



Santa Cruz County Regional Transportation Commission

SCCRTC BUDGET
FOR THE FISCAL YEAR
ENDING JUNE 30, 2022

Approved April 1, 2021

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Introduction

The Santa Cruz County Regional Transportation Commission (RTC) is an autonomous regional transportation planning agency headquartered in downtown Santa Cruz. Created in 1972 under the Transportation Development Act (TDA) to carry out transportation responsibilities that cross city-county boundaries in Santa Cruz County, the RTC:

- Sets priorities for major improvements to the transportation infrastructure and network of services, including highways, major roads, bus transit, paratransit, rail and active transportation facilities;
- Pursues and allocates funding for major capital improvements to all elements of the transportation system, consistent with long-range plans;
- Adopts policies to maximize the efficiency of the current transportation system and improve mobility, access and air quality;
- Plans for future projects and programs to develop a balanced transportation system that addresses all modes, while improving the region's quality of life;
- Informs businesses and the public about actions needed to better manage the existing transportation system; and
- Conducts programs and advocates for increased use of alternative transportation modes.

Funding and Apportionment

The RTC distributes or is responsible for selecting projects to receive certain state, federal and local funds. General Ledgers are established to track revenues and expenditures separately and/or by fund purpose for a specific project or program. To track revenues and expenditures, an object code with description is assigned in the accounting system.

Transportation Development Act (TDA), STA, and SGR Revenues

GL Key 721950 / Fund 76630 and State Transit Assistance (STA) and State of Good Repair (SGR) Revenues
 GL Key 721755 / Fund 76640

The RTC receives TDA, STA, and SGR revenues from the state on a monthly or quarterly basis. The funds are wired to the Santa Cruz County Treasury and deposited to the respective fiduciary fund and GL Key by funding source.

LCTOP Funds are distributed based on the claims, schedule, program or project requirements. The RTC is also responsible for selecting projects to receive the regional-population share of Low Carbon Transit Operations Program (LCTOP) funds (Sec. 99313). Any funds allocated to community transportation services flow through the RTC. Funds designated to Santa Cruz METRO are included in the METRO, rather than RTC budget.

1 PROJECTED REVENUE SUMMARY					
2					
3 SOURCES					
4					
5 Transportation Development Act (TDA):					
6 Auditor's 1/4 Cent Sales Tax Estimate					
7 Previous FY Revenues Budgeted					
8 Interest Estimate					
9 <i>Total TDA Apportioned</i>					
10					
11 State Transit Assistance (STA)					
12 State Transit Assistance (99313-RTC)					
13 State Transit Assistance (99314-SC METRO)					
14 STA State of Good Repair (99313-RTC)					
15 STA State of Good Repair (99314-SC METRO)					
16 <i>Total STA</i>					
17					
18 LCTOP					
		FY2020/21 Approved 12/3/20	FY2021/22 Approved 4/1/21	Difference	Note
		8,520,928	10,080,871	1,559,943	
		-	-	-	
		25,000	25,000	-	
		8,545,928	10,105,871	1,559,943	
		1,410,251	1,872,621	462,370	January 2021 estimate from SCO
		1,266,750	1,682,069	415,319	January 2021 estimate from SCO
		401,148	400,510	(638)	January 2021 estimate from SCO
		360,328	359,756	(572)	January 2021 estimate from SCO
		3,438,477	4,314,956	876,479	
		141,076	181,536	40,460	Carryover plus FY2020/21 alloc

TDA, STA, and SGR Apportionment

Eligible recipients of Transportation Development Act (TDA), State Transit Assistance (STA), and SB1-State of Good Repair (SGR) funds submit claims to the Commission for approval. STA funds can be used for planning, public transit, and community transportation services. SGR funds can be used on transit and community transportation services maintenance, rehabilitation and capital projects. The RTC distributes FY2021/22 STA funds to Santa Cruz METRO and Community Bridges.

The tables below include apportionment of TDA revenue based on estimates received in January 2021 from the Santa Cruz County Auditor-Controller and STA, and SGR based on the January 2021 estimate of the California State Controller for FY2021/22. The Department of Finance is expected to provide revised population estimates in May 2021.

1 APPORTIONMENT SUMMARY

2		FY2020/21	FY2021/22	Difference	
3	CLAIMANTS	Approved	Approved		Note
4		12/3/20	4/1/21		
5	<u>Transportation Development Act (TDA):</u>				
6	TDA Reserve Fund	-	7,985	7,985	- To meet 8% reserve target
7	RTC Reserve Fund	-	-	-	
8					
9					% Chg
10	SCCRTC: Administration	532,283	630,526	98,243	18.46%
11	Planning	457,759	542,273	84,514	18.46%
12	<i>Subtotal</i>	990,042	1,172,799	182,757	18.46%
13					
14	Bike to Work	49,585	60,000	10,415	21.00%
15	Bike & Pedestrian Safety (CTSC)	107,435	130,000	22,565	21.00%
16	<i>Subtotal</i>	157,020	190,000	32,980	21.00%
17					
18	Santa Cruz METRO	6,304,655	7,468,499	1,163,844	18.46%
19	Specialized Transit (CTSA)	619,405	733,747	114,342	18.46%
20	Volunteer Center	73,738	87,351	13,613	18.46%
21	City of Capitola	14,010	16,602	2,592	18.50%
22	City of Santa Cruz - Non Transit	90,035	105,814	15,779	17.53%
23	City of Scotts Valley	16,530	19,205	2,675	16.18%
24	City of Watsonville	72,541	84,611	12,070	16.64%
25	County of Santa Cruz	182,952	219,257	36,305	19.84%
26	<i>Subtotal</i>	7,373,866	8,735,087	1,361,221	18.46%
27					
28	TOTAL TDA APPORTIONED	8,520,928	10,105,871	1,584,943	
29					
30	<u>State Transit Assistance (STA) & SGR</u>				
31	Communtiy Bridges Lift Line (STA)	100,000	100,000	0	
32	SC METRO (STA & SGR)	3,338,477	4,214,956	876,479	26.25%
33	TOTAL STA & SGR	3,438,477	4,314,956	876,479	25.49%

Based on DOF population as of Jan 2020

RSTP Exchange Program

The Commission approves a multi-year list of projects to receive Regional Surface Transportation Program Exchange (RSTPX)/Surface Transportation Block Grant Program (STBG) funds and apportions the funds to projects expected to be implemented in the next year through its budget. Regional shares are determined by the federal transportation act and state law.

1	RSTP EXCHANGE PROGRAM: 722000			
2		FY2020/21	FY2021/22	
3		APPROVED	APPROVED	DIFFERENCE
4		12/3/20	4/1/21	
5	REVENUES:			
6	State RSTP Exchange Funds	3,495,884	3,469,338	(26,546) Allocation approved 3/16/21
7	Interest	100,000	100,000	-
8	RSTP Exchange Funds Unallocated	314,512	454,522	140,010
9	TOTAL REVENUES	3,910,396	4,023,860	113,464
10				
11	Beginning Fund Balance		12,910,994	
12	Change in Funds (Revenues minus Allocations)		<u>(6,051,678) *</u>	
13	Ending Fund Balance		6,859,316	
14	*Allocation (programmed funds) expected to be distributed in FY2021/22			

Approved projects are eligible to receive reimbursement of state exchange (RSTPX) funds from the RTC six months prior to project initiation or when a phase or the entire project is complete.

The following table includes projects that are expected to request the fund balances for their projects.

1 RSTP EXCHANGE PROGRAM: 722000			
2 100% of funds programmed distributed or	FY2020/21	FY2021/22	
3 anticipated distribution in FY2020/21	APPROVED	APPROVED	DIFFERENCE
4	12/3/20	4/1/21	
5 <u>City of Santa Cruz</u>			
6 Water St. Pavement Rehab - design phase	416,832	-	(416,832)
7 Pacific Ave. Sidewalk	250,000	-	(250,000)
8			
9 <u>City of Scotts Valley</u>			
10 Glenwood Dr Rehab and Bicycle Imp Project	310,000	-	(310,000)
11 <u>County of Santa Cruz</u>			
12 Hwy 1 Mar Vista Overcrossing (co-op)	81,481	-	(81,481)
13 <u>University of California at Santa Cruz (UCSC)</u>			
14 Great Meadow Bike Path Safety Imp	546,000	-	(546,000)
15 <u>SCCRTC</u>			-
16 Hwy 1 Mar Vista Overcrossing (co-op)	445,000	-	(445,000)
17 Scotts Creek CDFW grant- Marsh Restoration	48,500	-	(48,500)
18 TOTAL PROJECT EXPENDITURES	2,097,813	-	(2,097,813)

The following table is a list of projects that have been approved for RSTPX by the commission that are anticipated to be carried over into the current year and/or have not yet been reimbursed for funds by the end of the prior fiscal year. In 2019 the RTC programmed RSTPX/STBG by population formula after a set aside off the top for METRO and competitive grants.

1 RSTP EXCHANGE PROGRAM: 722000					
2		FY2020/21	FY2021/22		
3	Projects anticipated to be reimbursed funds	APPROVED	APPROVED	DIFFERENCE	NOTE
4	by the end of FY2021/22	12/3/20	4/1/21		
5	Expenditures:				
6	<u>City of Capitola</u>				
7	Clares Street Traffic Calming	100,000	100,000	-	
8	Upper Pacific Cove Parking Lot Pedestrian Trail and Depot Park bus stop	200,000	200,000	-	
9	Citywide Pavement Management	505,264	505,264	-	
10	<u>City of Santa Cruz</u>				
11	Hwy 1/9 Intersection	2,188,000	2,188,000	-	
12	<u>City of Scotts Valley</u>				
13	Citywide Pavement Management	405,264	405,264	-	
14	Bluebonnet Sidewalk Improvements	100,000	100,000	-	
15	<u>City of Watsonville</u>				
16	Road Rehab/Reconstruction (various locations)	1,129,518	1,129,518	-	
17	Freedom Blvd Plan Line	70,322	70,322	-	
18	<u>County of Santa Cruz</u>				
19	Aptos Village Plan Improvements	587,000	587,000	-	
20	Aptos Creek Road Traffic Signal	2,300,000	2,300,000	-	
21	Glen Arbor Road CAPE Seal (SR 9- Quail Hollow)	400,000	400,000	-	
22	Davenport - Highway 1 Crosswalk - part of R 23	125,000	125,000	-	
	Hwy 152/Holohan - College Intersection	1,277,243	1,277,243	-	
24	Empire Grade Resurfacing	356,554	356,554	-	
25	Hwy 17 to Soquel Corridor Resurfacing	1,348,352	1,348,352	-	
	Pioneer-Varni Road Resurfacing	1,044,662	1,044,662	-	
27	Scotts Valley Area Routes Resurfacing	355,060	355,060	-	
	Zayante Corridor Resurfacing	800,670	800,670	-	
29	<u>Santa Cruz METRO</u>				
30	ParaCruz Van Replacements	200,000	200,000	-	
31	<u>SCCRTC</u>				
32	MBSST - North Coast Phase 2 Env Review	230,000	230,000	-	
	Bike Smart and WalkSmart (Ecology Action)	34 50,000	29,878	(20,122)	Distributed in FY2020/21
	Bike Challenge + (Ecology Action)	153,187	111,479	(41,708)	Distributed in FY2020/21
35	Project Paseo (Bike Santa Cruz County)	108,264	60,623	(47,641)	Distributed in FY2020/21
36	Total Project Expenditures	14,034,360	13,924,889	(109,471)	

Staffing

GL Key 721100/Fund 76620

The RTC's authorized staffing model is 19.50 full time equivalent (FTE) positions. The FY2021/22 budget includes salaries and benefits for 18.50 FTE positions. Staff utilize the payroll system to track and allocate labor costs when dedicating their time to a specific program or project as a direct cost.

Classification	Budgeted Positions	
	FTE Authorized Permanent	FTE Permanent
Executive Director	1.00	1.00
Deputy Director	1.00	1.00
Director of Finance & Budget	1.00	1.00
Administrative Services Officer	1.00	1.00
Senior Transportation Engineer	1.00	1.00
Transportation Planner I-IV	8.00	7.00
Communications Specialist	1.00	1.00
Accountant I-III	1.00	1.00
Accounting Technician	0.00	0.50
Administrative Assistant I-III	2.00	1.50
Transportation Planning Tech	2.00	2.00
Paid Intern	0.50	0.50
Total Positions	19.50	18.50

Note: FTE= full-time equivalent

1 Staffing - Actual Cost	FY2020/21	FY2021/22		
2	Approved	Approved	Difference	Note
3	12/3/20	4/1/21		
4 Regular Pay	2,210,010	2,244,558	34,548	MOU and step increases
5 Overtime Pay	25,000	25,000	-	
6 Social Security and Medicare	129,759	137,247	7,488	
7 <u>PERS Retirement</u>				
8 Employer Current Contributions	197,015	207,142	10,127	
9 Unfund Acc Liab-UAL req'd pmt*	116,561	127,847	11,286	
10 Unfund Acc Liab-UAL addtl pmt**	176,824	176,824	-	
11 Total Retirement	490,400	511,813	21,413	
12				
13 Employee Insur and Ben	435,247	461,297	26,050	8% escalation factor
14 Unemployment Insurance	17,550	17,550	-	
15 Workers Comp Insurance	10,000	10,886	886	8% escalation factor
16 Other -Contr to Employee 457	31,072	33,009	1,937	
17 Temporary Contract Services	10,000	10,000	-	
18 Retiree Health Contr to PERS	63,339	63,365	26	
19	3,422,377	3,514,726	92,348	

* The required UAL payment is calculated using the fiscal year liability and amortization base schedule by asset and non-asset gains/losses (20-30 years).

** The most recent valuation for the RTC's Classic Plan UAL plan as of June 30, 2019, is \$1,930,405. The Unfunded Accrued Liability continues to decrease as a result of the additional UAL payments, attrition and the number of new members of CalPERS subject to the Public Employee Retirement Act (PEPRA).

Allocated Labor and Overhead

Agencies are required to recover full costs whenever goods or services are provided for others. The full cost of goods or services includes all costs attributable directly to the activity plus a fair share of indirect costs (administrative overhead), which can be ascribed reasonably to the goods or services provided. Administrative personnel are included in the indirect cost calculation which is referred to as the Indirect Cost Allocation Plan (ICAP). Each program budget includes allocated labor (direct cost) and allocated overhead (indirect costs) based on the approved Indirect Cost Allocation Plan (ICAP) rate.

Allocated labor and allocated overhead are used for budgeting and requesting reimbursement from other government agencies, not to represent actual current year overhead costs. The true actual costs of employees' salaries and benefits are budgeted in Staffing. Staffing and Administration expenses that are not allocated to a program or budget are generally included in the agency overhead calculation unless they are unallowed.

Salaries, benefits and overhead in each program or project general ledger (GL) key includes allocated labor which are the direct costs and overhead which are the indirect costs that applied as a percentage multiplier of the direct costs.

Administration

GL Key 721750 / Fund 76620

The Administration budget includes expenditures for administering Measure D, TDA and operating costs not directly related to a specific program or budget including office expenses, general liability insurance, accounting and audit services.

1 Administration					
2		FY2020/21	FY2021/22		
3	WORK ELEMENT #102	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	REVENUES:				
6	TDA Administration	532,283	630,526	98,243	
7	RTC Funds	281,717	393,867	112,150	
8	Total Revenues	814,000	1,024,393	210,393	
9	EXPENDITURES:				
10	Salaries, Benefits & Overhead	240,000	240,000	0	
11					
12	Services and Supplies:				
13	Telephone	10,000	10,000	0	
14	Liability Insurance	40,000	40,000	0	
15	Utilities	10,000	1,000	-9,000	Electricity included in new office lease
16	Office Rent	92,000	130,393	38,393	New lease for larger space
17	<i>Travel/Training</i>				
18	Vehicle Maintenance, Rentals and Service	4,000	4,000	0	
19	Transportation/Travel/Education	45,000	45,000	0	
20	<i>Fixed Assets</i>				
21	Office Equipment and Furniture	25,000	85,000	60,000	New office furniture and fixtures
22	Vehicle Purchase	0	55,000	55,000	New vehicle
23	<i>Office Expenses</i>				
24	General Supplies & Expenses	24,000	24,000	0	
25	Duplicating	6,000	6,000	0	
26	Postage	5,500	5,500	0	
27	Membership	20,000	20,000	0	
28	Sponsorship	1,000	1,000	0	
29	Advertisement/Publication	6,000	6,000	0	
30	Office Equipment Repair/Maintenance	7,500	7,500	0	
31	Contingency/Special Expense	20,000	20,000	0	
32	County Mainframe/Intranet	6,000	6,000	0	
33	Computer Software	15,000	25,000	10,000	
34	<i>Services</i>				
35	Commissioners' Stipend	10,000	10,000	0	
36	Fiscal & Triennial Performance Audit	40,000	80,000	40,000	TDA Triennial Audit for FY2019-FY2021
37	Accounting, Payroll and Auditing Fees	15,000	15,000	0	
38	Human Resources/Employee Relations	66,000	66,000	0	
39	Administrative Consulting Services	10,000	10,000	0	
40	Legal Counsel	40,000	40,000	0	
41	Computer/website support, service & program	46,000	60,000	14,000	
42	Custodial - Janitorial Services	10,000	12,000	2,000	
43	Provision for RTC reserves	0	0	0	
44	Subtotal Services & Supplies	574,000	784,393	210,393	
45					
46	Total Expenditures	814,000	1,024,393	210,393	

The table below includes expenditures and reimbursements for the RTC administration and implementation of Measure D.

1	RTC Administration & Implementation	FY2020/21	FY2021/22		
2	of Measure D Ordinance	Approved	Approved	Difference	Note
3		12/3/20	4/1/21		
4	Measure D	566,573	667,309	100,736	
6	Total Revenues	566,573	667,309	100,736	
7					
8	<u>Salaries, Benefits & Overhead</u>				
9	Admin Salaries & Benefits	172,912	225,463	52,551	Meas D Admin salaries & benefits limited to 1% Meas D revenues.
10	Implementation & Overhead	313,661	361,846	40,820	
12	Total Salaries, Benefits & Overhead	486,573	587,309	93,371	
13					
14	<u>Services & Supplies</u>				
15	Accounting & Audit Services	80,000	80,000	-	
20	Total Services & Supplies	80,000	80,000	-	
21					
22	Total Expenditures	566,573	667,309	93,371	

Regional Planning Projects

GL Key 721750 / Fund 76620

With a focus on long-term sustainability, the RTC provides transportation services, planning, and funding for all travel modes. Working together with transportation partners, the RTC obtains and distributes funding, including voter-approved measure D funds, to maintain the existing transportation network as well as prepare for the transportation needs of the future generations.

The planning budget supports the planning activities of the RTC in accordance with federal, state and local requirements and available funding. This includes development, coordination, and meetings with local, regional, state and federal agencies (including AMBAG, Caltrans, FHWA, TAMC and San Benito COG) to ensure that the entire three-county region is meeting federal requirements. The Regional Planning Projects

budget includes the RTC staff and services required to meet state and federal mandates including the development of the long range Regional Transportation Plan; five-year Regional Transportation Improvement Program, which identifies projects to receive certain state and federal funds; public outreach; the citizen advisory Elderly and Disabled Transportation Advisory Committee; Bicycle Committee; as well as state, federal, and local interagency coordination and planning activities.

Planning projects included in the planning budget include:

Transit Corridor Alternatives Analysis and Business Plan

This will be completed in fiscal year 2020-21 but implementation of decisions resulting from this work will carry into fiscal year 2021-22.

Regional Transportation Plan (RTP)

The RTC is working in partnership with project sponsors, the Association of Monterey Bay Area Governments (AMBAG), and Caltrans to update the state-mandated Regional Transportation Plan (RTP). The plan identifies transportation needs in Santa Cruz County over the next twenty-plus years. It estimates the amount of funding that will be available over this time frame and identifies and evaluates priority projects. In FY2020/21, the RTC approved the 25 year revenue forecasts and a constrained project list for the project. For FY2021/22, there will be more work associated with the production of the RTP as the environmental document is produced, modeling analysis is done, sustainable community strategies are considered and the RTP is drafted and prepared for adoption by the end of the fiscal year with the associated public engagement throughout the process.

Highway 17 Wildlife Crossing

A joint project from Caltrans, the RTC, and the Land Trust of Santa Cruz County to construct a wildlife undercrossing on Highway 17 near Laurel Road in Santa Cruz County. Construction of this project will begin in FY2021/22.

Scotts Creek

The Scotts Creek project will continue critical work to develop a replacement bridge design for Highway 1 over Scotts Creek that includes a 21st-century transportation corridor and restoration of the ecological condition and dynamism of the Scotts Creek lagoon, marsh, and dune system, while also planning for climate change.

Regional Conservation Investment Strategy (RCIS)

A conservation planning document to identify key conservation opportunities and habitat enhancement actions within the RCIS area. Once finalized, the Santa Cruz County RCIS may help expedite delivery of transportation projects by facilitating regional advance mitigation planning: a process in which the environmental mitigation for impacts from multiple projects can be pooled and conducted in advance, resulting in larger conservation projects that have greater benefits, and potential mitigation for transportation projects is identified in advance of final project design. In coordination with the RCIS, an analysis of potential future mitigation needs for transportation projects within Santa Cruz County will be completed.

1	Planning Revenues				
2		FY2020/21	FY2021/22		
3	Sources	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6					
7	TDA Planning	614,779	732,273	117,494	Funds restored after COVID-19 impact
8	Rural Planning Assistance (RPA)	376,518	337,000	(39,518)	FY2019/20 carryover spent in FY2020/21
9	STIP for Planning (PPM)	144,579	144,579	-	
10	Transit Planning Grants	442,832	150,448	(292,383)	Some work done in FY 2020/21
11	Measure D (Projects)	354,288	24,286	(330,002)	Some work done in FY 2020/21
12	Sustainable Transportation Planning Grant	58,567	-	(58,567)	
13	RSTP Exchange	201,155	175,000	(26,155)	Some work done in FY 2020/21
14	RTC Funds Budgeted	137,744	177,748	40,004	
15					
16	Total Revenues	2,330,462	1,741,334	(589,128)	

Budget for FY2021-22
Approved April 1, 2021

1	Planning Expenditures				
2		FY2020/21	FY2021/22		
3	Expenditures	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	<u>Salaries, Benefits & Overhead by Program</u>				
6	Regional Planning Coordination	140,000	140,000	-	
7	Work Program	35,000	35,000	-	
8	Public Information	45,000	45,000	-	
9	Bicycle/Pedestrian Planning	70,000	70,000	-	
10	Specialized Transportation	75,000	75,000	-	
11	Rail Line Alternatives Analysis/Network	187,326	-	(187,326)	TCAA to be completed in FY 2020/21
12	Regional Transportation Plan for MTP	230,000	300,000	70,000	More work estimated in FY 2021/22 as RTP must be approved by end of FY
13	Transportation Improvement Program (200,000	200,000	-	
14	Highway & Roadway Planning	80,000	80,000	-	
15	Highway 17 Wildlife Crossing	15,000	15,000	-	
16	Scotts Creek Marsh Restoration	26,155	15,000	(11,155)	Some work done in FY 2020/21
17	Regional Conservation Investment Stra	71,471	24,258	(47,213)	Some work done in FY 2020/21
18	<i>Subtotal Staff and Overhead</i>	1,174,952	999,258	(175,694)	
19	Services & Supplies				
20	<u>Passthrough Programs</u>				
21	Bike To Work Program (Ecology Action)	49,585	60,000	10,415	Funds restored after COVID-19 impact
22	Bike & Ped Safety (Comm. Traffic Safet	107,435	130,000	22,565	Funds restored after COVID-19 impact
23	Ecology Action - Bike Smart and Walk S	25,000	25,000	-	
24	Ecology Action - Bike Challenge +	100,000	100,000	-	
25	Project Paseo (Bike SC COUnty)	50,000	50,000	-	
26	<u>Professional Services (contracts)</u>				
27	Washington Assistant	44,600	44,600	-	
28	Engineering and Other Technical Consu	20,000	20,000	-	
29	RTP-AMBAG	30,000	30,000	-	
30	Rail Line Alternatives Analysis/Network	183,170	-	(183,170)	TCAA to be completed in FY2020/21
31	Scotts Creek Marsh Restoration Grant	217,220	75,000	(142,220)	Some work done in FY2020/21
32	RCIS Consultant	181,500	60,476	(121,024)	Some work done in FY2020/21
33	<u>RTC Work Element Related Items</u>				
34	Traffic Monitoring services	12,000	12,000	-	
35	Printing Documents and Pub Info Mater	25,000	25,000	-	
36	Transfer to Rail/Trail Authority	110,000	110,000	-	
37	<i>Subtotal Services & Supplies</i>	1,155,510	742,076	(413,434)	
38	<u>Other</u>				
39	Hwy 17 Wildlife Xing Constr to Caltrans	-	1,350,333	1,350,333	Construction to begin in FY2020/21
40					
41	Total Expenditures	2,330,462	3,091,667	761,205	

Highway 9 Improvements

GL Key 721740 / Fund 76620

Transportation projects in the Highway 9 complete streets corridor program will improve safe travel in the San Lorenzo Valley (SLV) for users of all modes of transportation. Highway 9 investments focus on safety, speeding reduction, and traffic flow improvements; multimodal access to schools, libraries, parks, bus stops, businesses and other destinations in town centers; as well as other needs identified by the community in this travel corridor.

RTC is partnering with Caltrans, Santa Cruz Metro, the County of Santa Cruz, and San Lorenzo Valley Unified School District (SLVUSD) to implement investments that address community concerns, improve safety, access, and connectivity for all modes of transportation, as well as economic vitality, environmental quality, and emergency preparedness, while improving the condition of existing infrastructure.

Current and near-term expenditures in the program include funding a Caltrans Complete Streets Project Initiation Document (PID), collaborating with Caltrans, SLVUSD, and County Public Works to implement project components identified in the plan, and pursuing grant opportunities.

1 Highway 9 Improvements				
2		FY2020/21	FY2021/22	
3		Approved	Approved	Difference
4		12/3/20	4/1/21	Note
5	REVENUES:			
6	Measure D	255,000	1,100,000	845,000
7	TOTAL REVENUES	545,000	1,100,000	845,000
8	Expenditures:			
9	Salaries, Benefits & Overhead	90,000	90,000	-
10	<u>Services and Supplies:</u>			
11	Legal and Professional services	10,000	-	(10,000)
12	CalTrans PID	125,000	10,000	(115,000)
13	CalTrans pre-constr grant match	30,000	1,000,000	970,000
14	<i>Subtotal Services & Supplies</i>	165,000	1,010,000	845,000
15				
16	TOTAL EXPENDITURES	255,000	1,100,000	845,000

Work completed in FY2020/21
 Carryover plus additional programming

Cruz 511 Traveler Information Rideshare

GL Key 721410 / Fund 76621

Cruz511 is the traveler information transportation demand management (TDM) program administered by the RTC. Cruz511 provides resources for travel options around the county including a trip planner, carpool and vanpool match services, bicycle maps, accessible travel options, and an interactive traffic map with real-time information on construction, incidents and travel speeds. Knowledgeable travel counselors are also available to help people understand their options for getting around. In partnership with the City of Santa Cruz, Ecology Action, UCSC and other local jurisdictions, the RTC has been in the process of implementing a commute manager and rewards program (My Cruz511) through a contract with Ride Amigos and other consultants. This should help to better facilitate the use of active transportation and transit modes to reduce congestion and ensure a more efficient and effective use of the entire transportation system. Unfortunately, due to COVID-19 implementation has been delayed but it is expected that full implementation of My Cruz511 will happen in FY2021/22.

Professional Services include the commute manager platform, website technical assistance and a pilot program for dynamic ride matching.

Budget for FY2021-22
 Approved April 1, 2021

1	CRUZ511 - Rideshare				
2		FY2020/21	FY2021/22		
3	Work Element #179	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6	RSTP Exchange/STBG	169,590	68,663	-100,927	
7	STIP	196,369	0	-196,369	Funds spent in FY2020/21
8	Measure D	250,000	200,000	-50,000	
9	Interest	4,000	4,000	0	
10	SAFE funds	50,000	50,000	0	
11	Reserves	57,000	41,100	-15,900	
12	Total Revenues	726,959	363,763	-363,196	
13	Expenditures:				
14	Salaries, Benefits & Overhead	213,663	213,663	0	
15					
16	<u>Services and Supplies:</u>				
17	<u>Rideshare:</u>				
18	Telephone	500	500	0	
19	Membership	600	600	0	
20	Postage	1,000	1,000	0	
21	Other - Office Expense	2,000	2,000	0	
22	Transportation/Travel/Education	2,000	2,000	0	
23	Advertisement & Promotion Materials	20,000	20,000	0	
24	Graphic Design	5,000	5,000	0	
25	Commute Manager Platform	29,000	29,000	0	
26	Transportation Demand Management Service	100,000	50,000	-50,000	Some work completed in FY2020/21
27	Dynamic Ridematching Pilot Program	8,000	8,000	0	
28	Cruz511 Technical and Website Support	10,000	10,000	0	
29	Subscriptions	2,000	2,000	0	
30	Park & Ride Lot Project	20,000	20,000	0	
31	Subtotal Services & Supplies	200,100	150,100	-50,000	
32	Total Expenditures	785,706	363,763	-50,000	

Service Authority for Freeway Emergencies (SAFE)

GL Key 721825 / Fund 76625

The RTC serves as the Service Authority for Freeway Emergencies (SAFE) for Santa Cruz County. SAFEs are funded by a \$1 vehicle registration fee on all vehicles in their region. The funds are used to provide the highway call box system, Freeway Service Patrols (tow trucks) on Hwy 1 and 17, extra California Highway Patrol (CHP) enforcement on Hwy 17 and other motorist-aid services. California Highway Patrol (CHP) operations are also reimbursed by the Metropolitan Transportation Commission for the Santa Clara County portion of Highway 17.

Call boxes are connected to an answering service and require regular maintenance and utilities including electricity for lighting and telephone service.

The FY2021/22 SAFE difference of \$62,800 will come from SAFE reserves for the contribution to Cruz511 and the callbox upgrade project. At this time, SAFE could continue funding the contribution to Cruz 511 for approximately 8-9 years.

1	SAFE				
2		FY2020/21	FY2021/22		
3	Work Elements #178 and #175	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6	DMV Fees	257,750	257,750	0	
7	Interest	3,000	3,000	0	
8	Measure D	50,000	50,000	0	
9	Local Financial Assistance (MTC SAFE)	50,000	50,000	0	
10	SAFE Reserve Funds Budgeted	62,800	62,800	0	
11	Total Revenues	423,550	423,550	0	
12	Expenditures:				
13	Salaries, Benefits & Overhead	134,000	134,000	0	
14					
15	<u>Services and Supplies:</u>				
16	Office Expense	2,000	2,000	0	
17	Transportation/Travel/Education	2,000	2,000	0	
18	HWY 17 Utility Charges (Electricity)	1,200	1,200	0	
19	Liability Insurance	5,250	5,250	0	
20	Legal Counsel	1,000	1,000	0	
21	Contingency/Special Expense	2,500	2,500	0	
22	Telephone	3,000	3,000	0	
23	System Maintenance	49,000	49,000	0	
24	CHP Operations	600	600	0	
25	Safe on 17	150,000	150,000	0	
26	Call Answering	3,000	3,000	0	
27	Callbox Upgrade	20,000	20,000	0	
28	To Cruz511	50,000	50,000	0	
29	<i>Subtotal Services & Supplies</i>	289,550	289,550	0	
30	Total Expenditures	423,550	423,550	0	

Freeway Service Patrol

GL Key 721827 / Fund 76627

The Freeway Service Patrol (FSP) program consists of tow trucks patrolling Highway 1 from Highway 9 to State Park Drive and Highway 17 from Mount Herman Road to the Santa Clara County Line. FSP tow trucks reduce congestion on the highway by quickly clearing accidents, debris, and other incidents, and allowing traffic to return to normal conditions during a limited schedule on weekends.

The benefit/cost ratio for the Santa Cruz County FSP program is 4:1. This ratio represents the FSP Beat cost effectiveness based on operational performance measures.

1	Freeway Service Patrol (FSP)				
2		FY2020/21	FY2021/22		
3	Work Element #177	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	REVENUES				
6	Caltrans FSP	183,618	167,519	-16,099	Reduction due to increased number of FSP services in program
7	SB 1	117,389	80,397	-36,992	
8	Measure D	150,000	174,404	24,404	
9	FSP Reserve Funds	0	28,687	28,687	
10	TOTAL REVENUES	451,007	451,007	0	
11					
12	EXPENDITURES				
13	Salaries, Benefits & Overhead	86,500	86,500	0	
14					
15	Services and Supplies:				
16	Telephone & Mobile Device Service	2,000	2,000	0	
17	Transportation/Travel/Education	1,000	1,000	0	
18	Liability Insurance	4,200	4,200	0	
19	Legal Counsel	1,000	1,000	0	
20	Contingency/Special Expense	5,000	5,000	0	
21	Supplies	4,000	4,000	0	
22	Towing	347,307	347,307	0	
23	<i>Subtotal Services & Supplies</i>	<i>364,507</i>	<i>364,507</i>	<i>0</i>	
24	Total Expenditures	451,007	451,007	0	

Santa Cruz Branch Rail Line

GL Key 722100 / Fund 76623

The RTC is the owner of the Santa Cruz Branch Rail Line, which is an active freight railroad. The RTC contracts with a short line railroad operator, Saint Paul & Pacific Railroad, through an Administration, Coordination, and License (ACL) agreement. The ACL agreement was executed in 2018 and requires that the RTC make initial repairs to the infrastructure, which include storm damage repairs, bridge repairs, and track repairs. Regular inspections and repairs preserve and maintain the railroad infrastructure for future use and limit impacts to adjacent jurisdictions, private properties, and the environment. Railroad infrastructure preservation is accomplished through regular inspections and repairs.

Real Property Management

Santa Cruz Branch Rail Line property management work includes processing and issuing right of entry agreements; reviewing, cataloguing, and updating utility agreements; updating of existing leases and pursuit of potential leases; identifying and addressing encroachments onto ROW property; supporting capital projects by clarifying real property rights and acquiring additional rights, if needed; and conducting appraisals to support capital project needs and lease management.

Storm Damage Repairs

In early 2017 rain and flooding caused damage to the Santa Cruz Branch Rail Line. A Request for Public Assistance was submitted to the Federal Emergency Management Agency (FEMA). Construction of storm damage repair sites 1, 2, 3, 4, and 6 as well as debris removal were completed in FY2020/21. Construction of sites 5 and 7 are planned for FY2021/22.

Bridge Inspections and Repairs

There is a total of 29 bridges along the Santa Cruz Branch Rail Line that require periodic inspections and repairs. The RTC meets Federal Railroad Administration (FRA) bridge safety standards through several outside contractors including a structural engineer to perform bridge inspections and prepare construction documents for the necessary repairs; construction contractors; and construction management consultants to administer construction contracts. Planned repairs for FY2021/22 include the Pajaro River Bridge Rehabilitation, which is funded by a Short Line Railroad Improvement Program (SLRIP) grant from the

California Transportation Commission (CTC), with a local match (Measure D) and private match (Leases, Licenses and other revenues).

Infrastructure Inspections and Repairs

Regular inspections and repairs to the railroad infrastructure are needed in order to preserve the line for future use. The types of repairs may include repairs to the track bed, grade crossing repairs, and signal maintenance. The RTC procures consultants and contractors to inspect and perform repairs to the infrastructure. The RTC is planning to start construction of a retaining wall project to address coastal erosion near Manresa Beach and a rehabilitation project on the Pajaro Bridge in FY2021/22.

Budget for FY2021-22
Approved April 1, 2021

1	Santa Cruz Branch Rail Line				
2		FY2020/21	FY2021/22		
3	Work Element #682	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6	Measure D	1,505,240	649,010	(856,230)	Programmed funds
7	Leases, Licenses & Other Revenue	70,000	70,000	-	
8	Transfer from TC Funds	110,000	110,000	-	
9	RSTP Exchange	163,583	0	(163,583)	Funds spent in FY2020/21
10	Short-Line RR Improvement Program	0	285,000	285,000	New grant funds for Pajaro River Bridge
11	FEMA funds for storm damage repair and clean up	5,381,219	880,000	(4,501,219)	Most of the work completed in FY2020/21
12	Rail Line Reserve Funds Budgeted	0	171,000	171,000	Local match for Short Line Imp grant
13	Total Revenues	4,255,640	2,165,010	(2,090,630)	
14	Expenditures:				
15	Salaries, Benefits & Overhead	350,000	350,000	-	
16					
17	<u>Services and Supplies:</u>				
18	Liability Insurance	15,000	15,000	-	
19	Telephone and iPad	480	480	-	
20	Legal Counsel	30,000	30,000	-	
21	<u>Consulting Services:</u>				
22	Consultant for Rail Property and Operations Management	54,520	54,520	-	
23	Storm damage repair and clean up	389,000	240,000	(149,000)	Most of the work completed in FY2020/21
24	RR Structures Permits, PS&E, CM, & Inspections	613,583	0	(613,583)	Work to be completed in FY2020/21
25	Capitola Trestle	50,000	0	(50,000)	
26	Rail Line Infrastructure Permits, PS&E, CM & Inspections	374,000	165,000	(209,000)	Most of the work completed in FY2020/21
27	Project Management Consultant	260,000	0	(260,000)	Most of the work completed in FY2020/21
28	Environmental Permits	39,240	0	(39,240)	
29	Pajaro River Bridge Rehabilitation Project PS&E	0	100,000	100,000	PS&E for new project - Pajaro River Bridge
30	<u>Construction:</u>				
31	Storm Damage Repairs & Clean up	4,994,219	640,000	(4,354,219)	Most of the work completed in FY2020/21
32	RR Structures Repairs	274,000	570,010	296,010	Constr for new project Pajaro River Bridge
33	Subtotal Services & Supplies	7,094,042	1,815,010	(5,279,032)	
34	Total Expenditures	7,444,042	2,165,010	(5,279,032)	

Highway 1 Corridor Investment Program

Fund 76626

GL Key 72260

The Highway 1 Corridor Investment Program was developed to provide multimodal solutions to congestion and improve safety and access to/from Highway 1 through Santa Cruz County. The program of projects includes auxiliary lanes, bus on shoulder improvements, and bicycle and pedestrian overcrossings. Future potential projects within the program include interchange modifications, ramp metering, and High Occupancy Vehicle (HOV) lanes. The RTC serves as the implementing agency for environmental, final design, and right of way components of the projects, with Caltrans serving as the implementing agency for construction.

GL Key 72261

41st Avenue to Soquel Drive Auxiliary Lanes, Bus on Shoulder, and Bicycle and Pedestrian Overcrossing at Chanticleer Avenue. The project will construct northbound and southbound auxiliary lanes between the 41st Avenue and Soquel Avenue/ Drive interchanges, bus on shoulder improvements, and construct a new bicycle and pedestrian overcrossing at Chanticleer Avenue. Construction is planned to begin in FY2021/22, with the RTC's contracted consultant as the engineer of record providing design services during construction. State Transportation Improvement Program (STIP) and Solutions for Congested Corridors Program (SCCP) funds programmed for construction will be allocated by the CTC to Caltrans and will not flow through the RTC budget. State Transportation Improvement Program (STIP) and Solutions for Congested Corridors Program (SCCP) funds programmed for construction will be allocated by the CTC to Caltrans and will not flow through the RTC budget.

GL Key 72262

Bay Avenue/Porter Street to State Park Drive Auxiliary Lanes and Bus on Shoulders. The project will construct northbound and southbound auxiliary lanes between the Bay Avenue/Porter Street and State Park Drive interchanges, bus on shoulder improvements, replace the existing Capitola Avenue local roadway overcrossing, and construct a Bicycle and Pedestrian Overcrossing at Mar Vista Drive. The Highway 1 Mar

Vista Bicycle and Pedestrian Overcrossing will provide a safe link between schools, the beach, residential neighborhoods, and retail centers on each side of Highway 1. The final design and right of way components of the project are underway and will extend through FY2021/22.

GL Key 722263

State Park to Freedom Auxiliary Lanes and Bus on Shoulders. The project will construct northbound and southbound auxiliary lanes, bus on shoulder improvements, replace two existing railroad bridges, replace the Highway 1 bridge over Aptos Creek, and construct a 1.25 mile section of Segment 12 of the Coastal Rail Trail/Monterey Bay Sanctuary Scenic Trail Network (MBSST), including new bridges over Highway 1. The environmental component of the project is underway and will extend through FY2021/22. This project will reduce congestion, improve coastal access, and improve connectivity for walkers and bikers to adjacent neighborhoods, schools, and Aptos Village.

Budget for FY2021-22
Approved April 1, 2021

1 Highway 1 Corridor Investment Program					
2		FY2020/21	FY2021/22		
3	Work Element #683	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6	RSTP Exchange - Mar Vista Overcrossing	445,000	0	(445,000)	Funds spent in FY2020/21
7	STIP - 41st/Soquel Aux Lanes	809,000	700,000	(109,000)	
8	STIP - State Park/Bay Aux Lanes	769,847	1,850,000	1,080,153	Allocation for Right of Way
9	Santa Cruz METRO	7,950	0	(7,950)	
10	LPP	1,190,000	595,000	(595,000)	Carryover
11	SB1 SCCP- 41st/Soquel Aux Lanes	0	200,000		
12	Measure D - 41st/Soquel Aux Lanes	572,201	620,000	47,799	
13	Measure D - State Park/Bay Aux Lanes	1,887,437	4,220,000	2,332,563	Funds for PS&E Phase - Meas D 5yr program
14	Measure D - Freedom/State Park	3,251,753	4,971,500	1,719,747	Funds for PS&E Phase - Meas D 5 yr program
15	Total Revenues	8,933,188	13,156,500	4,223,312	
16	Expenditures:				
17	Salaries, Benefits & Overhead	587,950	550,000	(37,950)	
18					
19	<u>Services and Supplies:</u>				
20					
21	<u>Hwy 1 41st to Soquel Auxiliary Lanes & Bike/Ped Xing:</u>				
22	PS&E Design and Engineering Consultants	371,201	0	(371,201)	Work complete in FY2020/21
23	Design support during construction	0	200,000	200,000	
24	Project Management	100,000	80,000	(20,000)	
25	Legal Fees	5,000	10,000	5,000	
26	Public Information, materials, Postage & n	5,000	10,000	5,000	
27	Right of Way Capital and Support	720,000	1,070,000	350,000	Expected increase in acquisition cost
28					
29	<u>Hwy 1 State Park Dr to Bay Porter Auxiliary Lanes:</u>				
30	PA/ED Consultant	1,664,847	0	(1,664,847)	Work complete in FY2020/21
31	PS&E Design and Engineering Consultants	1,080,000	4,645,000	3,565,000	Work to be continued in FY2021/22
32	Project Management Consultant	122,437	110,000	(12,437)	
33	Right of Way Support	0	315,000	315,000	
34	Right of Way Capital	0	785,000	785,000	
35	Legal Fees	5,000	10,000	5,000	
36	Public Information, materials, postage & n	30,000	5,000	(25,000)	
37					
38	<u>Hwy 1 Freedom to State Park Dr to Auxiliary Lanes:</u>				
39	PA/ED Consultant	4,111,753	2,053,000	(2,058,753)	Work complete in FY2020/21
40	PS&E Consultant	0	2,689,500	2,689,500	Work to begin in FY2021/22
41	Right of Way	0	444,000	444,000	Work to begin in FY2021/22
42	Project Management Consultant	100,000	130,000	30,000	
43	Legal Fees	10,000	30,000	20,000	
44	Public Outreach Public Information, mater	20,000	20,000	-	
45	<i>Subtotal Services & Supplies</i>	<u>8,345,238</u>	<u>12,606,500</u>	<u>4,261,262</u>	
46	Total Expenditures	8,933,188	13,156,500	4,223,312	

Active Transportation

Fund 76628

GL Key 722280 MBSST Network

The Monterey Bay Sanctuary Scenic Trail Network (MBSST) is a proposed 50-mile bicycle and pedestrian trail project within Santa Cruz County, divided into 20 segments. The spine of the trail network will be the 32-mile Coastal Rail Trail from Davenport to Watsonville, to be built within or adjacent to the Regional Transportation Commission-owned rail right-of-way (Segments 5-20). The FY2021/22 budget includes funds for ongoing maintenance of the trail corridor, property management, as well as RTC oversight, coordination, and technical assistance during project implementation.

GL Key 722281 North Coast

Segment 5 proposes to construct 7.5 miles of the MBSST's rail trail spine between Wilder Ranch and Davenport along the rail right-of-way. Segment 5 will be a new multi-use paved path and parking improvements along the scenic North Coast in Santa Cruz County. Phase I of the North Coast Rail Trail spans 5.4 miles from Wilder Ranch to Panther/Yellowbank Beach. Phase II spans 2.1 miles from Panther/Yellowbank Beach to Davenport and includes improved parking lots and connections to the trail at Davenport and Panther/Yellowbank Beach, access improvements from the Bonny Doon Beach parking lot to the trail, and a pedestrian crosswalk in Davenport.

Final design and permitting for the Segment 5 of the MBSST is scheduled to be completed in Fall 2021. Although most of the work associated with final design and permitting is scheduled to be completed in FY2020/21, some design work and environmental permitting will carry over into the early part of FY2021/22.

FLAP funding for construction of Phase 1 of this project is programmed in Federal FY2023/24. RTC expects to request an early allocation of these funds to begin construction of Phase I in FY2021/22. Phase II will be constructed at the same time as Phase I, if grant funds are secured.

GL Key 722282 City of Santa Cruz

Segment 7, Phase 1, Natural Bridges Drive to Bay Ave (1.3 miles) was completed in FY2020/21. The City is continuing pre-construction activities on Segment 7, Phase 2 between Bay Avenue and Pacific Ave, which will construct 0.8 miles of the trail. The City is preparing environmental and design documents for Segments 8 and 9, which will construct 2.18 miles between the new San Lorenzo River multi-use crossing and 17th Avenue in the unincorporated area of Santa Cruz County. The FY2021/22 budget includes a Measure D match to a potential construction grant for Phase 2 and some funds for maintenance of Santa Cruz segments of the rail trail.

County of Santa Cruz (included in GL Key 722280 budget)

Segments 10-11 will construct 5.3 miles between 17th Avenue in the unincorporated area of Santa Cruz County known as Live Oak through Jade Street Park in the City of Capitola, then up to State Park Drive in Aptos in unincorporated Santa Cruz County. The FY2021/22 budget includes Measure D funds for the environmental and design components of the project.

GL Key 722283 City of Watsonville

Segment 18 will construct 2 miles from Lee Road to Walker Street in the City of Watsonville connecting the city to the existing trail network in the Watsonville Slough Wetlands. The FY2021/22 budget includes some funds for maintenance of the rail trail in Watsonville.

Budget for FY2021-22
Approved April 1, 2021

1	MBSST Network Projects				
2		FY2020/21	FY2021/22		
3	Work Element #685	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6	RSTP Exchange	300,000	300,000	-	
7	Measure D	5,137,068	5,880,958	743,890	
8	Land Trust	500,000	338,720	(161,280)	
9	TOTAL REVENUES	5,937,068	6,519,678	582,610	
10	Expenditures:				
11	Salaries, Benefits & Overhead	467,585	327,505	(140,080)	Amount programmed in Measure D 5-yr plan
12					
13	<u>Services and Supplies:</u>				
14	General Technical Assistance	70,000	70,000	-	Amount programmed in Measure D 5-yr plan
15	Corridor encroachment & Maintenance	1,130,539	519,250	(611,289)	Amount programmed in Measure D 5-yr plan
16	Boundary Survey and Encroachments	183,170	0		
17	Soil Investigation	17,500	0		
18					
19	<u>North Coast Segment 5:</u>				
20	Environmental Documents and Design	800,000	638,720	(161,280)	Amount programmed in Measure D 5-yr plan
21	Tech Asst Design, Soil Inv and Env Engineering	457,500	0	(457,500)	Work to be completed in FY2020/21
22	Property Acquisitions	256,774	0	(256,774)	Work to be completed in FY2020/21
23	Grant match	200,000	1,750,000	1,550,000	Amount programmed in Measure D 5-yr plan
24	Maintenance	0	100,000	100,000	Amount programmed in Measure D 5-yr plan
25					
26	<u>City of Santa Cruz Segments 7, 8 & 9:</u>				
27	Seg 7 Tech Asst (envl, legal, surveying, EHS, etc.)	25,000	8,203	(16,797)	Amount programmed in Measure D 5-yr plan
28	Seg 7 Construction Phase 2 to City of SC	1,100,000	1,000,000	(100,000)	Amount programmed in Measure D 5-yr plan
29	Seg 8&9 Tech Asst (envl, legal, survey, EHS, etc.)	0	15,000	15,000	Amount programmed in Measure D 5-yr plan
30	Ongoing Maintenance	25,000	50,000	25,000	Amount programmed in Measure D 5-yr plan
31					
32	<u>County of Santa Cruz Segments 10,11,12</u>				
33	Preliminary Engineering, environmental	1,000,000	2,000,000	1,000,000	Amount programmed in Measure D 5-yr plan
34	Professional & Special Service	25,000	25,000	-	
35					
36	<u>City of Watsonville Segement 18:</u>				
37	Seg 18 Construction - to City of Watsonville	150,000	0	(150,000)	Work to be completed in FY2020/21
38	Technical Asst (envl, legal, surveying, EHS, etc.)	20,000	10,000	(10,000)	
39	Ongoing Maintenance	4,000	6,000	2,000	Amount programmed in Measure D 5-yr plan
40					
41	<u>City of Capitola City Hall to Monterey Av:</u>				
42	Technical Asst (envl, legal, surveying, EHS, etc.)	5,000	0	(5,000)	Amount programmed in Measure D 5-yr plan
43	<i>Subtotal Services & Supplies</i>	<u>5,469,483</u>	<u>6,192,173</u>	<u>722,690</u>	
44	Total Expenditures	5,937,068	6,519,678	582,610	

Countywide Bike Signage Project
 GL Key 722289 / Fund 76628

Installation of directional signage on existing bicycle lanes, routes, and paths throughout the county to encourage people riding bicycles to use those routes best suited for individual cyclists and remind motorists that the roadway is shared with bicyclists. Construction will finish in FY2020/21, and public outreach about the new signed routes is planned for FY 2021/22.

1	Countywide Bike Signage				
2		FY2020/21	FY2021/22		
3	Work Element #615	Approved	Approved	Difference	Note
4		12/3/20	4/1/21		
5	Revenues:				
6	Active Transportation Program Funds	22,000	22,000	-	
7	Total Revenues	22,000	22,000	-	
8					
9	Expenditures:				
10	Salaries, Benefits & Overhead	5,000	5,000	-	
11					
12	<u>Services and Supplies:</u>				
13	Construction with contingency	10,000	10,000	-	
14	Legal Fees	2,000	2,000	-	
15	Public Outreach	5,000	5,000	-	
16	<i>Subtotal Services & Supplies</i>	17,000	17,000	-	
17	Total Expenditures	22,000	22,000	-	



MEASURE D BUDGET
FOR THE FISCAL YEAR ENDING
JUNE 30, 2022

Measure D Budget

Introduction

Measure D is a 1/2 cent transaction and use tax measure passed in November 2016, to improve, operate and maintain Santa Cruz County's transportation network through an Expenditure Plan.

As the administrator of Measure D, the RTC allocates, administers and oversees the expenditure of all Measure D revenues which are not directly allocated by formula annually to other agencies, consistent with the Expenditure Plan and five-year program of projects which are updated at least annually following a public hearing.

In accordance with the Ordinance, a separate fund for all Measure D revenues was established and an annual independent fiscal audit of the financial statements, including compliance with the requirements of the Expenditure Plan, is conducted.

The distribution and budgeting of the Expenditure Plan are accounted for in One Solution, the Santa Cruz County Auditor Controller's accounting program. General Ledgers are established to track revenues and expenditures separately and/or by fund purpose for each investment category, a specific project or program.

Expenditures for Measure D programs and projects are paid by RTC or other agencies and reimbursed from Measure D. These reimbursements are shown as revenue due to the rules of governmental accounting.

After allocating an amount to the RTC for administration and implementation, funds are distributed by pre-determined formula to five investment categories set forth in the Expenditure Plan of Measure D as follows:

Direct Allocations

1. Neighborhood (cities and county, excluding \$500k/year allocated to Hwy 9 & Hwy 17 Wildlife Crossing) – 30%
2. Transit/Paratransit (SCMTD and Community Bridges)– 20%

Regional Projects

3. Highway Corridor – 25%
4. Active Transportation – 17%
5. Rail Corridor – 8%
6. San Lorenzo Valley Highway 9 Corridor Improvements (from Neighborhood Category) - \$10 Million
7. Highway 17 Wildlife Corridor (from Neighborhood Category) - \$5 Million

While the Measure D budget reflects anticipated distribution and expenditure of Measure D revenues, Measure D typically is used to fund a portion of the total project cost. Leveraged grants and other funds used to fund regional projects implemented by the RTC are reflected in the RTC Budget.

Measure D Fiduciary Fund

GL Key 729000

Measure D revenues are collected by the California Department of Tax & Fee Administration (CDTFA) and distributed to the RTC each month by wire transfer to the Santa Cruz County treasury into the Measure D general fund and distributed to the separate fiduciary fund for each of the five investment categories.

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1 Measure D Fiduciary Deposit Fund	FY2020/21	FY2021/22			
2	Approved	Adopted	Difference	Difference	Note
3	12/3/20	4/1/21		%	
4 <u>Revenues Received from CDTFA</u>					
5 Measure D	17,291,179	22,546,277	5,255,098	30.39%	HdL February 2021 forecast
6 Interest	250	250	-	0.00%	
7	<u>17,291,429</u>	<u>22,546,527</u>	<u>5,255,098</u>	<u>30.39%</u>	
8					
9 Admin and Impl Alloc	566,573	667,309	100,736	17.78%	
10					
11 <u>Distributions to Investment Categories per Ordinance</u>					
12 Neighborhood 30%*	5,017,382	6,563,690	1,546,309	30.82%	
13 Highway Corridors 25%	4,181,152	5,469,742	1,288,591	30.82%	
14 Transit/Paratransit 20%	3,344,921	4,375,794	1,030,872	30.82%	
15 Active Transp 17%	2,843,183	3,719,425	876,242	30.82%	
16 Rail Corridor 8%	<u>1,337,968</u>	<u>1,750,317</u>	<u>412,349</u>	<u>30.82%</u>	
17	16,724,606	21,878,968	5,154,362	30.82%	
18					
19	250	250	-		
20					
21 *Includes Highways 9 & 17					

Note: Revenues are net of CDTFA fees. We do not expect interest income to be earned in the general fund, all revenues will be distributed to investment categories as soon as practicable. There is a small discrepancy in the formula rounding reflected in the distributions to investment categories.

Measure D Administration and Implementation

GL Key 729100

Expenditures include allocated salaries, benefits, and overhead, materials and supplies and consultant services including sales and use tax forecast, auditing of tax receipts, fiscal audit, and financial advisory services for administration and overall implementation of the expenditure plan, as well as staffing and reports for the Taxpayer Oversight Committee.

In FY2019/20, RTC consultants prepared long term projections and cash flow models for use in the Strategic Implementation Plan (SIP). The RTC adopted the SIP in February 2020. In FY2021/22 staff anticipates reevaluating project funding needs and updating the SIP, including the Measure D cash flow model. Agreements with direct recipient agencies will also be updated or extended in FY2021/22. In future years, if the RTC decides to bond or use other financing tools to expedite implementation of the Expenditure Plan, that will be reflected in future budgets.

1 Measure D	FY2020/21	FY2021/22		
2 Administration & Implementation	Approved	Approved	Difference	Note
3	12/3/20	4/1/21		
4 Measure D	566,573	667,309	100,736	
5 Interest	5,000	5,000	-	
6 Total Revenues	571,573	672,309	100,736	
7				
8 <u>Salaries, Benefits & Overhead</u>				
9 Admin Labor Costs	172,912	225,463	52,551	
10 Impl Labor Costs	56,604	62,434	5,830	
11 Overhead (indirect)	257,057	299,412	42,355	
12	486,573	587,309	100,736	
13 <u>Services & Supplies</u>				
14 General Supplies & Expenses	25,000	25,000	-	
15 Accounting & Audit	15,000	15,000	-	
16 Professional & Special Services	40,000	40,000	-	
20	80,000	80,000	-	
21				
22 Total Expenditures	566,573	667,309	100,736	
24 Unappropriated Revenues	5,000	5,000	-	

Measure D Neighborhood– Direct Allocations

GL Key 729200

Measure D revenues are transferred to the respective GL Key for disbursement directly to the recipient agency using the following GL Keys each month by Journal Entry, electronic funds transfer or check.

Neighborhood funds are first allocated to Highway 9 & 17, then by formula to the cities and the County of Santa Cruz to address transportation needs on local roads.

Highway 9/SLV Corridor GL Key 729202: Transportation projects to improve travel for residents of San Lorenzo Valley

Highway 17 Wildlife Crossing GL Key 729203: Construction of a safe passage for wildlife to cross under Highway 17

1	Measure D	FY2020/21	FY2021/22	Difference	
2	Neighborhood Fund	Approved	Approved		
3		12/3/20	4/1/21		
4	Measure D Funds	5,017,382	6,563,690	1,546,309	
5	Interest	1,000	1,000	-	
6		5,018,382	6,564,690	1,546,309	
7					
8	Direct Allocations:				
9	Highway 9 Corr Improv	333,333	333,333	-	2021/22 %'s
10	Highway 17 Wildlife Cross	166,667	166,667	-	
11	City of Capitola	239,192	336,081	96,889	5.542515%
12	City of Santa Cruz	1,027,220	1,380,128	352,908	22.760529%
13	City of Scotts Valley	226,041	282,140	56,099	4.652942%
14	City of Watsonville	694,802	927,630	232,828	15.298102%
15	County of Santa Cruz	2,330,127	3,137,712	807,585	51.745913%
16	Total Direct Allocations	5,017,382	6,563,690	1,546,309	
17					
18	Unappropriated Revenues:	1,000	1,000	-	
19					

Note:

As stated in Measure D, funds will be distributed at least quarterly to cities and the County of Santa Cruz based on their proportional share of the countywide population (29%), lane miles of roadway (39%) and the site where the measure revenue from the transactions and use tax is generated (32%). Population, road mile and tax site generation will be updated each year based on the latest available data. Site of tax revenue generation is estimated from existing T&U taxes in the county. Each year after the RTC obtains the data specific to this T&U tax adjustments will be made based on actual data fo site of tax revenue generation.

Measure D Transit – Direct Allocations

GL Key 729400

Measure D allocates 20% of the revenue to two (2) transit providers as a direct allocation to serve seniors and people with disabilities. 80% of the transit funds are allocated to Santa Cruz METRO, and 20% to Community Bridges Lift Line to address transportation needs for seniors and people with disabilities.

1	Meas D Transit		FY2020/21	FY2021/22	
2			Approved	Approved	Difference
3			12/3/20	4/1/21	
4	Measure D		3,344,921	4,375,794	1,030,872
5	Interest		1,200	1,200	-
6		Total Revenues	3,346,121	4,376,994	1,030,872
7					
8	<u>Direct Allocation to Service Providers:</u>				
9	Santa Cruz Metro		2,675,937	3,500,635	824,698
10	Community Bridges		668,984	875,159	206,174
11		Total Distributions	3,344,921	4,375,794	1,030,872
12					
13		Unappropriated Revenues:	1,200	1,200	-

Measure D Regional Projects

The Regional Transportation Commission (RTC) is responsible for regional projects and programs funded by Measure D. Regional projects and programs include the Highway Corridor, Active Transportation/Trail Program, the Rail Corridor, the San Lorenzo Valley/Highway 9 Corridor (Neighborhood Project), and the Highway 17 Wildlife Crossing (Neighborhood Project). The RTC updates the Measure D 5-year program of projects (5-year Plan) for each regional program or project at least annually to program funds to specific projects. The budget reflects new funds for FY2020/22, as approved in the 5-year Plan, as well any anticipated carryover of funds previously budgeted in the prior FY2020/21.

Measure D Highway Corridors

GL Key 729300

Measure D allocates 25% of revenue to highway corridor programs to improve the safety and efficiency of major highway corridors in Santa Cruz County.

Highway Corridors funds programs and projects including:

- Cruz 511 county traveler information service
- Safe on 17
- Freeway Service Patrol
- Auxiliary lanes between exits and bus on shoulder facilities on Highway 1
- Bicycle and pedestrian bridges over Highway 1

Significant changes from the prior fiscal year include:

FSP towing: A slightly higher proportion of the FSP program cost is expected to be covered by Measure D due to rising costs for the towing operator.

Cruz511 TDM: Expenditures expected to increase with launch and full implementation of new Ride Amigos rideshare platform

41st-Soquel Aux Lane: Most preconstruction work is expected to be completed in FY2020/21. Right-of-way costs have increased to cover mitigation and acquisitions. RTC will continue to partner with Caltrans during construction, with the RTC-contracted consultant as the engineer of record providing design support during construction starting in FY2021/22.

State Park to Bay/Porter: The final design and right of way components will occur over FY2021/22.

Freedom-State Park: The environmental document is expected to be completed in FY21/22 with final design and right-of-way components to be started in FY2021/22.

1 Measure D	FY2020/21	FY2021/22		
2 Highway Corridor	Approved	Approved	Difference	Note
3 _____	12/3/20	4/1/21		
4 Revenues				
5 Measure D	4,181,152	5,469,742	1,288,591	
6 Interest	200,000	100,000	(100,000)	
7 Total Revenues	4,381,152	5,569,742	1,188,591	
8				
9 <u>Program and Project Expenditures</u>				
10 <u>Planning- Regional Conservation Investment Strategy</u>				
11 Salaries, Benefits & Overhead	13,680	2,974	(10,706)	
12				
13 <u>Freeway Service Patrol (FSP)</u>				
14 Salaries, Benefits & Overhead	16,500	16,500	-	
15 Supplies	4,000	4,000	-	
16 Legal Fees	1,000	1,000	-	
17 Contingency/Special Exp	5,000	5,000	-	
18 Towing	138,599	146,904	8,305	
19 Transportation/Travel/Education	1,000	1,000	-	
20 Subtotal	166,099	174,404	8,305	
21 <u>SAFE</u>				
22 CHP	50,000	50,000	-	
23 Subtotal	50,000	50,000	-	

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	FY2020/21	FY2021/22	Difference	Note
1 Measure D	Approved	Approved		
2 Highway Corridor	12/3/20	4/1/21		
3 Continued				
4 <u>Cruz 511</u>			-	
5 Salaries, Benefits & Overhead	50,000	111,000	61,000	
6 Subscriptions - Data Collecting	2,000	2,000	-	
7 Website Maintenance and Tech Supp	8,000	8,000		
8 Commute Manager	29,000	29,000		
9 Transportation Demand Management	100,000	50,000	(50,000)	
10 Subtotal	189,000	200,000	11,000	
11 <u>41st to Soquel Aux Lanes & Bike/Ped Xing:</u>				
12 Salaries, Benefits & Overhead	180,000	225,000	45,000	
13 Design and Engineering Consult	282,201	-	(282,201)	
14 Legal Fees	5,000	10,000	5,000	
15 Project Management Consultant	100,000	110,000	10,000	
16 Right of Way	-	270,000	270,000	
17 Pub Info, materials, & meetings	5,000	5,000	-	
18 Subtotal	572,201	620,000	47,799	
19 <u>State Park Dr to Bay Porter Aux Lanes and Mar Vista Overcrossing:</u>				
20 Salaries, Benefits & Overhead	200,000	200,000	-	
21 Legal Fees	5,000	10,000	5,000	
22 PA/ED Consultant	450,000	-	(450,000)	Work performed in FY2020/21
23 PS&E Consultant	1,080,000	3,870,000	2,790,000	Work to be completed in FY2020/21
24 Project Management Consultant	122,437	110,000	(12,437)	
25 Pub Info, materials, & meetings	30,000	30,000	-	
26 Subtotal	1,887,437	4,220,000	2,332,563	
27 <u>Freedom to State Park Dr Aux Lanes:</u>				
28 Salaries, Benefits & Overhead	200,000	200,000	-	
29 Legal Fees	10,000	30,000	20,000	
30 PA/ED Consultant	2,921,753	-	(2,921,753)	Work performed in FY2020/21
31 PS&E Consultant	-	4,147,500	4,147,500	Scheduled to start in FY2021/22
32 Right of Way Support	-	444,000	444,000	
33 Project Management Consultant	100,000	130,000	30,000	
34 Pub Info, materials, & meetings	20,000	20,000	-	
35 Subtotal	3,251,753	4,971,500	1,719,747	
36				
37 Interprogram loan to Highway 17	-	479,999	479,999	Interprogram Loan from Hwy to Hwy 17
38				
39 Total Salaries, Benefits & Overhead	660,180	755,474	95,294	
40 Subtotal Services & Supplies	5,469,990	9,483,404	4,013,414	
41				
42 Total Expenditures	6,130,170	10,718,877	4,588,707	
43 From Reserves:	(1,749,018)	(5,149,135)	(3,400,117)	

Measure D Active Transportation

GL Key 729500

Measure D allocates 17% of revenue for Active Transportation by means of investing in the Monterey Bay Sanctuary Scenic Trail Network (MBSST), otherwise known as the Coastal Rail Trail, for people walking and bicycling along the coast in Santa Cruz County.

Projects for the Monterey Bay Scenic Sanctuary Trail include:

- Construction of bicycle and pedestrian trails
- New bike and pedestrian bridges
- Adding lighting and security features
- Keeping the trail safe and clean for active use
- Storm and drainage management
- Leveraging matching state and federal grants

Significant changes from the prior fiscal year include:

Segment 5: Although most of the work associated with final design and permitting is scheduled to be completed in FY2020/21, some design work and environmental permitting will carry over into the early part of FY2021/22. RTC staff work in support of final design and environmental permitting will carry over into the early part of FY2021/22. RTC staff will also continue to coordinate with stakeholders in FY2021/22.

Segments 10 and 11: Segment 12 has been removed from the County's scope of work, as it is not included as part of the Highway 1 – State Park to Freedom project. Expenditures for environmental and review reflect a full year's worth of work, as opposed to 6-months in FY2020/21.

Segment 18: The City of Watsonville completed construction of Phase A in FY2020/21.

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1 Measure D	FY2020/21	FY2021/22		
2 Active Transportation	Approved	Approved	Difference	Note
3	12/3/20	4/1/21		
4 Revenues				
5 Measure D	2,843,183	3,719,425	876,242	
6 Interest	80,000	80,000	-	
7				
	Total Revenues	2,923,183	3,799,425	876,242
8 Expenditures:				
9 Salaries, Benefits & Overhead	467,585	327,505	(140,080)	
10				
11 <u>Services and Supplies:</u>				
12 General Technical Assistance	70,000	70,000	-	
13 Corridor encroachment & Maintenance	1,130,539	519,250	(611,289)	
14 Boundary Survey and Encroachments	183,170	0		
15 Soil Investigation	17,500	0		
16 <u>North Coast Segment 5:</u>				
17 Tech Asst Design, Soil Inv and Env Engineering	457,500	0	(457,500)	
18 Property Acquisitions	256,774	0	(256,774)	
19 Grant match	200,000	1,750,000	1,550,000	
20 Maintenance	0	100,000	100,000	
21 <u>City of Santa Cruz Segments 7, 8 & 9:</u>				
22 Seg 7 Tech Asst (envl, legal, surveying, EHS, etc.)	25,000	8,203	(16,797)	
23 Seg 7 Construction Phase 2 to City of SC	1,100,000	1,000,000	(100,000)	
24 Seg 8&9 Tech Asst (envl, legal, survey, EHS, etc.)	0	15,000	15,000	
25 Ongoing Maintenance	25,000	50,000	25,000	
26 <u>County of Santa Cruz Segments 10,11,12</u>				
27 Preliminary Engineering, environmental	1,000,000	2,000,000	1,000,000	
28 Professional & Special Service	25,000	25,000	-	
29 <u>City of Watsonville Segement 18:</u>				
30 Seg 18 Construction - to City of Watsonville	150,000	0	(150,000)	
31 Technical Asst (envl, legal, surveying, EHS, etc.)	20,000	10,000	(10,000)	
32 Ongoing Maintenance	4,000	6,000	2,000	
33 <u>City of Capitola City Hall to Monterey Av:</u>				
34 Technical Asst (envl, legal, surveying, EHS, etc.)	5,000	0	(5,000)	
35	<i>Subtotal Services & Supplies</i>	<u>4,669,483</u>	<u>5,553,453</u>	<u>1,084,640</u>
36	Total Expenditures	5,137,068	5,880,958	944,560
37				

Measure D Rail Corridor

GL Key 729600

Measure D allocates 8% of revenue for the Rail Corridor for infrastructure preservation and analysis of options and alternatives to driving; to plan for future mobility needs; and preservation of rail corridor infrastructure.

Significant changes from prior year budget:

RTC Labor: Construction projects on the rail line will continue and additional environmental permitting will require additional RTC staff time.

Services, supplies, and construction: Construction of storm damage repair sites 1, 2, 3, 4, and 6 as well as debris removal were completed in FY2020/21. Planned repairs for FY2021/22 include the Pajaro River Bridge Rehabilitation.

1 Measure D				
2 Rail		FY2020/21	FY2021/22	
3		Approved	Approved	Difference
4		12/3/20	4/1/21	Note
5 Measure D		-	-	-
6 Interest		1,337,968	1,750,317	412,349
7	Total Revenues	1,337,968	1,750,317	412,349
8 Expenditures				
9 Salaries, Benefits & Overhead		244,377	240,000	(4,377)
10				
11 <u>Services and Supplies:</u>				
12 Legal Fees		50,000	30,000	(20,000)
13 Professional & Special Services		1,212,198	265,000	(947,198)
14 Construction		511,929	114,000	(397,929)
15	Total Services & Supplies	1,774,127	409,000	(1,365,127)
16				
17	Total Expenditures	2,018,504	649,000	(1,369,504)
18	From Reserves	(680,536)	-	
19	Unappropriated Revenues:	-	1,101,317	

Measure D San Lorenzo Valley Highway 9 Corridor Improvements

GL Key 729202

The San Lorenzo Valley Highway 9 Corridor Investment program is allocated ten (\$10) million over 30 years to prepare and implement projects including:

- Safety projects for people walking, biking or driving
- Projects that provide safe access to schools
- Intersection and signal improvements
- Bicycle lanes, paths and/or signage
- Accessible pedestrian crosswalks and sidewalks
- Improved access to bus stops and bus service

\$1 Million in Measure D funds have been programmed to leverage other funds, including SHOPP, for Complete Streets projects.

1 Measure D	FY2020/21	FY2021/22	Difference	
2 SLV SR9 Improvements	Approved	Approved		Note
3	12/3/20	4/1/21		
4 Measure D	333,333	333,333	-	
5 Interest	8,000	8,000	-	
6 Total Revenues	341,333	341,333	-	
7				
8 Salaries, Benefits & Overhead	90,000	90,000	-	
9				
10 Services & Supplies				
11 Legal Fees	10,000	-	(10,000)	
12 Professional & Special Services	30,000	-	(30,000)	
13 To CalTrans for PID	125,000	10,000	(115,000)	
14 Match to secure other funds	-	1,000,000	1,000,000	
15 Total Services & Supplies	165,000	1,010,000	845,000	
16				
17 Total Expenditures	255,000	1,100,000	845,000	
18 Unappropriated Revenues:	86,333		(86,333)	
19 From Reserves:		(758,667)	758,667	

Measure D Highway 17 Wildlife Crossing

GL Key 729203

The Highway 17 Wildlife Crossing project will improve safety for both drivers and wildlife. Five (\$5) million is allocated for the construction of a safe passage for wildlife to cross under Highway 17. Caltrans is expected to begin construction in 2021. The FY2021/22 budget includes an inter-program loan of Highway Corridors Measure D fund as revenue, and expenditures for principal and interest payments.

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1	Measure D	FY2020/21	FY2021/22	Difference	
2	Highway 17 Wildlife Crossing	Approved	Approved		Note
3		12/3/20	4/1/21		
4	Measure D	166,667	166,667	-	
5	Interest	6,500	5,000	(1,500)	
6	Transfer from Highway GL Key 729300	-	479,999	479,999	Interprogram loan from Highway
7	Total Revenues	173,167	651,666	478,499	
8					
9	Salaries, Benefits & Overhead	15,000	15,000	-	
10					
11	<u>Services & Supplies</u>				
12	Caltrans	-	1,350,333	1,350,333	
13	Total Services & Supplies	-	1,350,333	1,350,333	
14					
15	Total Expenditures	15,000	(1,335,333)	(1,350,333)	
16	Unappropriated Revenues:	158,167		(158,167)	
17	From Reserves:		(698,667)	698,667	