



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**AGENDA**

**Thursday, September 19, 2013  
3:00 pm**

**NOTE LOCATION**

Santa Cruz County CAO's Conference Room  
701 Ocean St., Santa Cruz

1. Introductions
2. Additions or changes to consent and regular agenda
3. Oral communications

**CONSENT AGENDA**

4. Approve minutes of the June 13, 2013 meeting
5. Accept fourth quarter FY12-13 warrants and credit card reports
6. Accept TDA report

**REGULAR AGENDA**

7. Proposed Amendments to the Fiscal Year (FY) 2013-14 Budget and Work Program  
(*Luis Mendez, Deputy Director*)
  - a. Staff report
  - b. Proposed Amended FY 2013-14 RTC Budget
  - c. TDA Estimates and Revenues
8. Review of Items to be Discussed in Closed Session

**CLOSED SESSION**

- 9. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8. Property: 1523 Pacific Ave., Santa Cruz, CA 95060

Agency Negotiator: George Dondero, Luis Mendez, Yesenia Parra

Negotiation Parties: Louis Rittenhouse

Under Negotiation: Lease Price and Terms

- 10. Adjournment

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, October 10, 2013 at 3:00 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Distribution:

Members/Alternates:

Commissioner John Leopold  
Commission Alternate David Reid  
Commissioner Greg Caput  
Commission Alternate Tony Gregorio  
Commissioner Zach Friend  
Commission Alternate Patrick Mulhearn  
Commissioner Neal Coonerty  
Commission Alternate Andy Schiffrin  
Commissioner Bruce McPherson  
Commission Alternate Virginia Johnson  
Commissioner Eduardo Montesino  
Commission Alternate Daniel Dodge

Others

Rahn Garcia, County Counsel  
Les White, SCMTD  
Maura Twomey, AMBAG  
Piet Canin, Ecology Action  
Lois Connell, Volunteer Center  
Cathy Cavanaugh, Community Bridges  
Katie LeBaron, Santa Cruz County Health Services Agency

RTC Staff

George Dondero  
Luis Mendez  
Daniel Nikuna  
Yesenia Parra

**HOW TO REACH US**

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1523 Pacific Avenue, Santa Cruz, CA 95060  
phone: (831) 460-3200 / fax (831) 460-3215*

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275 Main Street, Suite 450, Watsonville. CA 95076*

(831) 768-8012

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**Agenda packets:** Complete agenda packets are available at the RTC office, on the RTC website ([www.sccrtc.org](http://www.sccrtc.org)), and at the following public libraries:

- Aptos Branch Library
- Central Branch Library
- Watsonville Library
- Branciforte Library
- Scotts Valley Library

For information regarding library locations and hours, please check online at [www.santacruzpl.org](http://www.santacruzpl.org) or [www.watsonville.lib.ca.us](http://www.watsonville.lib.ca.us).

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### **HOW TO REQUEST**

#### **❖ ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES**

*The Santa Cruz County Regional Transportation Commission does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. This meeting location is an accessible facility. If you wish to attend this meeting and require special assistance in order to participate, please contact RTC staff at 460-3200 (CRS 800/735-2929) at least three working days in advance of this meeting to make arrangements. People with disabilities may request a copy of the agenda in an alternative format. As a courtesy to those person affected, Please attend the meeting smoke and scent-free.*

#### **❖ SERVICIOS DE TRADUCCIÓN/ TRANSLATION SERVICES**

*Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del Condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis.) Please make advance arrangements (at least three days in advance) by calling (831) 460-3200.*



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**MINUTES**

**Thursday, June 13, 2013  
3:00 pm**

**NOTE LOCATION**

Santa Cruz County CAO's Conference Room  
701 Ocean St., Santa Cruz

The meeting was called to order by Chair Schiffrin at 3:05 pm

Members Present

Commissioner John Leopold  
Commissioner Alternate Patrick Mulhearn  
Commissioner Greg Caput  
Commissioner Alternate Andy Schiffrin  
Commissioner Alternate Daniel Dodge  
Commissioner Bruce McPherson

RTC Staff

George Dondero  
Luis Mendez  
Yesenia Parra  
Daniel Nikuna

1. Introductions-Self introductions were made.
2. Additions or changes to consent and regular agenda-none
3. Oral communications-none

**CONSENT AGENDA**

(Dodge, Mulhearn)

4. Approved minutes of the April 11, 2013 meeting
5. Accepted third quarter FY12-13 warrants and credit card reports
6. Accepted TDA report

## REGULAR AGENDA

### 7. Amendments to the fiscal year (FY) 2013-14 Budget

Deputy Director Luis Mendez said that RTC staff met with the AMBAG Executive Director and the Santa Cruz METRO General Manager to discuss the \$75,000 contribution requested by AMBAG for the environmental impact report and TDA funding. AMBAG agreed to reduce the contribution amount to \$57,500 and the Santa Cruz METRO and RTC Staff agreed that funding this contribution with anticipated TDA surplus revenues from FY12-13 would be the only option. Also included in the amendment are adjustments to TDA apportionments based on new population figures.

Mr. Mendez noted that at the May Commission Meeting, the Chair of the Bicycle Committee requested that an additional quarter time staff time be allocated to the Bicycle Committee and bicycle projects. The RTC already integrates all of its bicycle planning into its general project planning process and that due to funding allocation reductions from AMBAG; it would be difficult to allocate a quarter time staff member to a specific project. The RTC does have staff time already allocated to the Bicycle Committee, the Monterey Bay Sanctuary Scenic Trail Network project and bicycle related projects under the Commute Solutions program.

Commissioner Leopold moved and Commissioner McPherson seconded to recommend that the Santa Cruz County Regional transportation Commission (RTC) amend the FY12-13 RTC budget and to delay the discussion regarding the request for the quarter time staff person for bicycle projects until the fall budget amendment discussion. Staff was asked to inform the Bicycle Committee Chair about the discussion well in advance of the meeting.

Motion passed unanimously.

### 8. Fiscal year (FY) 2013-14 Work Program

Responding to a question, Deputy Director Mendez said that a draft plan for the bike signage project was produced and distributed to the jurisdictions for feedback. The current budget does include funding to have signage installed during the FY13-14 year.

Commissioner Leopold moved and Commission Alternate seconded to recommend that the Santa Cruz County Regional Transportation Commission (RTC) approve the attached FY 2013-14 RTC Work Program

9. Adjourned at 3:45 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, August 8, 2013 at 3:00 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted,

Yesenia Parra, Administrative Services Officer

**ATTENDEES**

Les White

SCMTD

**TO:** Budget and Administration/Personnel Committee  
**FROM:** Daniel Nikuna, Fiscal Officer  
**RE:** Quarterly Warrants and Credit Card Reports

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## **RECOMMENDATIONS**

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee review and accept the FY12-13 fourth quarter Warrants and Credit Card Reports.

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## **BACKGROUND**

The Regional Transportation Commission Administrative and Fiscal Policies require that the quarterly reports of warrants and credit card purchases be presented to the B&A/P Committee for acceptance on behalf of the RTC.

## **DISCUSSION**

The warrants report ([Attachment 1](#)) covers the period from April 1, 2013 to June 30, 2013 (4th quarter of FY12-13). The value of the warrants issued totaled \$2,397,840 and were down by \$120,532 (4.8%) when compared to the third (3<sup>rd</sup>) quarter. Seven (7) vendors account for \$2,117,454 (88%) of the total warrant amount. The top five vendors for the quarter were: RGW Construction (\$996,716 – Aux Lanes Construction); Nolte Associates (\$306,600 – HOV Lanes); JL Patterson (\$305,468 – Rail); Parsons Brinckerhoff (\$287,569 – Aux Lanes Construction); and the City of Santa Cruz (\$115,231 – TDA claim for Community Bridges).

The credit card purchases, which are presented in [Attachment 2](#), show a \$1,489 (18.6%) decrease to \$6,521 from \$8,010 in the previous quarter. There are no unusual transactions in the credit card reports or on the warrant report. Staff recommends that the budget and Administration/Personnel Committee review and accept the quarterly warrant and credit card reports.

## **SUMMARY**

The quarterly reports for the period from April 1, 2013 to June 30, 2013 have been completed. Staff recommends acceptance of these reports.

### Attachments:

1. Quarterly warrant report [Attachment 1](#)
2. Quarterly credit card report [Attachment 2](#)

SCCRTC  
 QUARTERLY WARRANTS REPORT  
 FY2013 (4TH QUARTER)  
 ( APRIL 1, 2013 - JUNE 30,2013 )

	DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
1	4/4/2013	00274171	19,084.60	121437	NOLTE ASSOCIATES INC	FY13 2109 *13020290* HOV SERVICES 1/1-1/31/13
2	4/4/2013	00274172	30,508.46	121437	NOLTE ASSOCIATES INC	FY13 2108 13010344 HOV SERVICES 12/1-12/31/12
3	4/4/2013	00274278	32,207.15	128246	J L PATTERSON & ASSOCIATES INC	FY13 2111 *SCCRTC-JLP11* ENGIN. SVC RAIL LINE- 9/1
4	4/4/2013	00274278	36,829.69	128246	J L PATTERSON & ASSOCIATES INC	FY13 2111 *SCCRTC-JLP12* ENGIN. SVC RAIL LINE- 12/
5	4/4/2013	00274275	69,797.84	128130	PB AMERICAS INC. DBA PARSONS BRINKERHOFF	FY13 2110 *16-510276* AUX LNS CONST. MGMT 12/29/12
6	4/4/2013	00274172	101,930.77	121437	NOLTE ASSOCIATES INC	FY13 2108 *13010344* HOV SERVICES 12/1-12/31/12
7	4/4/2013	00273897	40.00	670024	DORA ORTEGA	FY13 1217 *13158* URM DORA ORTEGA
8	4/4/2013	00274228	313.50	125521	BENDER ROSENTHAL INC	FY12 2112 *08044-16*ROW SUPPORT SVCS FOR HWY 1 HOV
9	4/8/2013	00274449	6,748.30	121437	NOLTE ASSOCIATES INC	FY13 2107 *13010310* AUX LNS CONST. 2/1- 2/28/2013
10	4/8/2013	00274434	1,967.78	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY13 1218 *12654* APRIL 2013 ANCILLARY BENEFITS
11	4/11/2013	00274733	42.18	670006	CORINA CALETTI	BIKE TRAINING/MBSST WORKSHOPS
12	4/11/2013	00274733	78.81	670006	CORINA CALETTI	BIKE TRAINING/MBSST WORKSHOPS
13	4/15/2013	00275627	281.32	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY13 2114 *3194828015* OFFICE SUPPLIES
14	4/15/2013	00275627	6.24	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY13 2114 *3195262719* OFFICE SUPPLIES
15	4/15/2013	00275637	24.44	127741	AT&T	FY 13 1223*000004223186* 8317688012374 02/27/2013-
16	4/15/2013	00275527	36.76	117448	VERIZON WIRELESS	FY13 1222 9701680775 8312521553 02/17/2013-03/16
17	4/15/2013	00275527	36.76	117448	VERIZON WIRELESS	FY13 1222 9701680775 8312521554 02/17/2013-03/16
18	4/15/2013	00275527	36.76	117448	VERIZON WIRELESS	FY13 1222 9701680775 8312522817 02/17/2013-03/16
19	4/15/2013	00275527	38.01	117448	VERIZON WIRELESS	FY13 1222 9701680775 8313456441 02/17/2013-03/16
20	4/15/2013	00275527	38.01	117448	VERIZON WIRELESS	FY13 1222 9701680775 8314211516 02/17/2013-03/16
21	4/15/2013	00275497	42.20	106571	BARITEAUS DRY CLEANING INC	FY13 2117 *11880* LINEN SERVICE 03/13/2013
22	4/15/2013	00275497	42.20	106571	BARITEAUS DRY CLEANING INC	FY13 2117 *11890* LINEN SERVICE 03/28/2013
23	4/15/2013	00275657	42.50	128852	CITY OF SACRAMENTO	FY13 1219 *604832404* PARKING VIOLATION FOR R.MORI
24	4/15/2013	00275606	49.75	125845	CRYSTAL SPRINGS WATER CO	FY13 1227 054026 FEBRUARY WATER SERVICE
25	4/15/2013	00275475	67.97	102314	PG & E CUSTOMER BILLING	FY13 1221 5605123657-0 02/27/13- 03/27/2013
26	4/15/2013	00275475	89.97	102314	PG & E CUSTOMER BILLING	FY13 1221 2730123841-9 02/27/13- 03/27/2013
27	4/15/2013	00275475	92.57	102314	PG & E CUSTOMER BILLING	FY13 1221 5605123657-0 02/27/13- 03/27/2013
28	4/15/2013	00275627	96.97	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY13 2114 *3195682426* OFFICE SUPPLIES
29	4/15/2013	00275631	102.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	FY13 1224 *18322* DOCUMENT STORAGE APRIL 2013
30	4/15/2013	00275634	166.80	127450	CDSNET, LLC	FY13 2116 *SC0213* SERVICES FEBRUARY 2013
31	4/15/2013	00275572	190.58	123516	AFLAC-FLEX ONE	FY13 1220 628157 UF995- INS APRIL 2013
32	4/15/2013	00275608	200.00	125871	COMMUNITY TV OF SC COUNTY	FY13 2117 *1870* MEETING COVERAGE ON 03/21/2013
33	4/15/2013	00275475	206.05	102314	PG & E CUSTOMER BILLING	FY13 1221 2896790497-1 02/27/13- 03/27/2013
34	4/15/2013	00275620	224.92	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY13 2116 *224013656* COPIER MAINT. FEBRUARY 2013
35	4/15/2013	00275536	374.54	118861	CLEAN BUILDING MAINTENANCE	FY13 2117 *11084* JANITORIAL SERVICE MARCH 2013
36	4/15/2013	00275605	402.88	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY13 1225 *31072* RTC PACKET 02/07/2013
37	4/15/2013	00275630	710.93	127036	COMMUNITY PRINTERS	FY 13 1226 *7913011* SCENIC TRAIL BOOK BOOK MBSST
38	4/15/2013	00275644	3,500.00	128397	CAPITAL EDGE ADVOCACY INC	FY13 2115 *13-31* SERVICES FOR APRIL 2013
39	4/15/2013	00275648	4,800.00	128582	MICHAEL'S TRANSPORTATION SERVICE	FY13 2113 *75096* TRANSPORTATION HOME TO SCHOOL 03
40	4/15/2013	00275601	17.42	125345	FEDERAL EXPRESS CORP	FY13 1225 *2-207-90412* CALTRANS BILLING

SCCRTC  
 QUARTERLY WARRANTS REPORT  
 FY2013 (4TH QUARTER)  
 ( APRIL 1, 2013 - JUNE 30,2013 )

	DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
41	4/15/2013	00275626	10,100.00	126683	NORTH AMERICAN SUSTAINABLE	FY13 2015 *01* STARS PLAN SEPT.5 2012- DEC 31 21
42	4/15/2013	00275514	115,231.00	112335	CITY OF SANTA CRUZ	FY13 1228 TDA ARTICLE 8 FY12/13 CTSA-CB 4TH QTR
43	4/15/2013	00275549	2,691.42	120267	TAMC/TRANS AGCY MONTEREY CO	FY13 1229 *12 FY2013 Q1* 511 TRAVELER INFO RTC
44	4/15/2013	00275549	5,331.34	120267	TAMC/TRANS AGCY MONTEREY CO	FY13 1229 *12 FY2013 Q2* 511 TRAVELER INFO RTC
45	4/15/2013	00275507	32.40	110743	USER-FRIENDLY COMPUTING	FY13 2119 *700777*FIELD SVC EXCEEDING MNTHLY HRS
46	4/18/2013	00275825	53.90	670024	DORA ORTEGA	FY13 1230 *14004* URM DORA ORTEGA
47	4/18/2013	00275824	923.55	670010	KIM SHULTZ	FY13 1230 *13595* URM KIM SHULTZ
48	4/22/2013	00276936	14.48	127967	COMCAST	FY13 1232;8155100340002108; CABLE SVC 4/10-5/9/13
49	4/22/2013	00276895	26.85	124475	AT&T MOBILITY	FY13 2122 *996710462X04062013* 3/01/13-3/28/13
50	4/22/2013	00276895	36.47	124475	AT&T MOBILITY	FY13 2122 *996710462C03062013* 1/29/13-2/28/13
51	4/22/2013	00276894	85.28	124475	AT&T MOBILITY	FY13 1234 *287020725943X04062013* 3/01/13-3/28/13
52	4/22/2013	00276902	96.50	125845	CRYSTAL SPRINGS WATER CO	FY13 1233; 054026; MARCH WATER SERVICE
53	4/22/2013	00276903	1,022.00	125881	THOMAS J EGAN DBA EGAN CONSULTING GROUP	FY13 1235 *2/2018* PARTIAL AND FINAL PAYMENT
54	4/22/2013	00276940	258,952.19	128230	RGW CONSTRUCTION, INC.	FY13 2123 *ESTIMATE 14* SR1 AUX LANES 2/21-3/20/13
55	4/22/2013	00276794	50.00	100926	RONALD GRAVES - DIRECTOR	FY13 1231 *TC 2/07/2013 PER RES 16-81*
56	4/22/2013	00276844	50.00	114917	DENNIS RICHARD NORTON	FY13 1231 *TC 02/07/2013 PER RES 16-81*
57	4/22/2013	00276858	50.00	119076	RANDY JOHNSON	FY13 1231 *TC 2/07/2013 PER RES 16-81*
58	4/22/2013	00276893	50.00	124473	NEAL COONERTY	FY13 1231 *TC 2/07/2013 PER RES 16-81*
59	4/22/2013	00276913	50.00	126179	DONALD S. LANE	FY13 1231 *TC 2/07/2013 PER RES 16-81*
60	4/22/2013	00276914	50.00	126180	LYNN M. ROBINSON	FY13 1231 *TC 2/07/2013 PER RES 16-81*
61	4/22/2013	00276927	50.00	127620	GREG JOHN CAPUT	FY13 1231 *TC 02/07/2013 PER RES 16-81*
62	4/22/2013	00276927	50.00	127620	GREG JOHN CAPUT	FY13 1231 *BUDGET/ADMIN 2/14/13 PER RES 16-81*
63	4/22/2013	00276928	50.00	127621	EDUARDO MONTESINO	FY13 1231 *TC 2/07/2013 PER RES 16-81*
64	4/22/2013	00276928	50.00	127621	EDUARDO MONTESINO	FY13 1231 *BUDGET/ADMIN 2/14/2013 PER RES 16-81*
65	4/22/2013	00276932	50.00	127787	DANIEL DODGE	FY13 1231 *TC 2/09/2013 PER RES 16-81*
66	4/22/2013	00276583	50.00	128650	ZACH FRIEND	FY13 1231 *TC 02/07/2013 PER RES 16-81*
67	4/22/2013	00276583	50.00	128650	ZACH FRIEND	FY13 1231 *BUDGET/ADMIN 02/14/2013 PER RES 16-81*
68	4/22/2013	00276584	50.00	128666	BRUCE MCPHERSON	FY13 1231 *TC 2/07/2013 PER RES 16-81*
69	4/22/2013	00276584	50.00	128666	BRUCE MCPHERSON	FY13 1231 *BUDGET/ADMIN 2/14/2013 PER RES 16-81*
70	4/22/2013	00276960	50.00	128876	HILARY BRYANT SHUMAN	FY13 1231*TPW 9/20/12*MISSED PMNT PER RES 16-81
71	4/22/2013	00276926	181.57	127450	CDSNET, LLC	FY13 2108 *SC0313* SERVICES MARCH 2013
72	4/22/2013	00276830	798.00	108371	RRM DESIGN GROUP	FY13 2121 *1308538-0113* FEBRUARY SVCS MBSST
73	4/22/2013	00276831	1,016.00	108371	RRM DESIGN GROUP	FY13 2076 *1308538-RETB02* TECHNICAL WORKSHOP
74	4/22/2013	00276831	1,086.00	108371	RRM DESIGN GROUP	FY13 2076 *1308538-RETB04* TECHNICAL WORKSHOP
75	4/22/2013	00276952	4,970.00	128866	JORDAN IVERSEN DBA INVERSE CONSULTING	FY13 2120 *386* CONSULTING FOR SCCRTC WEB DESIGN
76	4/22/2013	00276831	6,677.75	108371	RRM DESIGN GROUP	FY13 2076 *1308538-RETB03* TECHNICAL WORKSHOP
77	4/22/2013	00276830	30,449.77	108371	RRM DESIGN GROUP	FY13 2121 *1308538-1212* JANUARY SVCS MBSST
78	4/25/2013	00277498	5,494.41	124855	SANTA CRUZ SENTINEL	FY131234*4816539*LEGAL NOTICE TO CONTRA AB RAIL
79	4/30/2013	00277877	54.00	128801	WAGWORKS, INC	FY13 1236 *125AIO234085*FSA MONTHLY ADMIN FEE 3/13
80	4/30/2013	00277856	930.00	124060	STATE WATER RESOURCES CONTROL BOARD	FY13 1239 *SW-0060637* ANNUAL PERMIT FEE

SCCRTC  
 QUARTERLY WARRANTS REPORT  
 FY2013 (4TH QUARTER)  
 ( APRIL 1, 2013 - JUNE 30,2013 )

	DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
81	4/30/2013	00277863	2,205.00	126768	JAMES P ALLEN DBA J P ALLEN & ASSOC	FY13 2127 *0004* CONSULTING FOR HWY 1/AUX LANE PRJ
82	4/30/2013	00277846	11,385.40	110430	LADD'S AUTO BODY	FY13 2126 *MARCH SERVICES FSP HWY 1 SANTA CRUZ BT*
83	4/30/2013	00277846	11,526.00	110430	LADD'S AUTO BODY	FY13 2126 *MARCH SERVICES FSP HWY 17 BEAT 1*
84	4/30/2013	00277844	1,717.40	104107	REGISTER-PAJARONIAN	FY13 1238 *12562* LEGAL NOTICE TO CONTRACTORS FOR
85	4/30/2013	00277873	2,880.00	128582	MICHAEL'S TRANSPORTATION SERVICE	FY13 2124*75310*TRANSPORT. HOME TO SCHOOL 4/8-4/15
86	4/30/2013	00277860	4,242.02	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY13 2125 *20130083* CALL BOX MAINT-FEB 2013
87	4/30/2013	00277860	4,242.02	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY13 2125 *2013-137* CALL BOX MAINT-MAR 2013
88	5/6/2013	00278540	9,522.50	117473	HEFNER,STARK & MAROIS LLP	FY13 2140; 1; 7927.0003 LEGAL SERVICES 3/2013
89	5/6/2013	00278549	26,619.78	120096	CALPERS RETIREMENT SYSTEM	FY13 1237; 3109524485; MAY 2013
90	5/6/2013	00278565	950.00	124045	ALLIANT INSURANCE SERVICES	FY13 1242*120899*SANTCRU-07 13-14 ACIP CRIME RENEW
91	5/6/2013	00278533	1,967.78	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY13 1245 *12778* MAY 2013 ANCILLARY BENEFITS
92	5/7/2013	00278673	36.71	117448	VERIZON WIRELESS	FY13 1243 *9703340316* 8312521553 03/14/2013- 04/1
93	5/7/2013	00278673	36.71	117448	VERIZON WIRELESS	FY13 1243 9703340316 8312521554 03/17/2013- 04/1
94	5/7/2013	00278673	36.71	117448	VERIZON WIRELESS	FY13 1243 9703340316 8312522817 03/17/2013- 04/1
95	5/7/2013	00278673	38.01	117448	VERIZON WIRELESS	FY13 1243 9703340316 8313456441 03/17/2013- 04/1
96	5/7/2013	00278673	38.01	117448	VERIZON WIRELESS	FY13 1243 9703340316 8314211516 03/17/2013- 04/1
97	5/7/2013	00278664	57.17	102314	PG & E CUSTOMER BILLING	FY13 1241 5824685375-6 03/21/2013- 04/19/2013
98	5/7/2013	00278671	181.61	110743	USER-FRIENDLY COMPUTING	FY13 2128*917827* 2GB DDR2 AND 120GB SSD
99	5/7/2013	00278676	190.58	123516	AFLAC-FLEX ONE	FY13 1244 *459852* UF995- INS MAY 2013
100	5/7/2013	00278674	200.00	118239	U S FIRE & EQUIPMENT	FY12 1246 *BRM PERMIT 403000*
101	5/7/2013	00278671	300.00	110743	USER-FRIENDLY COMPUTING	FY13 2128*01222013* INSTALL CAT5E DATA TERM
102	5/7/2013	00278669	23,803.56	108371	RRM DESIGN GROUP	FY13 2129 1308538-0213 MARCH SERVICES MBSST
103	5/7/2013	00278669	30,848.75	108371	RRM DESIGN GROUP	FY13 2129 *1308538-0213* MARCH SERVICES MBSST
104	5/7/2013	00278682	91,556.12	128130	PB AMERICAS INC. DBA PARSONS BRINKERHOFF	FY13 2130 *17-512935* AUX LNS CONST.MGMT 2/2-3/1/1
105	5/9/2013	00278926	25.27	127741	AT&T	FY 13 1250 *4306565* 8317688012374 03/27/2013- 04/
106	5/9/2013	00278915	39.95	125912	CRUZIO/THE INTERNET STORE INC.	FY12 1247 *652-202* WENSITE PREMIUM CHARGE 5/4- 6/
107	5/9/2013	00278884	42.20	106571	BARITEAUS DRY CLEANING INC	FY13 2131 *11900* LINEN SERVICE 04/10/2013
108	5/9/2013	00278884	42.20	106571	BARITEAUS DRY CLEANING INC	FY13 2131 *11910* LINEN SERVICE 04/10/2013
109	5/9/2013	00278879	53.68	102314	PG & E CUSTOMER BILLING	FY13 1248 *2730123841-9 03/28/2013- 04/26/2013*
110	5/9/2013	00278728	60.50	670024	DORA ORTEGA	FY13 1251 *15121* URM DORA ORTEGA
111	5/9/2013	00278879	84.02	102314	PG & E CUSTOMER BILLING	FY13 1248 *9709471543-6 03/28/2013- 04/26/2013*
112	5/9/2013	00278879	96.00	102314	PG & E CUSTOMER BILLING	FY13 1248 *5605123657-0 03/28/2013- 04/26/2013*
113	5/9/2013	00278914	172.20	125883	ED BOGNER MECHANICAL INC	FY13 2144 *52847* SERVICE OF HEATING AND A/C UNIT
114	5/9/2013	00278879	215.81	102314	PG & E CUSTOMER BILLING	FY13 1248 *2896790497-1 03/28/2013- 04/26/2013*
115	5/9/2013	00278898	404.54	118861	CLEAN BUILDING MAINTENANCE	FY13 2131 *11211* JANITORIAL SERVICE APRIL 2013
116	5/9/2013	00278923	832.19	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY13 1249 *SCRTC-BL-1010745 MAY*
117	5/9/2013	00278727	10.00	670010	KIM SHULTZ	3/15/13; CMAA;CHANGE ORDERS AND CONTRACT CLAIMS WK
118	5/9/2013	00278727	81.36	670010	KIM SHULTZ	3/15/13; CMAA;CHANGE ORDERS AND CONTRACT CLAIMS WK
119	5/13/2013	00279071	500.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY13 2149 *024* SCCRTC RENT WATS-MAY 2013
120	5/13/2013	00279103	6,713.60	116953	LOUIS E. RITTENHOUSE	FY13 2149 *195* RENT MAY 2013

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121	5/14/2013	00279312	200.00	118397	US POSTAL SERVICE	*FY12 1246 BRM PERMIT 403000*
122	5/14/2013	00279337	1,128.60	125521	BENDER ROSENTHAL INC	FY13 2145 *08044-17* 2/23-3/29/2013 SERVICES
123	5/14/2013	00279317	25,755.53	121437	NOLTE ASSOCIATES INC	FY13 2147 *13030312* HOV SERVICES 2/1-2/28/13
124	5/14/2013	00279347	57,090.22	128246	J L PATTERSON & ASSOCIATES INC	FY13 2148 *SCCRTC-JLP13* ENGIN. SVC RAIL LINE-12/3
125	5/14/2013	00279347	57,549.24	128246	J L PATTERSON & ASSOCIATES INC	FY13 2148 *SCCRTC-JLP15* ENGIN. SVC RAIL LINE-3/2/
126	5/14/2013	00279347	121,791.50	128246	J L PATTERSON & ASSOCIATES INC	FY13 2148 *SCCRTC-JLP14* ENGIN. SVC RAIL LINE-2/3/
127	5/20/2013	00280131	19.78	125345	FEDERAL EXPRESS CORP	FY13 1254 #2-245-55403# CALTRANS BILLING
128	5/20/2013	00280131	39.74	125345	FEDERAL EXPRESS CORP	FY13 1254 *2-245-55403* CALTRANS BILLING
129	5/20/2013	00280137	61.25	125845	CRYSTAL SPRINGS WATER CO	FY13 1254 054026 APR WATER SVC
130	5/20/2013	00280101	325.80	120404	COSTCO WHOLESALE	FY13 1254 *PRF 423* SNACKS AND OFFICE SUPPLIES
131	5/20/2013	00280135	370.52	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY13 1254 *31456* RTC PACKET 05/02/13
132	5/20/2013	00280149	6.89	127741	AT&T	FY13 1252 *000004277173* 8314272040728 3/13-4/12
133	5/20/2013	00280091	40.00	110743	USER-FRIENDLY COMPUTING	FY13 2145 *20130521* INSTAL MOZY PRO
134	5/20/2013	00280125	47.97	124475	AT&T MOBILITY	FY13 2150 *996710462X05062013* 3/29-04/28/13
135	5/20/2013	00280093	48.80	117042	GENESYS CONFERENCING	FY13 1253 *I-1146063* ASAN102
136	5/20/2013	00280143	172.12	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY13 2151 *224360771* COPIER MAINT APR 2013
137	5/20/2013	00280145	189.70	127450	CDSNET, LLC	FY13 2151 *SC04013* SVCS APR 13
138	5/20/2013	00280150	238.88	127741	AT&T	FY13 1253 *000004265586* 8314603200962 3/13-04/12
139	5/20/2013	00280150	394.08	127741	AT&T	FY13 1253 *000004275005* 8314711300737 3/13-04/12
140	5/20/2013	00279980	563.27	670006	CORINA CALETTI	FY13 1255 *15304* URM CORINA CALETTI
141	5/20/2013	00280091	1,500.00	110743	USER-FRIENDLY COMPUTING	FY13 2145 *20130509* MAINT SVC FOR APR 13
142	5/20/2013	00280090	11,405.81	110430	LADD'S AUTO BODY	FY13 2152 APR SVCS FSP HW 17 BEAT 1
143	5/20/2013	00280090	11,835.78	110430	LADD'S AUTO BODY	FY13 2152 APR SVCS FSP HW 17 BEAT 2
144	5/21/2013	00280238	21.68	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 OFFICE SSF*
145	5/21/2013	00280238	39.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 CRUZIO MON*
146	5/21/2013	00280238	43.06	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 REFRESHMEN*
147	5/21/2013	00280238	50.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 BASE CAMP*
148	5/21/2013	00280242	190.90	124855	SANTA CRUZ SENTINEL	FY13 1256 *4756873* PUBLIC HEARING NOTICE
149	5/21/2013	00280238	348.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 TRAINING F*
150	5/21/2013	00280237	384.44	124475	AT&T MOBILITY	FY 13 1257 *287020725943X04062013 03/29/2013*04/2
151	5/21/2013	00280238	452.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 STAMPS.COM*
152	5/21/2013	00280238	1,120.59	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 OFFICE SUP*
153	5/21/2013	00280226	7,286.71	121437	NOLTE ASSOCIATES INC	FY13 2154 *13040295* AUX LNS CONST.3/1-3/31/2013
154	5/21/2013	00280227	42,337.87	121437	NOLTE ASSOCIATES INC	FY13 2156 *13040296* HOV SERVICES 3/1-3/31/13
155	5/21/2013	00280251	598,452.56	128230	RGW CONSTRUCTION, INC.	FY13 2153 *ESTIMATE 15* SR1 AUX LANES 3/21-4/20/13
156	5/21/2013	00280238	12.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 REF FOR TO*
157	5/21/2013	00280238	24.47	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 ZIP CAR RE*
158	5/21/2013	00280238	29.22	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 FUEL F PRI*
159	5/21/2013	00280238	41.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 PARKING FE*
160	5/21/2013	00280238	47.96	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 FUEL FOR P*

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161	5/21/2013	00280238	82.35	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 LUNCH FOR*
162	5/21/2013	00280238	85.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 CONST.MGMT*
163	5/21/2013	00280238	146.81	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 VAN RENTAL*
164	5/21/2013	00280238	175.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 CALCOG REG*
165	5/21/2013	00280238	400.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 GIFT CARDS*
166	5/21/2013	00280238	625.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC10 *4246044555661663 03/22/2013 WORK SHOP*
167	5/21/2013	00280253	5,280.00	128582	MICHAEL'S TRANSPORTATION SERVICE	FY13 2155 *75577* TRANSPORTATION HOME TO SCHOOL 04
168	5/21/2013	00280180	5.00	670015	GEORGE A. DONDERO II	MARCH 2013- PARKING IN SACRAMENTO TO MEET WITH LEG
169	5/21/2013	00280180	20.00	670015	GEORGE A. DONDERO II	MARCH 2013- PARKING IN SACRAMENTO TO MEET WITH LEG
170	5/23/2013	00280606	197.00	104107	REGISTER-PAJARONIAN	FY 13 1254 *253131* PUBLIC HEARINGS NOTICE
171	5/23/2013	00280738	14.48	127967	COMCAST	FY13 1259 8155100340002108 CABLE SERVICE 05/10/2
172	5/23/2013	00280687	50.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 BASE CAMP*
173	5/23/2013	00280752	54.00	128801	WAGeworks, INC	FY13 1258 *125AI0240828* FSA MONTHLY ADMIN FEE APR
174	5/23/2013	00280687	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 STAMPS.COM*
175	5/23/2013	00280687	29.31	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 FUEL FOR P*
176	5/23/2013	00280687	39.04	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 LUNCHES FO*
177	5/23/2013	00280687	40.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 CRUZIO MON*
178	5/23/2013	00280687	55.47	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 ZIP CAR PR*
179	5/23/2013	00280687	62.98	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 FSP POWER*
180	5/23/2013	00280687	81.32	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 PARKING AN*
181	5/23/2013	00280687	124.54	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 OFFICE SUP*
182	5/23/2013	00280687	167.15	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 CLACOG LDG*
183	5/23/2013	00280687	879.73	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY13 CC11 *4246044555661663 04/22/2013 BUS RENTAL*
184	6/3/2013	00281389	50.00	100926	RONALD GRAVES - DIRECTOR	FY13 1260 *TC 3/21/13* PER RES 16-81
185	6/3/2013	00281434	50.00	114917	DENNIS RICHARD NORTON	FY1260 *TC 3/21/13* PER RES 16-81
186	6/3/2013	00281453	50.00	119076	RANDY JOHNSON	FY13 1260 *TC 3/21/13* PER RES 16-81
187	6/3/2013	00281504	50.00	126179	DONALD S. LANE	FY1260 *TC 3/21/13* PER RES 16-81
188	6/3/2013	00281505	50.00	126180	LYNN M. ROBINSON	FY1260 *TC 3/21/13* PER RES 16-81
189	6/3/2013	00281511	50.00	127620	GREG JOHN CAPUT	FY 13 1260 *TC 3/21/13* PER RES 16-81
190	6/3/2013	00281511	50.00	127620	GREG JOHN CAPUT	FY13 1260 *BUDGET/ADMIN 4/11/13* PER RES 16-81
191	6/3/2013	00281512	50.00	127621	EDUARDO MONTESINO	FY1260 *TC 3/21/13* PER RES 16-81
192	6/3/2013	00281512	50.00	127621	EDUARDO MONTESINO	FY13 1260 *BUDGET/ADMIN 4/11/13* PER RES 16-81
193	6/3/2013	00281252	50.00	128650	ZACH FRIEND	FY1260 *TC 3/21/13* PER RES 16-81
194	6/3/2013	00281253	50.00	128666	BRUCE MCPHERSON	FY1260 *TC 3/21/13* PER RES 16-81
195	6/3/2013	00281288	50.00	612008	JOHN LEOPOLD	FY1260 *TC 3/21/13* PER RES 16-81
196	6/3/2013	00281288	50.00	612008	JOHN LEOPOLD	FY1260 *4/11/13 BUDGET/ADMIN* PER RES 16-81
197	6/3/2013	00281386	254.36	100820	INTERNAL REVENUE SERVICE	FY13 1260 *941-X 2012 QUARTER4 EIN 20-5544172*
198	6/3/2013	00281485	2,000.00	124494	MOSS, LEVY & HARTZHEIM, LLP	FY13 2160 INV *5/28/13-FINAL* FY11/12 AUDIT
199	6/3/2013	00281522	3,500.00	128397	CAPITAL EDGE ADVOCACY INC	FY13 2158 *13-40* 5/13 SRVCS
200	6/3/2013	00281494	4,242.02	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	FY13 2159 *20130216* CALL BOX MAINT. 4/13 SRVCS

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201	6/3/2013	00281441	877.50	117473	HEFNER,STARK & MAROIS LLP	FY13 2157 *10* 7927.0002 LEGAL SERVICES 3/18/13
202	6/6/2013	00282004	500.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY 2156 *025* SCCRTC RENT WATS-JUNE 2013
203	6/6/2013	00282035	6,713.60	116953	LOUIS E. RITTENHOUSE	FY13 2153 *196* RENT JUNE 2013
204	6/6/2013	00282038	36.61	117448	VERIZON WIRELESS	FY13 1266 *9703340316 8312521553 04/17/2013-05/16*
205	6/6/2013	00282038	36.61	117448	VERIZON WIRELESS	FY13 1266 *9703340316 8312521554 04/17/2013-05/16*
206	6/6/2013	00282038	36.61	117448	VERIZON WIRELESS	FY13 1266 *9703340316 8312522817 04/17/2013-05/16*
207	6/6/2013	00282038	37.90	117448	VERIZON WIRELESS	FY13 1266 *9703340316 8314211516 04/17/2013-05/16*
208	6/6/2013	00282038	37.91	117448	VERIZON WIRELESS	FY13 1266 *9703340316 8313456441 04/17/2013-05/16*
209	6/6/2013	00282097	43.27	125345	FEDERAL EXPRESS CORP	FY13 1267 *2-275-36037* CALTRANS BILLING
210	6/6/2013	00281995	57.63	102314	PG & E CUSTOMER BILLING	FY13 1265 *5824685375-6 04/20/2013- 05/20/2013*
211	6/6/2013	00282097	70.09	125345	FEDERAL EXPRESS CORP	FY13 1267 2-275-36037 CALTRANS BILLING
212	6/6/2013	00281996	126.81	102314	PG & E CUSTOMER BILLING	FY13 1268 *5605123657-0 04/27/2013-05/27/2013*
213	6/6/2013	00282070	190.58	123516	AFLAC-FLEX ONE	FY13 1269 *894852* UF995- INS. JUNE 2013
214	6/6/2013	00282124	238.88	127741	AT&T	FY13 1263 *000004349183* 8314603200962 04/13/2013-
215	6/6/2013	00281996	280.67	102314	PG & E CUSTOMER BILLING	FY13 1268 *2896790497-1 04/27/2013-05/27/2013*
216	6/6/2013	00282109	336.32	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY13 2162 *224655752* COPIER MAINT. MAY 2013
217	6/6/2013	00282124	417.73	127741	AT&T	FY13 1263 *00004358602* 831471300737 04/13/2013-
218	6/6/2013	00282117	832.19	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY13 1262 *SCRTC-BL-1010745 MAY 2013*
219	6/6/2013	00281629	999.84	670015	GEORGE A. DONDERO II	FY13 1261 *16151* URM GEORGE A. DONDERO
220	6/6/2013	00281600	1,102.40	127895	VIRGINIA DYKAAR	FY13 1261 *15860* URM VIRGINIA DYKAAR
221	6/6/2013	00282032	1,967.78	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY13 1270 *12905* JUNE 2013 ANCILLARY BENEFITS
222	6/6/2013	00282098	2,508.00	125521	BENDER ROSENTHAL INC	FY13 2163 *08044-18* 3/30- 4/26/2013 SERVICES
223	6/6/2013	00282051	27,186.38	120096	CALPERS RETIREMENT SYSTEM	FY 13 1264 ID-3109524485 JUNE 2013
224	6/6/2013	00281628	33.62	670011	CATHY JUDD	APRIL MILEAGE
225	6/6/2013	00281627	64.41	670001	KARENA PUSHNIK	MILEAGE MARCH 2013
226	6/13/2013	00283106	5,280.00	128582	MICHAEL'S TRANSPORTATION SERVICE	FY13 2161 *75926* TRANP HOME TO SCHOOL 5/1-15/13
227	6/13/2013	00282976	1,148.63	120267	TAMC/TRANS AGCY MONTEREY CO	FY 13 1271 *7 FY2013 Q3* 511 TRAVELER INFO RTC CAL
228	6/17/2013	00283436	6.89	127741	AT&T	FY13 1272 *000004360770* 8314272040728
229	6/17/2013	00283435	24.78	127741	AT&T	FY13 1273 *000004390244* ACCT 8317688012374
230	6/17/2013	00283324	38.01	102314	PG & E CUSTOMER BILLING	FY13 1274 2730123841-9 04/27-05/28/13
231	6/17/2013	00283392	76.30	124475	AT&T MOBILITY	FY13 1275 *287020725943X06062013* 4/29-05/28/13
232	6/17/2013	00283403	83.50	125845	CRYSTAL SPRINGS WATER CO	FY13 1278 054026 MAY WATER SVC
233	6/17/2013	00283419	102.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	RY13 1276 *19182* DOCUMENT STORAGE JUNE 13
234	6/17/2013	00283324	172.78	102314	PG & E CUSTOMER BILLING	FY13 1274 9709471543-6 04/27-05/27/13
235	6/17/2013	00283402	436.59	125807	ROBERT DAVIES DBA ALPHAGRAPHS	FY13 1278 *317744* RTC PACKET 06/06/13
236	6/17/2013	00283418	3,121.93	127036	COMMUNITY PRINTERS	FY13 1277 *8479011* MBSST NETWORK MSTR PLAN
237	6/17/2013	00283372	3,148.39	121437	NOLTE ASSOCIATES INC	FY13 2165 *13050315* AUX LNS CONST 4/1-4/27/13
238	6/17/2013	00283404	4,242.02	125902	SEBASTIAN E GUTIERREZ DBA CASE SYSTEMS	VY13 2169 *20130276* CALL BOX MAINT MAY SVCS13
239	6/17/2013	00283445	5,280.00	128582	MICHAEL'S TRANSPORTATION SERVICE	FY13 2167 *76193* TRANSP HOME TO SCHOOL 05/16-31
240	6/17/2013	00283339	11,297.36	110430	LADD'S AUTO BODY	FY13 2168 MAY SVCS FSP HWY 17 BEAT 2

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241	6/17/2013	00283339	11,324.91	110430	LADD'S AUTO BODY	FY13 2168 MAY SVCS FSP HWY 17 BEAT 1
242	6/17/2013	00283440	126,215.17	128130	PB AMERICAS INC. DBA PARSONS BRINKERHOFF	FY13 2166 *18-517215* AUX LNS CONST MGMT 3/29/13
243	6/17/2013	00283196	20.34	670010	KIM SHULTZ	6/4/13:PROJECT TEAM MTG RE QUALITY CONTROL ON ADMI
244	6/17/2013	00283196	35.03	670010	KIM SHULTZ	6/4/13:PROJECT TEAM MTG RE QUALITY CONTROL ON ADMI
245	6/18/2013	00283456	59.40	128237	DORA ORTEGA	FY13 1279 *556151536* URM DORA O
246	6/18/2013	00283680	197.83	127450	CDSNET, LLC	FY13 2170 *SC0513* SERVICES MAY 2013
247	6/18/2013	00283662	344.54	118861	CLEAN BUILDING MAINTENANCE	FY13 2170 *11327* JANITORIAL SERVICE MAY 2013
248	6/18/2013	00283682	139,311.49	128230	RGW CONSTRUCTION, INC.	FY13 2164 *ESTIMATE 16* SR1 AUX LANES 4/21-5/20/13
249	6/20/2013	00283952	40.00	110743	USER-FRIENDLY COMPUTING	FY13 2171 *20130622* INSTALL MOZY PRO
250	6/20/2013	00283943	42.20	106571	BARITEAUS DRY CLEANING INC	FY 13 2174 *11920* LINEN SERVICES 05/08/2013
251	6/20/2013	00283696	89.57	124240	SANTA CRUZ CO REGIONAL TRANSPORTATION	FY 13 PC03 *PETTY CASH JUNE 17 2013*
252	6/20/2013	00284054	200.00	125871	COMMUNITY TV OF SC COUNTY	FY13 2174 *1911* MEETING COVERAGE ON 05/02/2013
253	6/20/2013	00284123	268.00	128960	MEGUZMAN INC DBA JUNK KING MONTEREY	FY13 1280 *MON1127* CAPITOLA CLEAN UP
254	6/20/2013	00283952	1,500.00	110743	USER-FRIENDLY COMPUTING	FY13 2171 *20130609* MAINT. SERVICES FOR MAY 2013
255	6/20/2013	00283943	42.20	106571	BARITEAUS DRY CLEANING INC	FY 13 2174 *11930* LINEN SERVICES 05/22/2013
256	6/20/2013	00283896	50.00	100926	RONALD GRAVES - DIRECTOR	FY 13 1290 *05/02/2013* PER RES 16-18
257	6/20/2013	00283968	50.00	114917	DENNIS RICHARD NORTON	FY13 1290 *TC 05/02/2013* PER RES 16-81
258	6/20/2013	00283995	50.00	119076	RANDY JOHNSON	FY13 1290 *TC 05/02/2013* PER RES 16-81
259	6/20/2013	00284072	50.00	126179	DONALD S. LANE	FY13 1290 *TC 05/02/2013* PER RES 16-81
260	6/20/2013	00284073	50.00	126180	LYNN M. ROBINSON	FY13 1290 *TC 05/02/2013* PER RES 16-81
261	6/20/2013	00284092	50.00	127620	GREG JOHN CAPUT	FY 13 1290 *TC 05/02/2013* PER RES 16-18
262	6/20/2013	00284093	50.00	127621	EDUARDO MONTESINO	FY13 1290 *TC 05/02/2013* PER RES 16-81
263	6/20/2013	00283699	50.00	128650	ZACH FRIEND	FY13 1290 *TC 05/02/2013* PER RES 16-81
264	6/20/2013	00283700	50.00	128666	BRUCE MCPHERSON	FY13 1290 *TC 05/02/2013* PER RES 16-81
265	6/20/2013	00284122	50.00	128959	MARGARITA ALEJO	FY13 1290 *TC 05/02/2013* PER RES 16-81
266	6/20/2013	00284081	251.88	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY13 2172 *3200666737* OFFICE SUPPLIES
267	6/20/2013	00284102	3,500.00	128397	CAPITAL EDGE ADVOCACY INC	FY13 2173 *13-49* SERVICES FOR JUNE 2013
268	6/20/2013	00283739	127.11	670004	RACHEL MORICONI	CTC & RTPA STATEWIDE TRANSPORTATION FUNDING MEETIN
269	6/20/2013	00283739	27.01	670004	RACHEL MORICONI	CTC & RTPA STATEWIDE TRANSPORTATION FUNDING MEETIN
270	6/20/2013	00283739	36.16	670004	RACHEL MORICONI	CTC & RTPA STATEWIDE TRANSPORTATION FUNDING MEETIN
271	6/20/2013	00283739	187.05	670004	RACHEL MORICONI	CTC & RTPA STATEWIDE TRANSPORTATION FUNDING MEETIN
272	6/20/2013	00283739	236.00	670004	RACHEL MORICONI	CTC & RTPA STATEWIDE TRANSPORTATION FUNDING MEETIN
273	6/25/2013	00284385	980.77	670008	TEGAN SPEISER	FY13 1291 *17378* URM TEGAN SPEISER
274	6/25/2013	00284432	79,696.34	121437	NOLTE ASSOCIATES INC	FY13 2175 *13050317* HOV SERVICES 4/1-4/27/13
	<b>TOTAL</b>		<b>2,397,840.72</b>			

ATTACHMENT 2

SCCRTC  
 FY2012-2013  
 QUARTERLY CREDIT CARD REPORT  
 FY2012-2013 (APRIL 1, 2013 - JUNE 30, 2013)

Statement Date: 04/22/13

RTC Reporting Qtr: 4th

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
37Signals	Basecamp - Monthly website subscription - Scott Creek Project	50			50.00
Stamps.com	Monthly Service fee-March/April 2013		15.99		15.99
Radioshack	AC Charger for iPhone/iPad, G Dondero	32.61			32.61
Spokesman Bicycles Santa Cruz CA	Bicycle tire replacement tube for RTC staff bicycle		6.50		6.50
EIG Dotster	1 year domain name registration: sccrtc.com		14.99		14.99
Palace Art & Office Santa Cruz CA	Outreach supplies for RTC presentation display, Pajaro Valley Chamber Biz Fair Expo, 04		10.07		10.07
Spokesman Bicycles Santa Cruz CA	Bicycle tire replacement tube and rim tape for RTC staff bicycle			17.35	17.35
Palace Art & Office Santa Cruz CA	Outreach supplies for RTC presentation display, Pajaro Valley Chamber Biz Fair Expo, 04			3.25	3.25
Staples	Outreach supplies for RTC presentation display, Pajaro Valley Chamber Biz Fair Expo, 04			43.02	43.02
Palace Art & Office Santa Cruz CA	Credit for Outreach supplies for RTC presentation display, Pajaro Valley Chamber Biz Fai			(3.25)	(3.25)
Cruzio Internet	Monthly service fee-April/May 2013		40.95		40.95
Zoccoli's Deli Santa Cruz CA	Lunches for Section 5310 Grant Application Scoring Review committee members, 04/03		39.04		39.04
Beacon	Refuel Prius			29.31	29.31
Hyatt Hotels Monterey Monterey CA	Lodging, CALCOG Annual Regional Leadership Forum, G Dondero, 04/04/13 to 04/05/13	167.15			167.15
Wild Thyme Deli & Café	Business luncheon with Maura Towmey, AMBAG Executive Director	15.32			15.32
AMPCO-San Jose Int'l Airp	Airport parking, 2013 Community Leadership Visit: Boulder CO, G Dondero, 04/14/13 to	66.00			66.00
Santa Cruz Chamber of Com	2013 Community Leadership Visit: Boulder CO, G Dondero, 04/14/13 to 04/16/13	750.00			750.00
Santa Cruz Chamber of Com	Refund for 2013 Community Leadership Visit: Boulder CO, G Dondero, 04/14/13 to 04/1	(750.00)			(750.00)
Zipcar Inc.	Zip car reservations, Park & Ride Survey Counts			55.47	55.47
Amazon Mktplace Pmnts Amzn.com	FSP Computer Power Supply			62.98	62.98
Discovery	25 Passenger Mini-Bus Charter for 9 hours, Rail Line Construction			879.73	879.73
<b>TOTAL</b>		<b>331.08</b>	<b>127.54</b>	<b>1,087.86</b>	<b>1,546.48</b>

Statement Date: 05/22/13

RTC Reporting Qtr: 4th

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Zipcar Inc	Reservation adjustment, M Leal, 04/30/13			(1.49)	(1.49)
Zipcar Inc	Reservation, M Leal, 04/23/13			16.32	16.32
Zipcar Inc	Reservation, M Leal, 05/07/13			23.11	23.11
37Signals-charge.com	Basecamp - Monthly website subscription - Scott Creek Project	50.00			50.00
UCD CEVS - Touchnet	Registration, TRB ADD40 Mid-Year meeting, G Dondero, 08/06/13	350.00			350.00
Stamps.com	Monthly Service fee-April/May 2013		15.99		15.99
Register-Pajaronian	Annual subscription for the Register Pajaronian through 03/23/14		130.50		130.50
Target	Office supplies, storage, Commute Solutions resource files			23.90	23.90
Alphagraphics	RTC logo/return address #10 envelopes		102.77		102.77
Costco.com	Office supplies (computer mouse)		10.86		10.86
Independent Stationers	Office supplies		91.98		91.98
Amazon Mktplace Pmts	Office supplies		39.74		39.74
Amazon Mktplace Pmts	Office supplies		14.61		14.61
Amazon Mktplace Pmts	Office supplies		6.98		6.98
Nob Hill	Refreshments for RTC meeting, 05/02/13			7.99	7.99
Nob Hill	Refreshments for RTC meeting, 05/02/13			17.00	17.00
Chevron	Car wash, Prius			22.99	22.99
ACT City of SC PNR	Rental fee, MBSST workshop, 06/25/13			190.00	190.00
Beverly's Fabrics	Supplies for RTP Outreach Workshops		16.06		16.06
SC Parking Office	Reload-Bicycle locker key card		20.00		20.00
Beacon	Refuel Prius			21.63	21.63
Pilot Salinas	Refuel Prius			25.26	25.26
Beacon	Refuel Prius			18.50	18.50
UCD CEVS - Touchnet	Lodging, TRB ADD40 Mid-Year meeting, G Dondero, 08/06/13	500.00			500.00
UCD CEVS - Touchnet	Diner, TRB ADD40 Mid-Year meeting, G Dondero, 08/06/13	35.00			35.00
Santa Cruz Chamber of Commerce	Registration, Member Luncheon, Community Leadership, G Dondero, 05/22/13	37.50			37.50
Doubletree Parking San Jose	Parking fee, payroll training, Y Parra, 05/10/13			7.00	7.00
TRB Webinar	Registration, Transp Funding Challenges & Opportunities webinar, R Moriconi, 05/14/13		49.00		49.00
EB Partners In Econom Eventbrite	Registration, Partners in Economic Vitality, G Dondero, 06/24/13	15.00			15.00
PayPal	Registration, CDAC Meeting, G Dondero, 05/29/13	30.00			30.00
Kenville Locksmith	Key copies for staff to access rail line facilities @ La Selva Bridge area		8.97		8.97
Kelly's Bakery	Refreshments for the Right-on-Track Event, 11/17/12		225.00		225.00
Quality Assurance Travel	Charter bus and driver, SMART project team, 05/23/13			1,325.00	1,325.00
Zipcar Inc	Reservation, K Shultz, 05/14/13			18.50	18.50
	<b>TOTAL</b>	<b>1,017.50</b>	<b>732.46</b>	<b>1,715.71</b>	<b>3,465.67</b>

Statement Date: 06/24/13

RTC Reporting Qtr: 4th

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Independent Stationers	Office supplies (Commute Solutions resource folders)		4.28		4.28
Zipcar	Vehicle reservation for Commute Solutions, M Leal, 06/11/13			13.87	13.87
AIC Motor Club	Allstate Motor Club Commercial Plan Annual Renewal, for Prius		72.00		72.00
Toyota of Santa Cruz	Prius Maintenance		84.78		84.78
37Signals-charge.com	Basecamp - Monthly website subscription - Scott Creek Project	50.00			50.00
USPS Postage Stamppls.com	Replenish postage		435.00		435.00
Stamps.com	Monthly Service fee-May/June 2013		15.99		15.99
Hostgator.com	Yearly fee for RTC website hosting			299.40	299.40
Amazon.com	Office supplies (black toner-GD printer)		26.19		26.19
Mission Printers	Signs to advertise RTC Hazard Reports on inside of Metro buses and ParaCruz vans		270.59		270.59
Bagel Bakery & Café in Watsonville	Refreshments for RTC meeting, 06/06/13			13.25	13.25
Second Street Café	Refreshments for RTC meeting, 06/06/13			18.50	18.50
Safeway Fuel	Refuel Prius			32.35	32.35
Beacon	Refuel Prius, Scott Creek meeting, 06/20/13, G Dondero	23.85			23.85
Shell Oil	Refuel Prius, trip to Sacramento, CCC meeting w/SGC & CDAC, 05/29/13, G Dondero	27.65			27.65
Chevron	Refuel Prius, travel to CSDA Educational Committee meeting, 06/14/13, Y Parra			30.50	30.50
Shell Oil	Refuel Prius, travel from CSDA Educational Committee meeting, 06/14/13, Y Parra			32.01	32.01
CityofSAC Parking	Parking fee for CSDA Educational Committee meeting, 06/14/13, Y Parra			7.50	7.50
Pajaro Valley Chamber of Com	Registration, Women in Business Luncheon, 08/08/13, Y Parra		30.00		30.00
Trader Joe's	Refreshments for SMART Conference Field Trip to Petaluma		4.98		4.98
Starbucks	Refreshments for SMART Conference Field Trip to Petaluma		2.50		2.50
Noah's Bagels	Refreshments for SMART Conference Field Trip to Petaluma		2.30		2.30
CVS Pharmacy	Refreshments for SMART Conference Field Trip to Petaluma		10.90		10.90
<b>TOTAL</b>		<b>101.50</b>	<b>959.51</b>	<b>447.38</b>	<b>1,508.39</b>
<b>REPORT TOTAL</b>		<b>1,450.08</b>	<b>1,819.51</b>	<b>3,250.95</b>	<b>6,520.54</b>

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
TDA REVENUE REPORT  
FY 2013-2014**

<b>MONTH</b>	<b>FY12-13 ACTUAL REVENUE</b>	<b>FY13 - 14 ESTIMATE REVENUE</b>	<b>FY13 - 14 ACTUAL REVENUE</b>	<b>DIFFERENCE</b>	<b>DIFFERENCE AS % OF PROJECTION</b>	<b>CUMULATIVE % OF ACTUAL TO PROJECTION</b>
JULY	533,900	560,595	556,100	-4,495	-0.80%	99.20%
AUGUST	711,800	747,390	741,500	-5,890	-0.79%	99.21%
SEPTEMBER	718,257	754,170	0	0		
OCTOBER	556,500	584,325	0			
NOVEMBER	742,000	779,100	0			
DECEMBER	733,930	770,626	0			
JANUARY	534,300	561,015	0			
FEBRUARY	712,400	749,739	0			
MARCH	632,278	689,732	0			
APRIL	475,600	486,487	0			
MAY	634,100	648,649	0			
JUNE	759,038	834,025	0			
<b>TOTAL</b>	<b>7,744,102</b>	<b>8,165,853</b>	<b>1,297,600</b>	<b>-10,385</b>	<b>-0.13%</b>	<b>16%</b>

**Note:**

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**TO:** Budget and Administration/Personnel (B&A/P) Committee  
**FROM:** Luis Pavel Mendez, Deputy Director  
**RE:** Proposed Amendments to the Fiscal Year (FY) 2013-14 Budget and Work Program

---

## **RECOMMENDATIONS**

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee recommend that the Regional Transportation Commission (RTC)

1. Approve the proposed amended FY 2013-14 Budget and Work Program (Attachment 1); and
  2. Authorize the Executive Director to adjust Transportation Development Act (TDA) and State Transit Assistance (STA) revenue payments to recipients consistent with the amended FY 2013-14 RTC budget.
- 

## **BACKGROUND**

In March of each year, the Regional Transportation Commission (RTC) approves a budget and work program for the upcoming fiscal year. In the fall, the RTC amends the budget and work program to incorporate information from prior year end balances, carryovers from the previous fiscal year, new projects or funds, updated revenue and cost estimates, and other necessary changes. The budget is also amended as necessary during other times of the budget year.

## **DISCUSSION**

The proposed amended FY2013-14 Budget (Attachment 1) is a balanced budget that implements the RTC's priority projects and on-going programs. Significant budget changes proposed are discussed below. Explanations for specific line item changes in the budget are included as notes on the budget document.

### **Transportation Development Act (TDA) Revenues (pages 1 & 2 of amended budget)**

One of the main sources of funding for transportation in Santa Cruz County is the TDA, which established that ¼% of the state sales tax would go to transportation. Consistent with the RTC Rules and Regulations, most of the TDA revenue received by the RTC goes to Santa Cruz METRO for its transit operations. Some of the funds are used for the RTC's operations, some are used for bicycle and pedestrian promotion and safety programs, some are apportioned to specialized transportation services for seniors and people with disabilities and the remainder is apportioned to the local jurisdictions for bicycle and pedestrian projects.

FY 2012-13 TDA Estimates and Revenues - As required by state law, the RTC obtains TDA revenue estimates from the County Auditor-Controller and uses those estimates for budgeting

purposes. As shown on Table 1 below, the total of actual revenues and interest received in FY 2012-13 was \$527,611 higher than estimated.

**Table 1: FY 2012-13 TDA Revenues**

<b>FY 2012-13 TDA</b>	<b>FY 2012-13 Estimate</b>	<b>Actual Received</b>	<b>Difference of Revenue to Estimate</b>
Revenue	7,216,348	7,744,102	527,754
Interest	8,000	7,857	-143
<b>Total</b>	<b>7,224,348</b>	<b>7,751,959</b>	<b>527,611</b>

Due to a significant reduction in Federal Highway Administration (FHWA) Planning (PL) funds received by the RTC through AMBAG, the RTC decided in May 2013 to use \$114,411 of the \$527,611 surplus TDA revenues to help offset the reduction. The RTC also decided to use \$57,500 of the TDA surplus revenues to cover its \$57,500 share of the cost for the environmental document for the 2014 regional transportation plan and metropolitan transportation plan. This means that \$355,700 in FY 2012-13 TDA surplus revenues remain to be budgeted.

FY 2013-14 TDA Revenue - In May 2013, the RTC adopted a FY 2013-14 budget with the TDA revenue estimates provided by the County Auditor Controller as shown in Table 2 below.

**Table 2: FY 2012-13 & 2013-14 TDA Budget**

<b>TDA</b>	<b>FY 2012-13 Final Budget</b>	<b>FY 2013-14 Budget Adopted June 2013</b>	<b>Proposed Amended FY 2013-14 Budget</b>
Revenue estimate from Auditor Controller	7,216,348	8,165,852	8,165,852
Estimated interest	8,000	8,000	8,000
Budgeted prior FY surplus revenue & interest	394,728	171,911	171,911
Remaining prior FY surplus revenue & interest			355,700
To cover FHWA PL reduction & RTP/MTP EIR		-171,911	-171,911
To meet 8% TDA reserve target			-88,371
To build RTC reserve fund as directed	-250,000		-150,000
Apportioned to TDA recipients	7,369,076	8,173,852	8,291,181

Of the \$355,700 in FY 2012-13 TDA surplus revenues remaining, \$88,371 is proposed to be used to meet the 8% TDA reserve target and \$150,000 to help build the RTC operating reserve toward the established 30% target. This leaves an additional \$163,491 proposed to be distributed to the transit, specialized transportation and local jurisdiction TDA recipients by the same percentage (2.29%).

TDA Reserve Fund - The RTC's Rules and Regulations establish a TDA reserve fund of at least 8%. Due to reduced TDA revenues resulting from the economic downturn, the RTC used the

TDA reserve to minimize TDA apportionment reductions to the various recipients. As revenues have gradually returned, the RTC has rebuilt the TDA reserve back to the 8% target. RTC TDA revenues for FY 2013-14 may not meet the estimate and the RTC may need to again rely on TDA reserve funds to keep its apportionment commitments. Through the first two months of FY 2013-14, the RTC received \$10,385 less TDA revenues than was estimated. TDA revenue payments can vary significantly from month to month. RTC staff will continue to monitor TDA revenues, and if it seems that apportionments to TDA recipients should be revised, staff will return to the B&A/P Committee and the RTC with appropriate recommendations.

### **Reserve for RTC Fund for RTC Operations (page 15 of proposed amended budget)**

In FY 2012-13, the RTC established a 30% RTC operating reserve composed of 8% for a cashflow reserve and 22% for a restricted reserve. The cashflow reserve will continue to be used for cash flow management, consistent with the RTC budget, due to the fact that most of the funds that the RTC uses for its operations can only be received on a reimbursement basis. The restricted reserve will not be used at all without specific authorization from the RTC. In addition to the \$150,000 in TDA surplus revenues proposed to help build this reserve, the FY 2013-14 proposed budget also includes \$114,508 in RTC carryover funds to help build the RTC operating reserve. This will provide a total RTC operating reserve of \$806,584 or 25.3% of RTC operations putting the RTC close to meeting its 30% goal. RTC staff will work to continue to build the restricted reserve fund as funds are available in future budgets.

### **Changes in Other Revenues**

The proposed budget also includes:

- Carryover of revenues not expended, appropriated or realized in FY 2012-13;
- Additional \$215,000 from a recently secured transit planning grant for passenger rail service planning; and
- Expiration of a \$165,000 New Freedom grant secured a few years ago and unused due to federal requirements and timelines.

### **Other Proposed Budget Amendments**

In addition to the amendments identified above, unspent funds from prior year projects have been carried over in the proposed amended budget, as explained by notes throughout [Attachment 1](#). Several expenditure lines have also been updated to more accurately reflect current estimates.

Administration Budget (page 4) - The proposed administration budget includes several carryovers from FY 2012-13 for expenditures planned for FY 2012-13 but not yet made or completed. Also included are budget increases for ergonomic equipment, computer software, computer hardware and membership needs. No funds are budgeted for videoconferencing fees because the service was cancelled due to malfunctioning equipment. Video conferencing will be explored as part of the phone service upgrade. Funds are proposed to be budgeted for the production of an RTC annual report because an annual report has not been produced since 2006 and there have been significant changes and accomplishments since then. In addition, a

budget line has been added to provide a better budget vehicle to move the \$150,000 in surplus TDA revenues to RTC restricted reserves.

Service Authority for Freeway Emergencies (SAFE) (page 6) - The SAFE budget includes updated revenue estimates along with carryover in funding and expenditures from FY 2012-13. Some of the carryover is for the 511 system planning, which will be completed in FY 2013-14. Due to recent new contracts for call box cellular service and maintenance with lower costs the budget lines for those items are reduced.

Rail/Trail Authority Budget (page 8) – The Rail/Trail Authority budget includes carryovers in funding and expenditures from FY 2012-13 necessary for railroad bridge rehabilitation. A budget line item has also been added for general clean up and maintenance along the Santa Cruz Branch Rail Line.

Highway 1 Projects (pages 9 & 10) – The budgets for the highway projects include carryover in both funding and expenditures from FY 2012-13.

Planning Program Budget (pages 11, 12 and 13) - The budget for the planning program includes carryover funds from FY 2012-13, a recently secured transit planning grant and an expired New Freedom grant. The transit planning grant will be used for the production of a passenger rail study. Some of the funds will be used for consultant services, some for RTC staff work and some for the participation of Santa Cruz METRO staff. The federal New Freedom grant was to be passed through for pedestrian improvements in the City of Santa Cruz and the County of Santa Cruz. Due to the federal and timeline requirements associated with New Freedom funds, some of the projects proposed for the grant moved ahead without using the grant funds. Due to developments on the other projects it was not possible to meet the federal timelines and requirements.

### **Overall Staffing (page 3, pages 4-13 & page 16)**

The proposed amended FY 2013-14 budget includes \$23,539 (1.1%) more than was approved by the RTC in May 2013. This is a combination of lower than estimated cost increases for health benefits, changes in dependant coverage by some employees and an additional 0.25 full time equivalent (FTE) assistant transportation planner position to help ensure the completion of the work required by recently secured grants. The secured grant funds will pay for this additional 0.25 FTE and some existing staff resources that will be required to complete the planning work.

The Bicycle Committee requested that the RTC add a 0.25 FTE transportation planner position to provide more staff support to the Bicycle Committee so that it can meet every month. The request was made in response to the committee's reduced meeting schedule beginning in 2009 to accommodate funding reductions. RTC staff met with the Chair of the Bicycle Committee to discuss the request and the following points were discussed:

1. Bicycle planning and promotion is now incorporated into almost all of the work that the RTC does and is also incorporated into the transportation work of the local jurisdictions;
2. The RTC is always tasked to deliver services to the community work more effectively and more efficiently regardless of the economic situation;

3. Bicycle transportation planning and project implementation was extremely neglected for a long time and current effort is still has not made up for it;
4. Investment in automobile transportation dwarfs the investment on bicycle transportation;
5. The quality of Bicycle Committee meetings may be more important than the quantity;
6. The difficulty by Bicycle Committee members to invest the required amount of time to read the materials provided for the current meetings and be adequately prepared to participate;
7. The difficulty in hiring someone to fill a 0.25 FTE position;
8. The cost of a 0.25 FTE transportation planner position, which can vary from \$19,000 to \$39,000 per year depending on the level of the position and the level of benefits; and
9. The possibility of continuing the 0.25 FTE added to produce the planning work required by recently secured grants after the grant work is completed and dedicating that staff resource to Bicycle Committee meetings.

The proposed FY 2013-14 budget does not include the additional 0.25 FTE planner position requested by the Bicycle Committee. Since just about every transportation planner is currently working full time, it would be very challenging to add another 0.25 FTE without hiring a new employee and it is also very difficult to hire someone for a 0.25 FTE position. As stated in Item 9 immediately above, in 18 months when the transportation planning work funded by recently secured funds is completed, the RTC could consider continuing the 0.25 FTE position added for that work and dedicating it to Bicycle Committee meetings and support. This would have to be considered along with available funding at that time. In addition, the Bicycle Committee should work to ensure that its members are able to read the materials currently provided and are adequately prepared to participate in effective and efficient meetings.

**Staff recommends that the B&A/P Committee recommend that the RTC approve the proposed amended FY2013-14 Budget and Work Program (Attachment 1) and authorize the Executive Director to adjust TDA and STA revenue payments consistent with the approved budget.** Staff will continue to monitor all revenues, including TDA, seek additional revenues, and manage costs to maintain a sound budget. Staff will return to the B&A/P Committee and the RTC with recommendations as necessary, if budget changes are needed.

## **SUMMARY**

The proposed amended FY 2013-14 Budget (Attachment 1) incorporates information from FY 2012-13 year end balances, carryovers from the previous fiscal year, updated revenue and costs estimates, and other necessary changes. Staff recommends that the B&A/P Committee recommend that the RTC approve the proposed amended FY 2012-13 Budget and Work Program and authorize the Executive Director to adjust TDA and STA revenue payments to recipients consistent with the approved RTC budget.

### Attachments:

1. Proposed Amended FY 2013-14 RTC Budget
2. TDA Estimates and Revenues

# ATTACHMENT 1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
(SCCRTC)

FISCAL YEAR 2013-14 BUDGET

PROPOSED SEPTEMBER 19, 2013

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**  
**PROJECTED REVENUE SUMMARY**  
**FY 2013-2014 BUDGET**

**1 PROJECTED REVENUE SUMMARY**

2	3	4	5	6
SOURCES	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
<b>5 Transportation Development Act (TDA):</b>				
6 Auditor's 1/4 Cent Sales Tax Estimate	8,165,852	8,165,852	0	
7 Previous FY Surplus Revenues Budgeted	171,911	527,611	355,700	- FY 2012-13 actual revenues above projections
8 Interest Estimate	8,000	8,000	0	
9 <i>Total TDA Apportioned</i>	<b>8,345,763</b>	<b>8,701,463</b>	<b>355,700</b>	
<b>10 State Transit Assistance (STA)</b>	<b>2,759,269</b>	<b>2,759,269</b>	0	
<b>12 Planning Grant Funds/Others:</b>				
13 State planning funds (RPA and STIP PPM)	480,470	480,843	373	- Carryover from FY 2012-13
15 RSTP Exchange	81,024	65,206	-15,818	- Carryover from FY 2012-13
16 FHWA - Earmark	180,000	271,305	91,305	- Carryover from FY 2012-13
17 FHWA - Planning (PL) - from AMBAG	100,000	100,000	0	
18 Coastal Conservancy	150,000	47,497	-102,503	- Carryover from FY 2012-13
19 New Freedom Grant	165,000	0	-165,000	- Grant expired before it could be used due to federal requirements
20 SGC Grant	13,927	29,512	15,585	- Carryover from FY 2012-13
21 Transit & partnership planning grants	133,191	381,241	248,050	- New grant secured for passenger rail study
22 RTC Funds Budgeted	159,074	351,128	192,054	- Carryover from FY 2012-13 & updated expenses
23 <i>Planning/Other Total</i>	<b>1,462,686</b>	<b>1,726,732</b>	<b>264,046</b>	
<b>24 Rideshare:</b>				
25 RSTP Exchange & AMBAG funds	318,841	331,501	12,660	- Carryover from FY 2012-13
26 CMAQ - Rideshare	0	169,700	169,700	- Carryover from FY 2012-13
27 AB2766	58,738	0	-58,738	- Completed in FY 2012-13 and remaining funds expired
<b>28 Service Authority for Freeway Emergency (SAFE):</b>				
29 DMV Fees and interest	239,000	239,000	0	
30 Other - MTC SAFE and Partnership Planning Grant	107,000	79,075	-27,925	- Carryover from FY 2012-13
31 SAFE Funds Budgeted	112,300	168,922	56,622	- To cover approved contract for call box upgrades
<b>32 Freeway Service Patrol (FSP):</b>				
33 Caltrans Grant	205,000	205,000	0	
34 RSTP Exchange	135,000	135,000	0	
35 FSP Reserves Budgeted and Interest	32,000	32,000	0	
<b>36 Rail/Trail Authority:</b>				
37 Proposition 116 and STIP	5,240,000	5,189,650	-50,350	- Carryover from FY 2012-13
38 Leases and Union Pacific	50,000	50,000	0	
39 Federal Earmark and RSTP Exchange	0	0	0	
40 Transfer - in from TC Planning	110,000	110,000	0	
41 Rail/Trail Funds Budgeted	135,000	282,014	147,014	- Carryover from FY 2012-13
<b>42 Highway 1:</b>				
43 RSTP Exchange	981,248	1,476,301	495,053	- Carryover from FY 2012-13
44 STIP	150,000	150,000	0	
45 CMIA (state bond) & other	4,616,065	4,616,815	750	
46 <b>RSTP Exchange Program</b>	30,000	5,752,509	5,722,509	- Carryover from FY 2012-13
47 <b>TOTAL</b>	<b>25,087,910</b>	<b>32,174,951</b>	<b>7,087,041</b>	



**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
BUDGET SUMMARY  
FY 2013-2014 BUDGET**

**1 BUDGET SUMMARY**

	FY12-13 ADOPTED DETAIL			FY13-14 ADOPTED DETAIL			FY13-14 PROPOSED DETAIL		
	TOTAL FY 12-13 ADOPTED 05/13	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY13-14 ADOPTED 9/05/13	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY13-14 PROPOSED 9/19/13	SALARIES & BENEFITS (1)	SERVICES & SUPPLIES
<b>OPERATIONS PROGRAMS</b>									
SCCRTC - Administration	718,250	201,000	517,250	624,500	208,000	416,500	890,500	208,000	682,500
Rideshare	386,725	180,000	206,725	366,679	180,000	186,679	370,601	195,000	175,601
SAFE	462,640	150,000	312,640	458,300	165,000	293,300	486,997	165,000	321,997
Freeway Service Patrol	397,000	60,000	337,000	372,000	70,000	302,000	372,000	70,000	302,000
SCCRTC Planning	2,292,721	1,039,679	1,253,042	1,997,985	1,057,861	940,124	2,138,531	1,081,400	1,057,131
<b>Total Operations Programs</b>	<b>4,257,336</b>	<b>1,630,679</b>	<b>2,626,657</b>	<b>3,819,464</b>	<b>1,680,861</b>	<b>2,138,603</b>	<b>4,258,629</b>	<b>1,719,400</b>	<b>2,539,229</b>
<b>CAPITAL PROGRAMS</b>									
Rail/Trail Authority	20,652,944	140,000	20,512,944	5,535,000	180,000	5,355,000	5,631,664	180,000	5,451,664
Highway 1 Env Docs & Design	1,961,056	75,000	1,886,056	981,248	150,000	831,248	1,476,301	135,000	1,341,301
Highway 1 Construction	12,212,654	239,586	11,973,068	4,766,065	125,000	4,641,065	4,766,815	125,000	4,641,815
<b>Total Capital Programs</b>	<b>34,826,654</b>	<b>454,586</b>	<b>34,372,068</b>	<b>11,282,313</b>	<b>455,000</b>	<b>10,827,313</b>	<b>11,874,780</b>	<b>440,000</b>	<b>11,434,780</b>
<b>TOTAL ALL PROGRAMS</b>	<b>39,083,990</b>	<b>2,085,265</b>	<b>36,998,725</b>	<b>15,101,777</b>	<b>2,135,861</b>	<b>12,965,916</b>	<b>16,133,409</b>	<b>2,159,400</b>	<b>13,974,009</b>

**BUDGET COMPARISON  
PRIOR YEAR AND BUDGET YEAR**

PROGRAM	FY 12-13 ADOPTED 05/13	FY 12-13 ACTUAL 6/30/13	FY 12-13 ACTUAL LESS ADOPTED 05/13	FY13-14 ADOPTED 9/05/13	FY 12-13 ADOPTED 05/13	FY13-14 ADOPTED VS FY 12-13 ADOPTED	FY13-14 PROPOSED 9/19/13	FY13-14 ADOPTED 9/05/13	FY13-14 PROPOSED VS FY13-14 ADOPTED
SCCRTC - Administration	718,250	475,556	(242,694)	624,500	718,250	(93,750)	890,500	624,500	266,000
Rideshare	386,725	186,881	(199,844)	366,679	386,725	(20,046)	370,601	366,679	3,922
SAFE	462,640	343,352	(119,288)	458,300	462,640	(4,340)	486,997	458,300	28,697
Freeway Service Patrol	397,000	207,988	(189,012)	372,000	397,000	(25,000)	372,000	372,000	-
Rail/Trail Authority	20,652,944	15,168,146	(5,484,798)	5,535,000	20,652,944	(15,117,944)	5,631,664	5,535,000	96,664
Highway 1 Env Docs & Design	1,961,056	488,675	(1,472,381)	981,248	1,961,056	(979,808)	1,476,301	981,248	495,053
Highway 1 Construction	12,212,654	7,440,688	(4,771,966)	4,766,065	12,212,654	(7,446,589)	4,766,815	4,766,065	750
SCCRTC Planning	2,292,721	1,614,608	(678,113)	1,997,985	2,292,721	(294,736)	2,138,531	1,997,985	140,546
<b>Total Operating Budget</b>	<b>39,083,990</b>	<b>25,925,894</b>	<b>(13,158,096)</b>	<b>15,101,777</b>	<b>39,083,990</b>	<b>(23,982,213)</b>	<b>16,133,409</b>	<b>15,101,777</b>	<b>1,031,632</b>

Notes: (1) Includes staffing shown on page 16

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
ADMINISTRATION  
FY 2013-2014 BUDGET**

**1 ADMINISTRATION**

2 3 4	WORK ELEMENT #102	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
5	<b>REVENUES:</b>				
6	TDA Administration	527,288	677,288	150,000	- From apportionment summary page for RTC reserves
7	RTC Funds	97,212	213,212	116,000	- Carryover from FY 2012-13 & updated expenses
8	<b>TOTAL REVENUES</b>	<b>624,500</b>	<b>890,500</b>	<b>266,000</b>	
9	<b>EXPENDITURES:</b>				
10	<b>Salaries &amp; Benefits</b>	208,000	208,000	0	
11					
12	<b>Services and Supplies:</b>				
13	Telephone	13,000	13,000	0	
14	Liability Insurance	14,000	14,000	0	
15	Video Conferencing Fees	3,000	0	-3,000	- Video conferencing cancelled due to non-functioning equipment
16	Utilities	9,000	9,000	0	
17	Office Rent	89,000	89,000	0	
18	<b>Travel/Training</b>				
19	Vehicle Maintenance, Rentals and Service	4,000	4,000	0	
20	Transportation/Travel/Education	26,000	26,000	0	
21	<b>Fixed Assets</b>	15,000	40,000	25,000	- Carryover from FY 2012-13 for telephone system replacement
22	<b>Office Expenses</b>				
23	General Supplies & Expenses	24,000	30,000	6,000	- Ergonomic equipment needed
24	Duplicating	6,000	6,000	0	
25	Postage	5,500	5,500	0	
26	Membership	7,500	9,500	2,000	- New Central Coast Coalition membership
27	Sponsorship	1,000	1,000	0	
28	Advertisement/Publication	6,000	6,000	0	
29	Office Equipment Repair/Maintenance	6,500	6,500	0	
30	Contingency/Special Expense	20,000	40,000	20,000	- Carryover from FY 2012-13
31	County Mainframe/Intranet	6,000	6,000	0	
32	Computer Software	10,000	20,000	10,000	- Significant software upgrades needed
33	<b>Services</b>				
34	Commissioners' Stipend	11,000	11,000	0	
35	Fiscal & Triennial Performance Audit	30,000	65,000	35,000	- Carryover from FY 2012-13 for triennial performance audit
36	Annual Report/Fact Sheets	5,000	20,000	15,000	- Produce annual report after not producing one for six years
37	Accounting, Payroll and Auditing Fees	15,000	15,000	0	
38	Human Resources/Employee Relations	10,000	10,000	0	
39	Administrative Consulting Services	12,500	12,500	0	
40	Legal Counsel	30,000	30,000	0	
41	Computer/website support, service & programming	30,000	36,000	6,000	- Hardware improvements beyond service agreement
42	Custodial - Janitorial Services	7,500	7,500	0	
43	<b>Provision for RTC reserves</b>		150,000	150,000	- From apportionment summary page toward meeting RTC reserves goal
44	<i>Subtotal Services &amp; Supplies</i>	<b>416,500</b>	<b>682,500</b>	<b>116,000</b>	
45					
46	<b>TOTAL EXPENDITURES</b>	<b>624,500</b>	<b>890,500</b>	<b>266,000</b>	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
RIDESHARE - COMMUTE SOLUTIONS  
FY 2013-2014 BUDGET**

1 **RIDESHARE:** 721400

2 3 4 5	WORK ELEMENT #179	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
6	<b>REVENUES:</b>				
6	RSTP Exchange	318,841	331,501	12,660	- Carryover from FY 2012-13
7	Rideshare Month (AMBAG)	0	0	0	
8	CMAQ - Rideshare	0	169,700	169,700	- Carryover from FY 2012-13
9	AB2766	58,738	0	-58,738	- Completed in FY 2012-13 and remaining funds expired
10	<b>TOTAL REVENUES</b>	<b>377,579</b>	<b>501,201</b>	<b>123,622</b>	- Carryover from FY 2012-13
11	<b>EXPENDITURES:</b>				
12	<b>Salaries &amp; Benefits</b>	180,000	195,000	15,000	- includes 511 implementation
13					
14	<b>Services and Supplies:</b>				
15	<b>Rideshare:</b>				
16	Telephone	500	500	0	
17	Membership	600	600	0	
18	Postage	1,000	1,000	0	
19	Other - Office Expense	2,000	2,000	0	
20	Transportation/Travel/Education	2,500	2,500	0	
21	Advertisement & Promotion Materials	20,000	20,000	0	
22	Rideshare Database/Programming	7,500	7,500	0	
23	Bicycle Map Production and Printing		15,000	15,000	- The supply of the 2010 bicycle maps is nearly exhausted
24	Emergency ride home	3,738	5,000	1,262	- Estimated emergency ride costs
25	511 Implementatin Services		10,000	10,000	- Computer programming to incorporate traffic info map, etc.
26	<b>Carpool Incentive Program</b>	40,000	0	-40,000	- Completed in FY 2012-13 and remaining funds expired
27	<b>Park &amp; Ride Lot Project</b>	108,841	111,501	2,660	- Carryover from FY 2012-13
28	<i>Subtotal Services &amp; Supplies</i>	<b>186,679</b>	<b>175,601</b>	<b>-11,078</b>	
29	<b>Unappropriated Revenues:</b>	<b>10,900</b>	<b>130,600</b>	119,700	- Due to CMAQ funds carryover from FY 2012-13
30					
31	<b>TOTAL EXPENDITURES</b>	<b>377,579</b>	<b>501,201</b>	<b>123,622</b>	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)  
FY 2013-2014 BUDGET**

1 **SAFE:** 721825

2 3 4	WORK ELEMENT #178 and #175	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
5	<b>REVENUES:</b>				
6	DMV Fees	235,000	235,000	0	
7	Interest	4,000	4,000	0	
8	Caltrans Partnership Planning Grant for 511 System	57,000	29,075	-27,925	- Carryover from FY 2012-13
9	Local Financial Assistance (MTC SAFE)	50,000	50,000	0	
10	SAFE Reserve Funds Budgeted	112,300	168,922	56,622	- To cover approved contract for call box upgrades
11	<b>TOTAL REVENUES</b>	<b>458,300</b>	<b>486,997</b>	<b>28,697</b>	
12	<b>EXPENDITURES:</b>				
13	Salaries & Benefits	165,000	165,000	0	
14					
15	<b>Services and Supplies:</b>				
16	Office Expense	2,000	2,000	0	
17	Transportation/Travel/Education	2,000	2,000	0	
18	HWY 17 Utility Charges (Electricity)	1,200	1,200	0	
19	Liability Insurance	4,000	5,000	1,000	- Updated based on past expenditure
20	Legal Counsel	1,000	1,000	0	
21	Contingency/Special Expense	2,500	2,500	0	
22	Network Access	11,000	3,000	-8,000	
23	System Maintenance	62,000	46,000	-16,000	- New maintenance contract with lower rates
24	CHP Operations	600	600	0	
25	Safe on 17	120,000	110,000	-10,000	- Carryover from FY 2012-13
26	Freeway Service Patrol	0	0	0	
27	Call Answering	4,500	3,000	-1,500	
28	Callbox Upgrade	50,500	121,500	71,000	- Per approved contract for call box upgrades
29	511 System Plan - Consultant Services	12,000	3,000	-9,000	- Carryover from FY 2012-13
30	TAMC for 511 System Planning	20,000	21,197	1,197	- Carryover from FY 2012-13
31	<i>Subtotal Services &amp; Supplies</i>	<b>293,300</b>	<b>321,997</b>	<b>28,697</b>	
32	<b>Unappropriated Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	
33					
34	<b>TOTAL EXPENDITURES</b>	<b>458,300</b>	<b>486,997</b>	<b>28,697</b>	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
FREEWAY SERVICE PATROL (FSP)**

**FY 2013-2014 BUDGET**

**1 FREEWAY SERVICE PATROL (FSP) : 721827**

2 3 4	WORK ELEMENT #177	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
5	<b>REVENUES</b>				
6	Caltrans	205,000	205,000	0	
7	RSTP Exchange	135,000	135,000	0	
8	Interest	1,000	1,000	0	
9	FSP Reserve Funds Budgeted	31,000	31,000	0	
10	<b>TOTAL REVENUES</b>	<b>372,000</b>	<b>372,000</b>	<b>0</b>	
11					
12	<b>EXPENDITURES</b>				
13	Salaries & Benefits	70,000	70,000	0	
14					
15	<b>Services and Supplies:</b>				
16	Telephone	2,000	2,000	0	
17	Transportation/Travel/Education	1,000	1,000	0	
18	Liability Insurance	4,000	4,000	0	
19	Legal Counsel	1,000	1,000	0	
20	Contingency/Special Expense	5,000	5,000	0	
21	Supplies	4,000	4,000	0	
22	Towing	285,000	285,000	0	
23	<i>Subtotal Services &amp; Supplies</i>	<b>302,000</b>	<b>302,000</b>	<b>0</b>	
24	<b>Unappropriated Revenues:</b>	<b>0</b>	<b>0</b>	<b>0</b>	
25	<b>TOTAL EXPENDITURES</b>	<b>372,000</b>	<b>372,000</b>	<b>0</b>	

**Note:**

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
RAIL/TRAIL AUTHORITY  
FY 2013-2014 BUDGET**

1 **RAIL/TRAIL AUTHORITY:** 722100

2 3 4 5	WORK ELEMENT #682	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
6	<b>REVENUES:</b>				
6	STIP	5,240,000	5,189,650	-50,350	- Carryover from FY 2012-13
7	Leases & Other Revenue	50,000	50,000	0	
8	Transfer from TC Funds	110,000	110,000	0	
9	RSTP Exchange	0	0	0	
10	Rail/Trail Authority Reserve Funds Budgeted	135,000	282,014	147,014	- Carryover from FY 2012-13
11	<b>TOTAL REVENUES</b>	<b>5,535,000</b>	<b>5,631,664</b>	<b>96,664</b>	
12	<b>EXPENDITURES:</b>				
13	Salaries & Benefits	180,000	180,000	0	
14					
15	<b>Services and Supplies:</b>				
16	Liability Insurance	30,000	30,000	0	
17	Rail line ROW clean up, maintenance & signage		30,000	30,000	- General ROW clean up and maintenance
18	<b>Consulting Services:</b>				
19	Consultants for Rail Operations & Property Management	30,000	30,000	0	
20	Haz Mat Investigation and Related Costs	10,000	10,000	0	
21	Site Management Plan	30,000	30,000	0	
22	General Contingency	30,000	60,000	30,000	- Carryover from FY 2012-13
23	Engineering for improvements	0	71,000	71,000	- Carryover from FY 2012-13
24	Construction Design support	0	160,000	160,000	- From rail line rehabilitation line
25	Construction Management Consultant	380,000	382,915	2,915	- Carryover from FY 2012-13
26	Construction Legal Counsel	25,000	37,749	12,749	- Updated estimate
27	Rail line rehabilitation	4,820,000	4,610,000	-210,000	- Available for construction contract
28	<i>Subtotal Services &amp; Supplies</i>	<b>5,355,000</b>	<b>5,451,664</b>	<b>96,664</b>	
29					
30	<b>TOTAL EXPENDITURES</b>	<b>5,535,000</b>	<b>5,631,664</b>	<b>96,664</b>	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
HIGHWAY 1 ENVIRONMENTAL DOCUMENTS AND DESIGN**

FY 2013-2014 BUDGET

1 **HWY 1 ENVIRONMENTAL DOCUMENT & Design:** 722200

2 3 4	WORK ELEMENT #683	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
5	<b>REVENUES:</b>				
6	RSTP Exchange - HOV Lanes	796,248	1,276,476	480,228	- Carryover from FY 2012-13
7	RSTP Exchange - Aux Lanes: Design	0	14,825	14,825	- Carryover from FY 2012-13
8	RSTP Exchange - Aux Lanes: PA/ED	185,000	185,000	0	
9	<b>TOTAL REVENUES</b>	<b>981,248</b>	<b>1,476,301</b>	<b>495,053</b>	
10	<b>EXPENDITURES:</b>				
11	<b>Salaries and Benefits</b>	150,000	135,000	-15,000	- Revised estimate
12					
13	<b>Services and Supplies:</b>				
14	<b>Hwy 1 HOV Lanes PA/ED:</b>				
15	PA/ED Consultant - Nolte Contract	400,000	387,480	-12,520	- Carryover from FY 2012-13
16	PA/ED on Call Consultants	3,500	3,500	0	
17	PA/ED Public Information, materials, postage & meetings	30,000	30,000	0	
18	ROW Consultant	1,500	1,500	0	
19	FHWA Project Value Analysis	0	0	0	
20	Sustainability Analysis (STARS)	0	0	0	
21	Reserve for future year expenses	161,248	718,996	557,748	- Carryover from FY 2012-13
22	<b>Highway 1 Morrissey-Soquel Aux Lane PA/ED</b>				
23	PA/ED Legal Costs	185,000	185,000	0	
24	<i>Subtotal Services &amp; Supplies</i>	<b>781,248</b>	<b>1,326,476</b>	<b>545,228</b>	
25					
26	<b>Unappropriated Revenues:</b>	<b>50,000</b>	<b>14,825</b>	-35,175	- Remaining from Aux Lanes PS&E phase
27	<b>TOTAL EXPENDITURES</b>	<b>981,248</b>	<b>1,476,301</b>	<b>495,053</b>	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
HIGHWAY 1 CONSTRUCTION  
FY 2013-2014 BUDGET**

1 **HWY 1 CONSTRUCTION:** 722200

2 3 4 5	WORK ELEMENT #683	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
6	<b>REVENUES:</b>				
6	STIP Construction	150,000	150,000	0	
7	CMIA Construction	4,616,065	4,616,065	0	
8	Other Revenues		750	750	- Contribution for the La Fonda bridge opening event
9	<b>TOTAL REVENUES</b>	<b>4,766,065</b>	<b>4,766,815</b>	<b>750</b>	
10	<b>EXPENDITURES:</b>				
11	<b>Salaries and Benefits</b>	125,000	125,000	0	
12					
13	<b>Services and Supplies:</b>				
14	<b>Hwy 1 Morrissey-Soquel Aux Lane Construction:</b>				
15	Construction contract with contingency	3,103,568	3,073,568	-30,000	- Corrected carryover from FY 2012-13
16	Supplemental construction activity	594,000	624,000	30,000	- Corrected carryover from FY 2012-13
17	Traffic management	196,390	196,390	0	
18	Traffic enforcement	115,143	115,143	0	
19	Miscellaneous other	35,191	35,941	750	- For costs associated with the La Fonda bridge opening event
20	Construction management consultant	417,060	417,060	0	
21	Construction design support	79,392	79,392	0	
22	On Call Consultants	71,780	71,780	0	
23	General Contingency	28,541	28,541	0	
24	<i>Subtotal Services &amp; Supplies</i>	<b>4,641,065</b>	<b>4,641,815</b>	<b>750</b>	
25					
26	<b>Unappropriated Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	
27	<b>TOTAL EXPENDITURES</b>	<b>4,766,065</b>	<b>4,766,815</b>	<b>750</b>	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
 PLANNING REVENUES SUMMARY  
 FY 2013-2014 BUDGET**

1 **PLANNING REVENUES:** 721600/721700/721750

SOURCES	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
<b>REVENUES:</b>				
TDA Planning	632,511	632,511	0	
Rural Planning Assistance (RPA)	316,933	317,306	373	- Carryover from FY 2012-13
STIP for Planning (PPM)	163,537	163,537	0	
RSTP Exchange	81,024	65,206	-15,818	- Carryover from FY 2012-13
FHWA - Earmark	180,000	271,305	91,305	- Carryover from FY 2012-13
FHWA - Planning (PL) - from AMBAG	100,000	100,000	0	
New Freedom Grant	165,000	0	-165,000	- Grant expired before it could be used due to federal requirements
Partnership Planning Grant	133,191	166,241	33,050	- Carryover from FY 2012-13
Transit Planning Grant		215,000	215,000	- New grant secured for passenger rail study
Coastal Conservancy	150,000	47,497	-102,503	- Carryover from FY 2012-13
SGC Grant (AMBAG)	13,927	29,512	15,585	- Carryover from FY 2012-13
AB2766/Air District Funds:				
RTC Funds Budgeted	61,862	137,916	76,054	- Carryover from FY 2012-13
<b>TOTAL REVENUES</b>	<b>1,997,985</b>	<b>2,146,031</b>	<b>148,046</b>	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
PLANNING EXPENDITURES  
FY 2013-2014 BUDGET**

1 **PLANNING EXPENDITURES:** 721600/721700/721750

EXPENDITURES	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
<b>Staff &amp; Overhead by Program</b>				
Plan Coordination	103,648	103,648	0	
Unified Corridor Study	116,607	104,396	-12,211	- Updated estimate of work to be done
Complete streets plan	34,095	34,095	0	
Work Program	30,000	30,000	0	
Public Information	15,000	15,000	0	
Bicycle/Pedestrian Planning	50,429	50,429	0	
Bike Signage Plan	20,000	20,000	0	
MBSST Network	100,000	100,000	0	
Specialized Transportation	50,959	50,959	0	
Safe Paths to Transit	6,500	-	-6,500	- Grant expired before it could be used due to federal requirements
Passenger Rail Study		42,250	42,250	- New grant secured for rail study
Regional Transportation Plan for MTP	233,450	233,450	0	
Regional Travel Demand Model	35,000	35,000	0	
Transportation Improvement Program (TIP)	188,173	188,173	0	
Highway & Roadway Planning	74,000	74,000	0	
<i>Subtotal Staff and Overhead</i>	<b>1,057,861</b>	<b>1,081,400</b>	<b>23,539</b>	
<b>Services &amp; Supplies</b>				
<u>Passthrough Programs</u>				
Bike To Work Program (Ecology Action)	50,000	50,000	0	
Bike & Ped Safety (Comm. Traffic Safety Coalition)	100,000	100,000	0	
Safe Paths to Transit	160,000	-	-160,000	- Grant expired before it could be used due to federal requirements
Bike Signage Program	61,024	61,024	0	
<u>Professional Services (contracts)</u>				
Sacramento Assistant	-	-	0	
Washington Assistant	44,600	44,600	0	
Engineering and Other Technical Consultants	50,000	70,000	20,000	- Carryover from FY 2012-13
Environmental Document for MTP/RTP	57,500	57,500	0	
STARS for Regional Transportation Plan	-	15,800	15,800	- Approved by RTC on 8/15/2013
MBSST Network Master Plan Consultant	210,000	208,802	-1,198	- Carryover from FY 2012-13
Passenger rail study consultant		180,000	180,000	- New grant secured for rail study
SC METRO for passenger rail study		9,000	9,000	- New grant secured for rail study
Unified Corridor Investment Plan Consultant	50,000	103,405	53,405	- Carryover from FY 2012-13
<u>RTC Work Element Related Items</u>				
Traffic Monitoring services	15,000	15,000	0	
Printing Documents and Pub Info Materials	12,000	12,000	0	
MBSST Network Plan Outreach	20,000	20,000	0	
Transfer to Rail/Trail Authority	110,000	110,000	0	
<i>Subtotal Services &amp; Supplies</i>	<b>940,124</b>	<b>1,057,131</b>	<b>117,007</b>	
<b>TOTAL EXPENDITURES</b>	<b>1,997,985</b>	<b>2,138,531</b>	<b>140,546</b>	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
PLANNING FUNDS SOURCE DETAIL  
FY 2013-2014 BUDGET**

1 **PLANNING DETAIL: 721600/721700/721750**

2		FY13-14	TDA	RTC	RPA	FHWA	SGC	Fed5304	STIP	FHWA	Fed 5304	Coastal	RSTPX
3	<b>EXPENDITURES</b>	<b>PROPOSED</b>		<b>FUND</b>		<b>PL -</b>	<b>Grant</b>	<b>Transit</b>	<b>PPM</b>	<b>Earmark</b>	<b>Part</b>	<b>Conserv</b>	
4		<b>9/19/13</b>				<b>AMBAG</b>	<b>AMBAG</b>	<b>Plng</b>			<b>Plang</b>		
5	<b>SALARIES, Benefits &amp; Overhead</b>												
6	Plan Coordination	103,648	9,422	-	84,226	10,000							
7	Unified Corridor Study	104,396	20,879	-	-	-					83,517		
8	Complete streets plan	34,095	11,083	1,000			22,012						
9	Work Program	30,000	3,118	-	6,882	20,000							
10	Public Information	15,000	15,000	-	-	-							
11	Bicycle/Pedestrian Planning	50,429	5,429	-	20,000	-			25,000				
12	Bike Signage Plan	20,000	-	-									20,000
13	MBSST Network	100,000	-	-						100,000			
14	Specialized Transportation	50,959	6,375	-	44,584								
15	Safe Paths to Transit	-	-	-									
16	Passenger Rail Study	42,250	5,094	1,156			36,000						
17	Regional Transportation Plan for MTP	233,450	80,396	-	80,021	50,000			23,033				
18	Regional Travel Demand Model	35,000	-	-	10,000	10,000			15,000				
19	Transportation Improvement Program (TIP)	188,173	50,736	9,627	17,306	10,000			100,504				
20	Highway & Roadway Planning	74,000	19,713	-	54,287								
21	<i>Salaries, Benefits &amp; Overhead Subtotal</i>	<b>1,081,400</b>	<b>227,245</b>	<b>11,783</b>	<b>317,306</b>	<b>100,000</b>	<b>22,012</b>	<b>36,000</b>	<b>163,537</b>	<b>100,000</b>	<b>83,517</b>	<b>-</b>	<b>20,000</b>
22													
23	<b>Services &amp; Supplies</b>												
24	<u>Passthrough Programs</u>												
25	Bike To Work Program (Ecology Action)	50,000	50,000	-									
26	Bike & Ped Safety (Comm. Traffic Safety Coalition)	100,000	100,000	-									
27	Safe Paths to Transit			-									
28	Bike Signage Program	61,024		20,118									40,906
29													
30	<u>Professional Services</u>												
31	Sacramento Assistant	-	-	-									
32	Washington Assistant	44,600	44,600	-									
33	Engineering and Other Technical Consultants	70,000	30,000	40,000									
34	Environmental Document for MTP/RTP	57,500	57,500	-									
35	STARS for Regional Transportation Plan	15,800		11,500					-				4,300
36	Complete streets plan consultant	7,500		-			7,500						
37	MBSST Network Master Plan Consultant	208,802		-						161,305		47,497	
38	Passenger rail study consultant	180,000		10,000				170,000					
39	SC METRO for passenger rail study	9,000		-				9,000					
40	Unified Corridor Investment Plan Consultant	103,405	2,537	18,144							82,724		
41													
42	<u>RTC Work Element Related Items</u>												
43	Traffic Monitoring services	15,000	10,000	5,000									
44	Printing Documents and Pub Info Materials	12,000	12,000	-					-				
45	MBSST Network Plan Outreach	20,000	-	10,000						10,000			
46	Transfer to Rail/Trail Authority	110,000	98,629	11,371									
47	<i>Subtotal Services &amp; Supplies</i>	<b>1,064,631</b>	<b>405,266</b>	<b>126,133</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>179,000</b>	<b>-</b>	<b>171,305</b>	<b>82,724</b>	<b>47,497</b>	<b>45,206</b>
48													
49	<b>TOTAL EXPENDITURES</b>	<b>2,146,031</b>	<b>632,511</b>	<b>137,916</b>	<b>317,306</b>	<b>100,000</b>	<b>29,512</b>	<b>215,000</b>	<b>163,537</b>	<b>271,305</b>	<b>166,241</b>	<b>47,497</b>	<b>65,206</b>

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
STP EXCHANGE PROGRAM  
FY 2013-2014 BUDGET**

**1 RSTP EXCHANGE PROGRAM: 722000**

2 3 4 5	WORK ELEMENT #101	FY13-14 APPROVED 9/05/13	FY13-14 PROPOSED 9/19/13	DIFFERENCE	NOTE
6	<b>REVENUES:</b>				
7	State RSTP Exchange Funds			-	
8	Interest	30,000	30,000	-	
9	RSTP Exchange Funds Budgeted - Carryover		5,722,509	5,722,509	- Carryover from FY 2012-13
10	<b>TOTAL REVENUES</b>	<b>30,000</b>	<b>5,752,509</b>	<b>5,722,509</b>	
11	<b>EXPENDITURES:</b>				
12	<b>City of Capitola</b>				
13	Clares Street Traffic Calming	-	100,000	100,000	- Carryover from FY 2012-13
14	38th Avenue Rehabilitation	-	438,000	438,000	- Carryover from FY 2012-13
15	<b>City of Capitola Subtotal</b>	<b>-</b>	<b>538,000</b>	<b>538,000</b>	
16					
17	<b>City of Santa Cruz</b>				
18	Broadway-Brommer Bike/Ped Path	-	62,000	62,000	- Carryover from FY 2012-13
19	Laurel St Pavement Rehab - Front St to Mission St	-	675,000	675,000	- Carryover from FY 2012-13
20	Branciforte Bike and Pedestrian Bridge	-	300,000	300,000	- Carryover from FY 2012-13
21	<b>City of Santa Cruz Subtotal</b>	<b>-</b>	<b>1,037,000</b>	<b>1,037,000</b>	
22					
23	<b>City of Scotts Valley</b>				
24	Scotts Valley Dr Slurry Seal and Restriping	-	225,000	225,000	- Carryover from FY 2012-13
25	<b>City of Scotts Valley Subtotal</b>	<b>-</b>	<b>225,000</b>	<b>225,000</b>	
26					
27	<b>City of Watsonville</b>				
28	Freedom Blvd Reconstruction (Broadis to Alta Vista Ave)	-	900,000	900,000	- Carryover from FY 2012-13
29	<b>City of Watsonville Subtotal</b>	<b>-</b>	<b>900,000</b>	<b>900,000</b>	
30					
31	<b>County of Santa Cruz</b>				
32	State Park Drive Improvement	-	587,000	587,000	- Carryover from FY 2012-13
33	Calabasas Road Bike/Pedestrian	-	250,000	250,000	- Carryover from FY 2012-13
34	Corralitos Road Left Turn	-	278,000	278,000	- Carryover from FY 2012-13
35	Graham Hill Road Safety Project	-	16,714	16,714	- Carryover from FY 2012-13
36	Aptos Village Plan Improvements	-	690,000	690,000	- Carryover from FY 2012-13
37	Davenport Road Repairs	-	44,889	44,889	- Carryover from FY 2012-13
38	<b>County of Santa Cruz Subtotal</b>	<b>-</b>	<b>1,866,603</b>	<b>1,866,603</b>	
39					
40	<b>County of Santa Cruz Open Street - HUB</b>		50,000	50,000	- Carryover from FY 2012-13
41	<b>Subtotal</b>		<b>50,000</b>	<b>50,000</b>	
42					
43	<b>SCCRTC</b>				
44	Park and Ride Lot Program	-	130,000	130,000	- Carryover from FY 2012-13
45	Bike Route Signage	-	60,906	60,906	- Carryover from FY 2012-13
46	Highway 1 Soquel-Morrissey Auxiliary Lanes	-	185,000	185,000	- Carryover from FY 2012-13
47	Highway 1 HOV Lanes PAVED	-	370,000	370,000	- Carryover from FY 2012-13
48	Freeway Service Patrol	-	135,000	135,000	- Carryover from FY 2012-13
49	Commute Solutions Rideshare	-	200,000	200,000	- Carryover from FY 2012-13
50	Boltage- Ecology Action	-	25,000	25,000	- Carryover from FY 2012-13
51	<b>SCCRTC Subtotal</b>	<b>-</b>	<b>1,105,906</b>	<b>1,105,906</b>	
52					
53	<b>Unappropriated Revenues:</b>	<b>30,000</b>	<b>30,000</b>	<b>(0)</b>	
54	<b>Unprogrammed Funds</b>				
55	<b>TOTAL EXPENDITURES</b>	<b>30,000</b>	<b>5,752,509</b>	<b>5,722,509</b>	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
FUND BALANCES AND RESERVES  
FY 2013-2014 BUDGET**

1

2 **FUND BALANCES & RESERVES:**

9/19/13

3 DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE FUND (3)	RAIL/TRAIL AUTHORITY FUND (4)	HWY 1 PA/ED & ENG FUND (4)	HWY 1 CONSTR FUND (4)	SAFE OPERATING FUND (5)	FSP FUND (5)	RSTP EXCHANGE FUND (4)	STA FUND (6)	TOTAL ALL FUNDS
6											
7 <b>Fund Balance 7-01-13</b>	2,466,445	1,007,712		282,014	906,476	5,941	527,452	136,172	9,638,933	500	14,971,645
8 FY 2012-13 Surplus revenues budgeted	(527,611)										(527,611)
9 Revenues Budgeted to Reserves Fund	88,371	150,000									
10 Restricted Reserve carried over	(607,746)	(286,987)					(191,433)				
11 Budgeted Carryover from FY 2012-13	(1,331,088)	(351,128)		(282,014)	(906,476)		(168,922)	(31,000)	(5,722,509)	-	(8,793,137)
12 Subtotal Fund Balance	88,371	519,597	-	-	-	5,941	167,097	105,172	3,916,424	500	4,803,102
13 To Cashflow Reserve		(255,089)					(68,720)				(323,808)
14 <b>To Restricted Reserve Fund</b>	<b>(88,371)</b>	<b>(264,508)</b>					<b>2,454</b>				<b>(350,426)</b>
15 Unappropriated Revenues			130,600	-	14,825	-	-	-	30,000		175,425
16 <b>Total Fund Balance</b>	<b>-</b>	<b>-</b>	<b>130,600</b>	<b>-</b>	<b>14,825</b>	<b>5,941</b>	<b>100,831</b>	<b>105,172</b>	<b>3,946,424</b>	<b>500</b>	<b>4,304,293</b>

17

18

19 **Reserve Funds**

20 <i>Reserve Fund Target</i>	<b>696,117</b>	<b>956,582</b>	-	-	-	-	<b>257,699</b>				<b>1,910,399</b>
21											
22 <i>Cashflow Reserve (8%)</i>		255,089					68,720				323,808
23 <i>Restricted Reserve Fund (8% TDA; 22% others)</i>	696,117	551,495	-	-	-	-	188,979	-	-	-	1,436,592
24 <i>Total Reserve Funds</i>	<b>696,117</b>	<b>806,584</b>					<b>257,699</b>				<b>1,760,400</b>
25											
26 <b>Reserve Fund Shortfall from Target</b>	<b>0</b>	<b>(149,999)</b>	-	-	-	-	-	-	-	-	<b>(149,998)</b>

27

28

29 **Notes:**

30 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

31 - Funds within each category (column) are restricted for use on projects/programs within that category.

32 - **Fund Balance (7-01-13)** = Balances of funds not used at the end of prior fiscal year.

33 - **Budgeted Carryover** = Portion of Fund Balance used in current fiscal year budget.

34 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in in the current fiscal year, but will be needed in future years.

35

36 (1) 8% reserve established in RTC Rules and Regulations for the TDA Fund

37 (2) 3.6 month (or 30%) operating reserve target proposed for the RTC Fund ; 3.04 months (or 25.3%) available in this proposed budget

38 (3) Reserve for the Rideshare fund is included with the RTC Fund

39 (4) Reserve funds not proposed for capital project funds

40 (5) 3.6 month (or 30%) operating reserve target proposed for the SAFE Fund to cover both SAFE and FSP operations

41 (6) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

42

43

44

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
STAFF POSITIONS  
FY 2013-2014 BUDGET**

1				
2		FY13-14	FY13-14	
3	<b>AUTHORIZED</b>	<b>APPROVED</b>	<b>PROPOSED</b>	<b>DIFFERENCE</b>
4	<b>STAFF POSITIONS:</b>	<b>9/05/13</b>	<b>9/19/13</b>	<b>NOTE</b>
5				
6	<b>POSITIONS</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>
7				
8	Executive Director	1.00	1.00	0.00
9	Deputy Director	1.00	1.00	0.00
10	Fiscal Officer SCCRTC	1.00	1.00	0.00
11	Administrative Services Officer	1.00	1.00	0.00
12	Transportation Planner I-IV	8.00	8.00	0.00
13	Accounting Technician	0.50	0.50	0.00
14	Administrative Assistant I-III	1.75	1.75	0.00
15	Transportation Planning Technician	2.00	2.00	0.00
16	Paid Intern	0.50	0.50	0.00
17				
18	<b>TOTAL POSITIONS</b>	<b>16.75</b>	<b>16.75</b>	<b>0.00</b>
19				
20				
21				
22		FY13-14	FY13-14	
23	<b>BUDGETED</b>	<b>APPROVED</b>	<b>PROPOSED</b>	<b>DIFFERENCE</b>
24	<b>STAFF POSITIONS:</b>	<b>9/05/13</b>	<b>9/19/13</b>	<b>NOTE</b>
25				
26	<b>POSITIONS</b>	<b>FTE</b>	<b>FTE</b>	<b>FTE</b>
27				
28	Executive Director	1.00	1.00	0.00
29	Deputy Director	1.00	1.00	0.00
30	Fiscal Officer SCCRTC	1.00	1.00	0.00
31	Administrative Services Officer	1.00	1.00	0.00
32	Transportation Planner I-IV	7.25	7.50	0.25 - To produce work required by newly secured planning grants
33	Accounting Technician	0.50	0.50	0.00
34	Administrative Assistant I-III	1.75	1.75	0.00
35	Transportation Planning Technician	2.00	2.00	0.00
36	Paid Intern	0.00	0.00	0.00
37				
38	<b>TOTAL POSITIONS</b>	<b>15.50</b>	<b>15.75</b>	<b>0.25</b>

Note: FTE= full-time equivalent

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
TDA ALLOCATION BALANCES  
FY 2013-2014 BUDGET**

CLAIMANTS	FY13-14 PROPOSED 9/19/13	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 9/19/13
<b>SCCRTC</b>				
TDA Administration	527,288		150,000	677,288
TDA Planning	632,511			632,511
<b>Subtotal</b>	<b>1,159,799</b>	<b>-</b>	<b>150,000</b>	<b>1,309,799</b>
SCMTD	6,244,316			6,244,316
Specialized Transit	613,477			613,477
Volunteer Center	73,033			73,033
City of Capitola	13,951	127,008		140,959
City of Santa Cruz - Non Transit	87,120	366,943		454,063
City of Scotts Valley	16,312	42,195		58,507
City of Watsonville	72,091	286,994		359,085
County of Santa Cruz	182,995	507,948		690,943
<b>TOTAL</b>	<b>8,463,092</b>	<b>1,331,088</b>	<b>150,000</b>	<b>9,944,180</b>

**Note:** Allocations for the Cities and the County use the most recent population figures from the Department of Finance

## Glossary of Transportation Funding Terms Used in the SCCRTC Budget

- AB2766:** This bill authorized a Department of Motor Vehicles vehicle registration fee of up to \$4.00 to be used by air pollution control districts for planning and incentive programs to reduce motor vehicle emissions. The Monterey Bay Unified Air Pollution Control District (MBUAPCD) annually conducts a grant program to distribute approximately \$1.5 million in AB2766 funds in Santa Cruz, Monterey, and San Benito counties for this purpose. The SCCRTC has received AB2766 funds for some of its own programs, in addition to serving as a pass-through agency for grants used by some local non-profit organizations.
- AB3090 Loan:** Loan secured with an AB3090 designation from the CTC to be paid with funds eventually available to a project from the STIP.
- ARRA:** American Recovery and Reinvestment Act passed by Congress and signed by the President in 2009 as an economic stimulus package with funds for transportation projects
- CMAQ:** see Congestion Mitigation and Air Quality Improvement Program
- CMIA:** Corridor Mobility Improvement Account – a \$4.5 billion program for highway improvements authorized by Proposition 1B, a transportation bond measure approved by California voters in November 2006.
- Coastal Conservancy Funds:** State bond funds available for Coastal Conservancy projects through state ballot measures.
- Commission Reserves:** The SCCRTC maintains a Reserve Fund for its operations. Commission Reserve funds are budgeted as necessary to fully fund the operating budget or for special projects.
- Congestion Mitigation and Air Quality Improvement Program:** A federal funding program specifically for projects and programs which contribute to the attainment of a national ambient air quality standard. The SCCRTC programs CMAQ funds for Santa Cruz County. CMAQ funds for planning projects appear in the SCCRTC budget.
- c/o** Carryover. Funds carried over from prior fiscal years.
- DMV Fees:** Department of Motor Vehicles revenue, used by the SCCRTC for the Service Authority for Freeway Emergencies

(SAFE), see Service Authority for Freeway Emergencies funds for more detail.

**Federal Earmark:** Funds for specific projects secured by members of congress through federal legislation.

**Federal Highway Administration (FHWA) Planning (PL) Funds from AMBAG:** These funds are derived from one percent "off the top" of the funds available to each State for federal highway projects. PL funds are to be used for metropolitan planning. Funds are available for use by Metropolitan Planning Organizations (MPOs) and are allocated by a formula established by Caltrans in consultation with the MPOs. Caltrans is responsible as the "pass through" agency for administering PL funds. AMBAG passes through a portion of its FHWA PL funds to the SCCRTC for regional transportation planning purposes.

**FHWA:** Federal Highway Administration

**Freeway Service Patrol (FSP) Grants:** Caltrans annually grants funds to the SCCRTC to operate FSP services - a roving tow truck service which helps clear incidents on Highway 17 during peak travel periods. The SCCRTC has a Memorandum of Understanding with the San Francisco Bay Area Metropolitan Transportation Commission to contract for the FSP service for Santa Cruz County.

**FSP:** Freeway Service Patrol

**FSP Funds:** Funds designated in the annual state budget for FSP programs and distributed by a formula established in the FSP statutes.

**Proposition 116:** Clean Air and Transportation Improvement Act of 1990 passed by the voters in November 1990, provided bond funds for passenger rail and other projects including \$11 million for Santa Cruz County.

**Regional Surface Transportation Program (RSTP):** A federal funding program established by ISTEA to fund mass transit, highway, bicycle, pedestrian and local streets and roads projects. The SCCRTC programs STP funds for Santa Cruz County. Sometimes called RSTP for Regional Surface Transportation Program.

**Regional Surface Transportation Program Exchange (RSTPX):** The annual Federal Apportionment Exchange Program, administered by Caltrans, allows the SCCRTC the option to exchange all or a portion of its annual apportionment of Regional Surface Transportation Program (RSTP) funds for non-federal (State) funds. State funds have fewer

oversight requirements than Federal funds. The funds pass through the SCCRTC to the local jurisdictions and other eligible public agencies, and therefore appear in the SCCRTC budget.

**Rideshare Funds:** Funds specifically designated for the Rideshare program, oftentimes through the *Regional Transportation Improvement Program (RTIP)*.

**RPA:** Rural Planning Assistance

**RSTP:** Regional Surface Transportation Program

**RSTPX:** Regional Surface Transportation Program Exchange

**Rural Planning Assistance (RPA):** These state funds are allocated annually to regional transportation planning agencies in rural areas to support planning programs.

**SAFE:** Service Authority for Freeway Emergencies

**Service Authority for Freeway Emergencies (SAFE) Funds:** Under the provisions of state enabling legislation, the Santa Cruz County SAFE collects a \$1-per-year addition to the vehicle registration fee (listed as DMV Fees in the budget) to fund the capital, planning, maintenance, and operation of a call box system on Highways 1, 9, 17, 129, and 152 in Santa Cruz County. SAFE funds can also be used for changeable message signs (CMS), freeway service patrol (FSP) and other selected motorist aid systems.

**SGC:** Strategic Growth Council established in 2008 by SB732 and responsible for allocating grant funds used to implement AB32 and SB375

**STA:** State Transit Assistance

**State Planning and Research Funds:** These funds are awarded by the California Department of Transportation (Caltrans) annually on a discretionary basis.

**State Transit Assistance (STA):** State Transit Assistance funds are derived from statewide sales tax on gasoline and diesel fuel as

part of the Transportation Planning and Development (TP&D) program. Transit operations and capital improvement projects are eligible uses of STA funds. The SCCRTC receives State Transit Assistance funds and allocates 100 percent annually to the Santa Cruz Metropolitan Transit District (SCMTD).

**State Transportation Improvement Program (STIP):** A portion of State Transportation Improvement Program funds are allocated to our region for programming by the SCCRTC. STIP regional share funds programmed for SCCRTC projects, such as the Freeway Service Patrol, the Rideshare Program and Planning activities, appear in the SCCRTC budget.

**STIP:** State Transportation Improvement Program

**STP:** Regional Surface Transportation Program (RSTP)

**STP Exchange:** Regional Surface Transportation Program Exchange (RSTPX)

**TDA:** Transportation Development Act

**Transportation Development Act (TDA):** State law enacted in 1971. Local TDA funds are generated from a State tax of one-quarter of one percent on all retail sales in the county. Revenues are allocated annually by the SCCRTC to support transportation planning and administration, bus transit, transportation for the elderly and handicapped, and bikeway and pedestrian projects.

**Transportation Development Act (TDA) Reserves:** This reserve fund is maintained in order to provide the full TDA allocations to TDA recipients in the event there is a shortfall in actual versus projected TDA revenues. Occasionally some TDA Reserve funds are allocated to a special project.

**Transportation Development Act (TDA) Estimates and Revenues**

	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 13-14	FY 13-14	FY 13-14	FY 13-14
Month	Actual Revenue	Auditor Controller Estimate	Actual Revenue	Difference of Actual to Estimate	Difference as % of Estimate	Cumulative % of Actual to Estimate						
JUL	516,100	543,200	570,200	454,800	410,500	499,800	533,900	560,595	556,100	-4,495	-0.80%	99.20%
AUG	688,100	724,300	760,200	539,000	547,300	666,400	711,800	747,390	741,500	-5,890	-0.79%	99.21%
SEP	795,777	863,255	634,334	719,093	819,955	699,895	718,257	754,170				
OCT	522,100	599,500	567,100	490,500	458,300	486,400	556,500	584,325				
NOV	1,062,100	799,300	756,100	555,900	611,000	648,500	742,000	779,100				
DEC	644,010	638,280	700,859	625,785	776,432	804,308	733,930	770,626				
JAN	584,700	583,600	538,600	465,300	502,700	510,100	534,300	561,015				
FEB	777,600	778,200	590,700	620,400	670,300	680,100	712,400	749,739				
MAR	583,478	543,629	578,624	607,400	510,760	625,667	632,278	689,732				
APR	488,600	494,300	432,400	385,100	412,600	441,300	475,600	486,487				
MAY	651,500	659,000	464,400	562,700	605,300	588,400	634,100	648,649				
JUN	734,297	652,069	606,615	605,859	631,912	756557	759,038	834,025				
<b>TOTAL</b>	<b>8,048,362</b>	<b>7,878,633</b>	<b>7,200,133</b>	<b>6,631,837</b>	<b>6,957,059</b>	<b>7,407,427</b>	<b>7,744,102</b>	<b>8,165,852</b>	<b>1,297,600</b>	<b>-10,385</b>	<b>-0.13%</b>	<b>15.89%</b>
% Change		-2.11%	-8.61%	-7.89%	4.90%	6.47%	4.55%	5.45%				