection and documentation of regionally significant project proposals and state planning programs.

8%

Previous Accomplishments

SCCRTC reviews and comments on various plans and environmental review documents to gauge their consistency with transportation plans and projects. SCCRTC also worked with AMBAG, local agencies and regional agencies on the production of a transportation blueprint document to better coordinate land use and transportation decisions.

Steps to Achieve Task

Step No	Step Description	Step Started	Step to be Completed
1	Provide staff comments on general plan updates, bicycle plans, major development plans, transit plans and environmental review documents prepared by local agencies and other entities	07/01/12	06/30/13
2	Share information with the planning staffs of the local jurisdictions, UCSC, and Santa Cruz Metro on the coordination of land use and transportation issues and projects	07/01/12	06/30/13
3	Forward applicable draft plans and environmental documents to Elderly and Disabled Transportation Advisory Committee and Bicycle Committee for their review and comment (SCCRTC), as needed	07/01/12	06/30/13
4	Share information with planning staffs of jurisdictions, public transit operators, universities and colleges, on the coordination of land use and transportation issues and projects	07/01/12	06/30/13
5	Review Caltrans comments on local and regional plans and projects	07/01/12	06/30/13

6	Coordinate with AMBAG to ensure any work on a Regional Blueprint Plan for the Monterey Bay region reflects the goals and policies of the Regional Transportation Plan (RTP) and the priorities of the SCCRTC and its member agencies. Consider alternative growth scenarios that provide information on compact development and related infrastructure needs and costs	07/01/12	06/30/13
7	Identify and analyze issues relating to integration of transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation	07/01/12	06/30/13
8	Incorporate transit and intermodal facilities, bicycle transportation facilities and pedestrian walkways in plans and programs where appropriate	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Comment letters on draft plans and environmental documents a major impact on the regional transportation system.	ongoing
2	Board agenda reports, as needed	ongoing
3	Quarterly report on document review activities	quarterly
4	Library of environmental documents	ongoing

WORK ELEMENT NUMBER 614

Bicycle and Pedestrian Planning and Education

Agency: SCCRTC

Project Manager: Cory Coletti, Bicycle Coordinator
Karna Pushnik, Senior Transportation Planner

Total Budget: \$808,084

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	163,000	0	FHWA PL	0	0
Contractual	486,084	0	State RPA	32,625	0
Other	159,000	0	STIP PP&M	0	0
			RSTP Exchange	56,084	0
			Coastal Conservancy	250,000	0
			MBUAPCD AB2766	3,000	0
			Fed Disc. (DEM 115L)(023)	145,000	0
			New Freedom Grant	165,000	0
			CT Environmental Justice (EJ)	0	0
			Local	156,375	1,000
TOTAL	808,084	0	TOTAL	808,084	1,000
			% Federal	0%	

Project Description

The objective of this program is to encourage growth in bicycle and pedestrian travel in the region by reviewing and updating the bicycle and pedestrian elements of the Regional Transportation Plan, and integrating and promoting bicycle and pedestrian facilities and services with roadway and transit planning operations. The focus of this work element is three-fold: 1) coordinating and advancing bicycle and pedestrian projects and programs throughout the county; 2) supporting countywide Bicycle/Pedestrian Safety Education and the Bike to Work/School programs; and 3) developing the master plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network.

Project Product(s)

Improved awareness and expanded bicycle and pedestrian transportation alternatives.

Federally Eligible Tasks

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Coordinate and advance bicycle and pedestrian projects and programs in Santa Cruz County

0%

Previous Accomplishments

In FY 2010-11, the SCCRTC worked with most of the local jurisdictions to update and certify their bicycle transportation plans. The SCCRTC also secured a New Freedom Grant to implement pedestrian improvements to transit identified through the work with Pedestrian Safety Work Group. SCCRTC also produced a draft bicycle signage plan with the assistance of an intern. In 2010, working with the Elderly and Disabled Transportation Advisory Committee's Pedestrian Safety work Group, the SCCRTC produced a report titled "Improving the Safety and Accessibility of Sidewalks in Santa Cruz County" funded in part by an Environmental Justice Planning Grant.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Coordinate and provide staff support for SCCRTC's Bicycle Committee and the Elderly and Disabled Transportation Advisory Committee's Pedestrian Safety Work Group	07/01/12	06/30/13
2	Coordinate with local, state and federal agencies regarding bicycle and pedestrian projects, plans and funding programs	07/01/12	06/30/13
3	Provide input and assistance to local, regional and state agencies on how to integrate bicycle and pedestrian features into roadway and land development projects	07/01/12	06/30/13
4	Assist local jurisdictions in the development or update of Bicycle Transportation Plans, and certify conformance with Street and Highways Code	07/01/12	06/30/13
5	Continue financial support of the Bike to Work/School program, and the Community Traffic Safety Coalition (CTSC)	07/01/12	06/30/13
6	Continue funding and promoting bilingual bicycle and pedestrian safety education program (Ride N' Stride) at schools	07/01/12	06/30/13
7	Continue monitoring planning for a public use trail in the San Lorenzo Valley	07/01/12	06/30/13
8	Continue providing support to entities in their efforts to develop and fund bicycle and pedestrian plans, programs and subsidies	07/01/12	06/30/13
9	Investigate methods to reduce vehicle travel by expanding and enhancing bicycle and pedestrian travel	07/01/12	06/30/13
10	Continue to compile and update digitized bikeway information to be provided to the public as a roadway layer through the County's GIS webpage	07/01/12	06/30/13
11	Supply SCCRTC's Community Assessment Project and its Traffic Monitoring Report with new bikeway mileage data on an annual basis	07/01/12	06/30/13
12	Continue outreach and administration of Bicycle Hazard and Pedestrian Access Reports to identify network deficiencies	07/01/12	06/30/13
13	Continue working with the Pedestrian Safety Task Force to implement the findings of the report "Improving Safety and Accessibility of Sidewalks in Santa Cruz County"	07/01/12	06/30/13
14	Work with the Pedestrian Safety Work Group and local jurisdictions to make pedestrian facility improvements with funds secured through a New Freedom Grant	07/01/12	06/30/13
15	Prepare a Master Plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network including portions of the trail that may be developed within the Santa Cruz Branch Rail Line right-of-way in coordination with local jurisdictions and Monterey Bay regional agencies	07/01/12	06/30/13
16	Implement a Bicycle Route Signage system through coordination with local jurisdictions, bicycle advocates and community members. Identify routes and seek funding.	07/01/12	06/30/13
17	Implement, promote and seek funding for the Bikes Secure bicycle parking subsidy program	07/01/12	06/30/13
18	Continue updating and distributing the Santa Cruz County Bikeways Map	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
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1	Bicycle Committee and Pedestrian Safety Work Group committee agenda packets and minutes	ongoing
2	Certification of local jurisdiction Bicycle Transportation Plans	ongoing
3	Outreach, distribution and processing of Bicycle Hazard and Pedestrian Access reports	ongoing
4	Bicycle racks and lockers to recipients of the Bicycle Secure Program	ongoing
5	Bike Week 2013	05/30/13
6	Master Plan and Environmental Review of the Monterey Bay Sanctuary Scenic Trail Network in Santa Cruz County	06/30/13

WORK ELEMENT NUMBER 621

Elderly & Disabled & Americans with Disabilities Act

Agency: SCCRTC

Project Manager: Karena Pushnik, Senior Transportation Planner

Total Budget: \$39,222

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	39,222	0	FHWA PL	0	0
			State RPA	36,724	0
			Local	2,498	0
TOTAL	39,222	0	TOTAL	39,222	0
			% Federal	0%	

Project Description

To plan and coordinate the delivery of transportation services to the elderly and persons with disabilities, and to achieve economies of scale among human service and transportation agencies. Additionally, this work element identifies the transportation needs of traditionally underserved groups (elderly, persons with disabilities, persons of color, and low-income) and assesses the adequacy of service available to meet those needs.

Project Product(s)

Agenda packets and minutes of the Elderly and Disabled Transportation Advisory Committee
 Unmet Transit Needs Recommendations

Federally Eligible Task **Proposed Expenditure of Federal Funding (PL/FTA 5303)**

Administer and conduct Elderly and Disabled Transportation Advisory Committee **0%**

Previous Accomplishments

SCCRTC worked with AMBAG and other regional and local partner agencies to produce the SAFETEA-LU required Coordinated Public Transit Human Services Transportation Plan. The SCCRTC Elderly and Disabled Transportation Advisory Committee established the Pedestrian Safety Work Group to work on accessible pedestrian planning. SCCRTC holds E/C Advisory Committee meetings regularly to coordinate with public transit operators and social service providers. The SSTAC provides input on federal transit grant funding, particularly Section 5310, 5311, JARC, and New Freedom.

Steps to Achieve Task - SCCRTC

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Provide staff support to the E/D Advisory Committee	07/01/12	06/30/13
2	Implement the accessible pedestrian planning program through the Pedestrian Safety Work Group (subcommittee)	07/01/12	06/30/13
3	Continue to coordinate with local public, private, and non-profit entities involved in providing specialized transportation, including Community Bridges, the Volunteer Center, SCMTD and its Metro Advisory Committee (MAC)	07/01/12	06/30/13

4	Process Transportation Development Act claims for specialized transportation and pedestrian services and facilities	07/01/12	06/30/13
5	Facilitate the local review and scoring of FTA Section 5310, Section 5311, Job Access/Reverse Commute (JARC), and New Freedom applications	07/01/12	06/30/13
6	Conduct Annual Transportation Unmet Needs assessment and hearing	07/01/12	06/30/13
7	Coordinate with the Community Traffic Safety Coalition for promotion of Pedestrian Access Reports	07/01/12	06/30/13
8	Implement the Para transit Coordination Task Force recommendations	07/01/12	06/30/13
9	Update the Guide for Specialized Transportation	07/01/12	06/30/13
10	Implement pass through grant agreements with Caltrans and Community Bridges for the Mobility Outreach and Education project	07/01/12	06/30/13
11	Implement pass through grant agreements for New Freedom and Jobs Access/Reverse Commute grants	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Name</u>	<u>Project to be Completed</u>
1	Agenda packets for the E/D Advisory Committee	ongoing
2	Annual Unmet Needs Hearing	ongoing
3	Updates to the "Guide for Specialized Transportation"	ongoing
4	Annual Report summarizing the Committee's activities	ongoing
5	Pedestrian Action Plan	ongoing
6	Section 5310 grant funding recommendations	ongoing
7	Agreements with New Freedom and Jobs Access/Reverse Commute grant recipients	ongoing

WORK ELEMENT NUMBER 622

Regional/Metropolitan Transportation Planning

Agency: SCCRTC

Project Manager: Grace Blakeslee, Senior Transportation Planner

Total Budget: \$167,916

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	155,916	0	FHWA PL	95,906	0
Contractual	0	0	STIP PP&M	12,426	0
Other	12,000	0	SGC Grant	37,584	0
			Local	22,000	0
TOTAL	167,916	0	TOTAL	167,916	0
			% Federal	57%	

Project Description

The focus of this work element is implementation of the 2010 Regional Transportation Plan (RTP), coordination on long range planning with our transportation partners and preparation for the 2014 RTP. Additionally rules regarding regional transportation plans established by the federal transportation act (SAFETEA-LU), will continue to be implemented. This work element also includes working with local jurisdictions to ensure that regional transportation policies and projects are included in local jurisdiction planning activities. Staff will also continue work on tracking and implementation of AB32 and SB375 requirements for Regional Transportation Plans.

Project Product(s)

- RTP Updates and amendments
- Environmental review of RTP updates

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Update the 2010 Regional Transportation Plan to produce a 2014 RTP 57%

Previous Accomplishments

Regional Transportation Plans have been prepared since 1975. In FY 10/11 the RTC completed work on the 2010 RTP update and corresponding environmental document in coordination with AMBAG and neighboring RTPA's. SCCRTC also initiated work for the 2014 RTP update.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
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1	Coordinate on long-range transportation planning activities within the region, including timelines, public participation efforts, updated project costs and revenue estimates, environmental documentation, and other efforts that may produce economies of scale	07/01/12	06/30/13
2	Continue to work with Caltrans and local agencies to implement the <i>Regional Transportation Plan's</i> projects and policies through their planning and capital improvement programming actions	07/01/12	06/30/13
3	Identify and document transportation facilities, projects and services required to meet regional and interregional mobility and access needs	07/01/12	06/30/13
4	Coordinate with local jurisdictions, Caltrans, AMBAG, the Metropolitan Transportation Commission, and the Transportation Agency for Monterey County (TAMC) on long-range transportation planning activities in our region	07/01/12	06/30/13
5	Work to develop potential new transportation revenues to help meet continuously increasing funding shortfalls	07/01/12	06/30/13
6	Coordinate with Caltrans and AMBAG on implementing planning requirements enacted through the federal transportation act	07/01/12	06/30/13
7	Continue to coordinate with AMBAG on upgrade of the regional transportation model and on its population forecasts	07/01/12	06/30/13
8	Coordinate with AMBAG, Caltrans and the Transportation Agency for Monterey County on the production of a freight planning study	07/01/12	06/30/13
9	Apply the Sustainable Transportation Access Rating System (STARS) process to the development of the 2014 RTP	07/01/12	06/30/13
10	Ensure that projects proposed for federal, state or local funding are consistent with the RTP	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Product to be Completed</u>
1	Complete first phase of STARS for RTP	07/31/12
2	Complete Policy Element for 2014 RTP	12/31/12
3	Complete Financial Element of 2014 RTP	06/01/13

WORK ELEMENT NUMBER 641

Transportation Improvement Programs (TIP)

Agency: SCCRTC

Project Manager: Rachel Moriconi, Senior Transportation Planner

Total Budget: \$249,500

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	209,500	0	FHWA PL	0	0
Contractual	40,000	0	State RPA	0	0
Other	0	0	STIP PP&M	209,500	0
Contingency	0	0	Local	40,000	0
TOTAL	249,500	0	TOTAL	249,500	0
			% Federal	0%	

Federally Eligible Task Proposed Expenditure of Federal Funding (PL)

Administer and monitor federal and state aid funding programs whose projects are included in the regional plan, including the State Transportation Improvement Program (STIP), Regional Surface Transportation Program (RSTP), Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds, and the Transportation Enhancement Program (STIP TE), American Recovery and Reinvestment Act (ARRA) funds, and Proposition 1B programs **0.00%**

Previous Accomplishments

In 2008, SCCRTC secured over \$16 million in CMIA Prop 1B funds for the construction of Highway 1 Auxiliary Lanes between Soquel Drive and Morrissey Boulevard and in 2011 those funds were allocated. In 2011, SCCRTC secured \$10.2 million in Proposition 116 funds and \$4.2 million in STIP funds to complete the purchase of the 32-mile Santa Cruz Branch Rail Line. SCCRTC also worked with local jurisdictions to secure over \$12 million in ARRA funds for local projects and ensure timely delivery of those projects.

Steps to Achieve Task:

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Prepare amendments to the 2012 Regional Transportation Improvement Program (RTIP) as needed	07/01/12	06/30/13
2	Initiate preparation of the 2014 Regional Transportation Improvement Program (RTIP)	04/01/13	06/30/13
3	Coordinate RTIP amendments with AMBAG for the Federal Transportation Improvement Program (FTIP) and with Caltrans and the California Transportation Commission (CTC) for the State Transportation Improvement Program (STIP)	07/01/12	06/30/13
4	Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify and develop candidate projects for the Federal Transportation Improvement Program (FTIP)	07/01/12	06/30/13

5	Monitor the state transportation budget and work with Caltrans and the California Transportation Commission on obtaining funding for STIP funded projects	07/01/12	06/30/13
6	Program funds for projects through state and federal funding programs such as the State Transportation Improvement Program (STIP), the Regional Surface Transportation Program (RSTP), the STIP Transportation Enhancement Activities (STIP TE) Program and Proposition 1B programs	07/01/12	06/30/13
7	Monitor the implementation of STIP, STIP TE, RSTP, and CMAQ-funded projects, with an emphasis on project delivery, timely use of funds and compliance with State and Federal laws and California Transportation Commission guidelines	07/01/12	06/30/13
8	To better deliver qualifying and approved projects, exchange federal RSTP funds for State funds through the State's RSTP Exchange program	07/01/12	06/30/13
9	Assist local agencies in filing and monitoring STIP allocation requests	07/01/12	06/30/13
10	Work with Caltrans to monitor both major and minor state highway projects and to fulfill its STIP project monitoring and project delivery responsibilities	07/01/12	06/30/13
11	Work with our counterpart regional agencies, Caltrans and the California Transportation Commission (CTC) on the development of implementation policies and procedures for state and federal funding programs	07/01/12	06/30/13
12	Prepare state and federally-mandated information and reports for AMBAG, Caltrans, FHWA, and the CTC	07/01/12	06/30/13
13	Provide information to the public and other agencies regarding funding programs and opportunities	07/01/12	06/30/13
14	Monitor state rules and regulations by attending state and regional agency meetings, such as: Regional Transportation Planning Agencies Group, California Transportation Commission, Self-Help Counties Coalition, and California Council of Governments meetings.	07/01/12	06/30/13
15	Work with regional, state and national entities to coordinate implementation and reauthorization of the federal transportation act (SAFETEA-LU) and the Clean Air Act	07/01/12	06/30/13
16	Incorporate transit and intermodal facilities, bicycle transportation facilities and pedestrian walkways in plans and programs where appropriate	07/01/12	06/30/13

Task Products :

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	2012 Regional Transportation Improvement Program (RTIP) amendments	06/30/13
2	Submit project information for 3rd quarter amendment to the Federal Transportation Improvement Program	08/25/12
3	Submit project information for 4th quarter amendment to the Federal Transportation Improvement Program	11/25/12
4	Submit project information for 1st quarter amendment to the Federal Transportation Improvement Program	02/24/13
5	Submit project information for 2nd quarter amendment to the Federal Transportation Improvement Program	05/26/13
6	Submit project information for administrative amendments and schedule formal amendment to the Federal Transportation Improvement Program	Quarterly

WORK ELEMENT NUMBER 682

Rail/Trail Authority (SCCRTC)

Agency: SCCRTC

Project Manager: Luis Mendez, SCCRTC

Total Budget: \$6,354,156

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	110,000	0	STIP	5,350,000	0
Construction	5,350,000	0	RSTP Exchange	700,000	0
Services & Supplies	788,000	0	Union Pacific	0	0
Contingency	106,156	0	Local	170,000	0
	0		Reserves	134,156	0
			Proposition 116	0	0
			Federal Earmark	0	0
TOTAL	6,354,156	0	TOTAL	6,354,156	0

Project Description

This work element involves the Regional Transportation Commission functioning as a Rail/Trail Authority, the lead agency for acquisition, management and developments of the Santa Cruz Branch Rail Line right-of-way. The Regional Transportation Commission is also planning to institute recreational passenger rail service. The possibility of potential bicycle and pedestrian paths using the right-of way adjacent to the rail line is shown within the Bicycle/Pedestrian Planning Work Element.

Project Product(s)

SCCRTC meeting materials; Implementation plan for recreational rail service; Agreements with operators; leases

Other Task (nonfederal)

Ownership and management of Santa Cruz Branch Rail Line right-of-way and its operation

Previous Accomplishments

In FY 2010-11, the SCCRTC completed negotiations with Union Pacific and Sierra Northern Railway and secured the funding to purchase the Santa Cruz Branch Rail Line. In 2011-12, SCCRTC secured approval of the Surface Transportation Board.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Complete property transfer of Santa Cruz Branch Rail Line from Union Pacific to SCCRTC	07/01/12	07/31/12
2	Complete engineering work to improve structures and other rail line elements	07/01/12	09/30/12
3	Secure funding and initiate improvements to structures and other rail line elements	07/01/12	12/31/12

4	Establish contracts and systems to effectively, efficiently and reliably operate the freight service, maintain the rail line and manage the ownership of the property	07/01/12	06/30/13
5	Coordinate operation of the Santa Cruz Branch Rail Line, including current and future uses, with operators, shippers, partner agencies and local jurisdictions	07/01/12	06/30/13
6	Investigate lease possibilities, update old leases and secure new leases	07/01/12	06/30/13
7	Work with rail service operator on the development and initiation of recreational rail service between Santa Cruz and Davenport	07/01/12	06/30/13
8	Continue to work with the Transportation Agency for Monterey County, the Coast Rail Coordinating Council, Caltrain, AMTRAK and Caltrans Division of Rail to support the establishment of a rail station at the Pajaro station for any new or expanded rail passenger service on the coast mainline	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Contracts with rail service providers, freight customers, consultants for operation and management of property	ongoing
2	Updated and new leases	ongoing
3	Recreational rail service implementation plan	12/31/2012
4	Title to property	7/31/2012

WORK ELEMENT NUMBER 683

Highway and Roadway Planning and Projects (SCCRTC)

Agency: SCCRTC

Project Manager: Kim Shultz Senior Transportation Planner
Rachel Moriconi, Senior Transportation Planner

Total Budget: \$14,276,260

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	471,172	0	State RPA	84,750	0
Other	12,858,500	0	RSTP Exchange	1,365,088	0
Contingencies	946,588	0	CMAQ	0	0
			Federal Earmark	0	0
			STIP	1,501,475	0
			CMIA	11,306,459	0
			Local	18,488	0
TOTAL	14,276,260	0	TOTAL	14,276,260	0
			% Federal	0%	

Project Description

SCCRTC is responsible for tasks including the implementation of the Project Approval/ Environmental Documents (PA/ED) for the Highway 1 HOV Lanes project and the Highway 1 Soquel-Morrissey Auxiliary Lanes project, and final design engineering and construction for the Auxiliary Lanes project. Additional work element tasks include close coordination and monitoring of Caltrans work on projects to improve the Highway 1 freeway, the Highway 1/17 Merge Lanes project and other Highway and roadway improvement projects that are not specifically attributed to implementation of the Highway 1 HOV Lanes or Soquel-Morrissey Auxiliary Lanes projects.

Project Product(s)

Project Approval/ Environmental Documents (PA/ED) for the Highway 1 HOV Lanes project and the Highway 1 41st-Soquel Auxiliary Lanes project
 Coordination on highway and roadway projects not associated with HOV lanes or auxiliary lanes implementation
 Construction of the Highway 1 Auxiliary Lanes project

Other Task

Project Approval/ Environmental Documents (PA/ED) for the Highway 1 HOV Lanes project and the Highway 1 41st-Soquel Auxiliary Lanes project

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Guide the consultant work, in cooperation with the Project Development Team, Caltrans, local, and regional agencies on the completion of the tiered environmental document for the Highway 1 HOV Lanes project and 41st to Soquel auxiliary lanes	07/01/12	06/30/13
2	Guide the consultant work with the Project Development Team, Caltrans, local, and regional agencies, on the construction of the Highway 1 Soquel-Morrissey Auxiliary Lanes project	07/01/12	06/30/13
3	Participate in the Project Development Team (PDT) oversight	07/01/12	06/30/13

4	Coordinate with Caltrans and the consultant team to meet all funding and project reporting requirements particularly those of the Corridor Mobility Improvement Account (CMIA).	07/01/12	06/30/13
5	Implement public outreach plans for the environmental documents project and construction project including bilingual outreach	07/01/12	06/30/13
6	Coordinate public outreach efforts with other RTC projects and other local and regional agencies, and respond to concerns from residents and businesses	07/01/12	06/30/13
7	Complete necessary agreements to manage and construct the the Highway 1 Soquel-Morrissey Auxiliary Lanes project and ensure adequate as-built plans after construction is complete	07/01/12	06/30/13

Task Products

Product No	Product Description	Project to be Completed
1	Public meetings, newsletters, community group presentations and other outreach efforts	ongoing
2	Progress Reports on the status of the projects to the RTC	ongoing
3	Highway 1 HOV Lanes project draft environmental documents	07/15/12
4	Highway 1 HOV Lanes project final environmental documents	5/31/2013
5	Traffic management plan agreements for construction of Highway 1 Auxiliary Lanes project	08/31/12
6	Complete construction of Highway 1 Auxiliary Lanes project	6/30/2013

Federally Eligible Task

Proposed Expenditure of Federal Funding (PL/FTA 5303)

Coordination and monitoring of Caltrans work on projects to improve highway and roadway improvement projects that are not specifically attributed to implementation of the Highway 1 HOV Lanes or Soquel-Morrissey Auxiliary Lanes projects; coordinate with local jurisdictions and other entities on planning for improved roadways and highways

0%

Steps to Achieve Task

Step No	Step Description	Step Started	Step to be Completed
1	Work with Caltrans and local agencies on the development of the State Highway Operation and Protection Program (SHOPP) that includes highway projects that incorporate regional and interregional safety and mobility needs.	07/01/12	06/30/13
2	Continue to work with Caltrans and local jurisdictions in planning improvements to the most congested highway intersections and segments such as the Highway 1/9 Intersection, Highway 1/San Lorenzo River Bridge and the Highway 1/Harkins Slough Road Interchange to improve regional and interregional access, mobility and safety.	07/01/12	06/30/13
3	Continue to work with Caltrans, the California Transportation Commission, and other partners to develop funding plans for highway and roadway projects	07/01/12	06/30/13
4	Prepare public information materials related to highway and roadway projects for coordinated outreach efforts in the development and implementation of improvement and funding plans	07/01/12	06/30/13

5	Coordinate with Caltrans and the CHP on Traffic Operation Systems (TOS) improvements, relatively low cost projects designed to improve the efficiency and safety of the transportation system	07/01/12	06/30/13
6	Provide staff support to the Traffic Operations System Oversight Committee	07/01/12	06/30/13
7	Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions	07/01/12	06/30/13
8	Participate with Caltrans, regional and other local agencies in the implementation of the Corridor System Management Plan for the Highway 1 corridor	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Meeting materials and minuts for the Traffic Operations System Oversight Committee	biannually
2	Factsheets and other public information materials	as needed
3	Funding plans for highway and roadway projects	as needed

WORK ELEMENT NUMBER 673

Transit Planning Intern

Agency: SCCRTC

Project Manager: Yesenia Parra, Administrative Services Officer

Total Budget: \$22,570

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
Personnel	22,570	22,570	Federal Funds	19,981	19,981
Reserves			Local	2,589	2,589
TOTAL	22,570	22,570	TOTAL	22,570	22,570
			% Federal	89%	

Project Description

The transit planning intern assists with transit planning including data collection, GIS, unmet transit needs, transit use by older adults and people with disabilities and pedestrian access to transit.

Project Product(s)

One half-time transit planning intern for a period of one year.

Federal Task

Recruit, hire and provide hands-on training for one transit planning intern.

Steps to Achieve Task

<u>Step No</u>	<u>Step Description</u>	<u>Step Started</u>	<u>Step to be Completed</u>
1	Supervise and oversee transit planning intern and the intern's work	07/01/12	06/30/13
2	Review and assist with development of transit components of planning, environmental and other documents	07/01/12	06/30/13
3	Research transit usage by people with disabilities and older transit users	07/01/12	06/30/13
4	Identify transit use barriers and potential new transit riders	07/01/12	06/30/13
5	Research and analyze pedestrian barriers to transit	07/01/12	06/30/13

Task Products

<u>Product No</u>	<u>Product Description</u>	<u>Project to be Completed</u>
1	Research summary, data table and graphics on transit use	08/30/12
2	Report on transit use by people with disabilities and older users	12/31/12
3	List of activity centers and barriers to transit	6/30/2013

WORK ELEMENT NUMBER 674

On Board Transit Ridership Survey

Agency: SCCRTC

Project Manager: Grace Blakeslee, Transportation Planner

Total Budget: \$22,801

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2012-2013

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
SCCRTC			SCCRTC		
Personnel	14,801	0	FTA 5304	20,026	0
Contractual	8,000	0	Local	2,775	0
Reserves	0	0			
TOTAL	22,801	0	TOTAL	22,801	0
			% Federal	88%	

Project Description

This work element is for the production of a transit rider origin and destination study in Santa Cruz County as outlined in the successful Transit Planning Grant application. SCCRTC, and Santa Cruz METRO will coordinate to design a survey that appropriately collects transit rider origin and destination information and that can be utilized to support the transit function of the Regional Travel Demand Model and to support Santa Cruz METRO's future service planning efforts.

Project Product(s)

Transit Ridership Report including Origin and Destination Data

Previous Accomplishments

In FY 2010-11 SCCRTC and METRO worked collaboratively to develop what was a successful Transit Planning Grant to conduct a transit ridership survey and accompanying data and documentation. In FY 2011-12 SCCRTC and METRO secured a contractor to conduct the on-board transit surveys and produce a report of the results.

Steps to Achieve Task

Step No	Step Description	Step Started	Step to be Completed
1	Submit regular invoices to Caltrans for payment of work performed (SCCRTC)	07/01/12	06/30/13
2	Review and finalize survey report (SCCRTC & METRO)	07/01/12	08/15/12
3	Provide survey information to boards and partner agencies (SCCRTC & METRO)	08/01/12	07/31/13
4	Coordinate with partner agencies (SCCRTC & METRO)	07/01/12	06/30/13

Product No	Product Description	Product to be Completed
1	Final survey report	08/15/12
2	Presentations to boards	09/30/12

Transportation Development Act (TDA) Estimates and Revenues

Month	FY 06-07 Actual Revenue	FY 07-08 Actual Revenues	FY 08-09 Actual Revenues	FY 09-10 Actual Revenues	FY 10-11 Actual Revenues	FY 11-12 Auditor Controller Jan 11 Estimate	FY 11-12 Auditor Controller 11-Aug Estimate	FY 11-12 Actual Revenues	FY 11-12 Difference of Actual to Aug 11 Estimate	FY 11-12 Difference as % of Aug 11 Estimate	FY 11-12 Cumulative % of Actual to Aug 11 Estimate	FY 12-13 Estimate
JULY	516,100	543,200	570,200	454,800	410,500	450,500	499,800	499,800	0	0.00%	100.00%	499,800
AUGUST	688,100	724,300	760,200	539,000	547,300	547,300	547,300	666,400	119,100	21.76%	111.37%	666,400
SEPTEMBER	795,777	863,255	634,334	719,093	819,955	779,955	779,955	699,895	-80,060	-10.26%	104.97%	699,895
OCTOBER	522,100	599,500	567,100	490,500	458,300	498,300	498,300	486,400	-11,900	-2.39%	103.36%	486,400
NOVEMBER	1,062,100	799,300	756,100	555,900	611,000	611,000	611,000	648,500	37,500	6.14%	103.95%	648,500
DECEMBER	644,010	638,280	700,859	625,785	776,432	736,433	736,433	804,308	67,875	9.22%	105.02%	804,308
JANUARY	584,700	583,600	538,600	465,300	502,700	479,259	479,259	510,100	30,841	6.44%	105.18%	488,844
FEBRUARY	777,600	778,200	590,700	620,400	670,300	639,012	639,012					651,792
MARCH	583,478	543,629	578,624	607,400	510,760	625,623	625,623					638,135
APRIL	488,600	494,300	432,400	385,100	412,600	396,653	396,653					404,586
MAY	651,500	659,000	464,400	562,700	605,300	579,581	579,581					591,173
JUNE	734,297	652,069	606,615	605,859	631,912	624,034	624,034					636,515
TOTAL	8,048,362	7,878,633	7,200,133	6,631,837	6,957,059	6,967,650	7,016,950	4,315,403	163,356	2.33%	61.50%	7,216,348
% Change		-2.11%	-8.61%	-7.89%	4.90%	0.15%	0.71%					2.84%

I:\FISCAL\TDA\MonthlyReceipts\Luis-Budget\FYsEstmts&Revs1011.xls]Sheet1



December 29, 2011

George Dondero
Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060

Dear Mr. Dondero & Commissioners:

Thank you for your ongoing support for Ecology Action's Bike to Work/School program. The RTC has been the program's longest supporter and funder. For FY 2012-13, Ecology Action (EA) is requesting \$50,000 in Transportation Development Act (TDA) funds to support the Santa Cruz County Bike to Work and Bike to School (BTW/S) program. EA is also requesting that the RTC make a commitment of \$50,000 per fiscal year on an on-going basis. In past years the Bike to Work/School program received \$40,000 from the RTC in TDA funds. The Commission's consistent funding support has proven crucial for the continuing success and expansion of our programs which are aimed at meeting growing demand and increasing bicycle commuting and children biking to school (K-12). EA has successfully leveraged the RTC's funding commitment by applying for additional grants to expand alternative transportation options in our community. To determine program effectiveness Ecology Action collects travel data from BTW/S participants and has seen the following results:

Growth of Bike to School

- 100% increase in participation countywide over the past decade
- Over 40 schools served in FY 11/12
- Nearly 10,000 school students participated in FY 11/12
- Proven effectiveness in having students adopt healthy lifestyles as they get older
- 15 Watsonville Bike to School Sites (doubled Watsonville participation since 2009)

What participants say about Bike to School (taken from online surveys of parents, teachers and school staff):

"It is a very highly attended school event that encourages families to ride together and many of them find that they can ride on a regular basis, not just on bike to school day."

"I love to see how excited and proud the children are for doing something healthy and involving themselves in this important event."

"Teaches kids and families through "action" not just theory."

Year round campaign

- In 2011, over 12,500 youth and adults biked on the combined spring & fall Bike to Work/School Days (an 11% increase from 2009)
- 50% increase of Bike to Work participation countywide over the past decade.
- E-newsletter emailed to over 4,000 Bike to Work participants. Topics include:
 - Safety education, encouragement, and resource links
 - Promotion of RTC & Commute Solution programs
 - Bike and sustainable transportation news features

The \$50,000 request is a very small amount compared to the entire TDA budget and the funds are supporting a cost effective program, and an investment in healthy, clean and active transportation, especially for our youth, paying dividends for years to come.

The Bike to Work program continues to leverage RTC funding with over \$22,000 in cash support and some \$75,000 of in-kind contributions from local businesses, and public agencies. Additionally, hundreds of volunteers donate their time and efforts per event at schools and public sites. Ecology Action supplements RTC funding with federal and regional funds where possible to meet the growing demands especially for our school bicycle transportation encouragement programs.

Ecology Action staff wishes to express sincere gratitude to the RTC for its continued support and for consideration of this \$50,000 allocation request for FY 12/13 and on an on-going annual basis to support Bike to Work/School's successful increase of sustainable transportation.

Sincerely,

A handwritten signature in cursive script, appearing to read "Piet Canin", followed by a small arrow-like flourish pointing to the right.

Piet Canin
Vice President
Ecology Action Transportation Group

cc: RTC Bike Committee